

To: Members of PIAC
Date/Time: Tuesday, April 25, 2017, 7:00 pm – 9:00 pm
(6:30 pm dinner, Cafeteria);
Location: Boardroom, 5050 Yonge Street, 1st Floor
Committee Co-Chairs: Wilmar Kortleever, Trixie Doyle
Trustee Representative: Trustee Jennifer Arp

Present: Heather Vickers (W 2 Rep); Mirian Turcios (W 6 Alt); Jess Hungate (W 8 Rep); Catherine Ford (W 9 Alt); Katia El Kassem (W 11 Rep); Nazerah Shaikh (W 13 Rep); Nicole Herbert (W 15 Rep); Aretha Philip (W 17 Rep); Christopher Levien (W 20 Rep) Co-Chairs Wilmar Kortleever and Trixie Doyle; Trustee Jennifer Arp; Trustee Gerri Gershon

Teleconference: Erin Goto (W 1 Alt); Loen Hansford (W 7 Rep); John Bakous (W 8 Alt); D. Williams (W 10 Rep); Karen Pang (W 10 Alt); Haniya Sheikh (W 12 Rep); Gazi Rahman (W 13 Alt); Sandip Vohra (W 19 Rep); Christina Shinoritis (W 22 rep);

Regrets: Ali Mohammad (W 1 Rep); Trevor Burnett (W 3 Rep); Nahum Mann (W 9 Rep); Eva Rosenstock (W 12 Alt); Christine Walters (W 14 Rep); Susan Morgan (W 16 Rep); Michelle Aarts (W 16 Alt); Laurie Poirier (W 20 Alt), Kabirul Mollah (W 21 Rep); Jennifer Sparks (W 22 Rep); Towhid Noman (Toronto Bangladeshi Parents Association - CLG);

Absent: Karin Miskovsky (W 2 Alt); Christine Heath (W 3 Alt); Michelle Minott (W 4 Rep); Suban Abdulahi (W 4 Alt); Devon Forbes (W 5 Rep); Alex Levato (W 5 Alt); Marwa Al Homisy (W 11 Alt); Sureya Ibrahim (W 14 Alt); Everton Collington (W 18 rep); Jason Irving (W 18 Alt); Pargat Mudher (W 19 Alt); Triune Chelliah (W 21); Rahima Hassan (Somali Parents Liaison Coalition - CLG)



Guest: Dean Gray (W 6 parent); Crystal Stewart (W 6 parent)



Staff: Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Jim Spyropoulos Director's Designate, Executive Superintendent, Engagement and Well-being; Mun Shu Wong (Media Services); Latha John (Committee Assistant, PCEO)


AGENDA

#	Item	Lead	Recommendation /Action
1.	Welcome & Introductions <ul style="list-style-type: none"> Acknowledgment of Traditional Lands Declarations of Membership Code of Conduct 	Co-Chairs Trixie Doyle and Wilmar Kortleever commenced the meeting at 7:10 pm. <ul style="list-style-type: none"> The meeting commenced with Chair Wilmar acknowledging the traditional lands. Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet. 	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	None was declared.	
3.	Approval of Quorum	Quorum was achieved.	



#	Item	Lead	Recommendation /Action
4.	Approval of Agenda	Agenda item # 7 School council Survey Summary Report to be moved to item # 8 **Motion to approve the agenda as amended moved by Christina S, seconded by Catherine F. All in favor. Motion carried.	
5.	Approval of Minutes	**Motion to approve the March 21 minutes by Nazerah H, seconded by Aretha P. All in favour. Motion carried. In favour:14 Abstain: 1 Opposed:	
6.	Co-Chairs Update	<p>PIAC Symposium The symposium was attended by PIAC chairs and six PIAC Reps attended. Five representatives from the Board's Community Advisory Committees also attended the symposium.</p> <p>Parents as Partners conference April 1st conference update -750 people had registered this year; wrap up meeting on May 15th. The report to be presented at the next PIAC meeting.</p> <p>PIAC's Motion to the Board PIAC's recommendation to the Director for staff to share school council emails address with PIAC was passed at PSSC has been forwarded to the Board. Board staff to work with PIAC on the process.</p> <p>Ministry of Education's School Council Guide PIAC's letter to the Ministry of education requesting the School Council Guide be updated The Chair of the Board to write a letter of support on PIAC's request. PIC Chairs from other school boards are also going to write letters of recommendation to the Ministry of Education.</p> <p>PIAC's Annual Planning Session The planning session to be held on May 13th at Novotel. A networking session to be scheduled with the Trustees. Communication to follow on the agenda.</p> <p>PIAC & SEAC Meeting SEAC and PIAC Chairs will be meeting to discuss opportunities for collaboration.</p> <p>Board's Community Advisory Committee's PIAC plans to invite CAC's Reps to PIAC to build relationship.</p>	

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		<p>Meeting with Chair of The Board and Trustee Arp Trustee Chair</p> <p>The following was discussed:</p> <ul style="list-style-type: none"> • Develop the working relationship between PIAC and the Board • PIAC's renewed interest on consultation. • PIAC 's feedback on Board's policies • Shared interest of PIAC and Trustees on the economic development charges for Board • Presentation of the parent census reports to parents in the schools <p>Crossing Guards</p> <p>The Toronto Police currently operates the program. An expression of interest from other parties to take over the crossing guards program is being issued by Toronto Police.</p> <p>Focus Group on Equity Policy</p> <p>PIAC members -Jennifer Sparks and Haniya Sheikh attended the focus group. Members can take part through an online survey. The communication on the online survey to be forwarded to all PIAC members, input and feedback to be submitted by May 15.</p>	
7.	By-Laws Working Group	<p>The draft of the By-laws document as presented from the Working Group is attached.</p> <p>The timelines for the By-laws document:</p> <ul style="list-style-type: none"> • PIAC members to submit comments, feedback and suggestions the leads by next week. • There will be a collection of documents from other working groups which will be added to By-laws document. • The Working Group intends to present the final draft at May PIAC meeting. <p>**Ward 8 John B joined 7:48**</p> <p>**Ward 1 Erin G left the conference at 7:50 **</p> <p>Committee Feedback</p> <ul style="list-style-type: none"> • Wordsmithing and follow up discussions on the policy changes could take longer than the timeline suggested. • The document be presented in two versions one without the strikeouts and the second with strikeouts. • Special meeting will need to be called when there is a need for discussion on the items. <p>**Motion to move Agenda item -School council Survey</p>	 2017-04-25_DraftRevisedBy-lawsOutlineTab  2017-04-25_DraftRevisedBy-lawsTableofCor

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		Summary Report to agenda item # 9 by Nicole H seconded by JessH. All in favour. Motion passed.	
8.	Working Group Reports		
	Consultation WG	The Working Group report is attached.	 Consultations_WG-Report_Apr21_2017.doc
	Budget WG	The acting lead for Budget WG Eva R's term at PIAC to end in November 2017. A callout was made for expression of Interest to be the lead for Budget WG. Mirian T & Aretha P had expressed interest. A follow up email to be forwarded to all PIAC members on the expression of Interest. ** Director of Education (Designate) - Executive Superintendent Jim Spyropoulos joined the meeting at 8:10pm	Action: Detailed summary to be forwarded to PIAC members with the report.
	Membership WG	The Working Group report is attached. The Membership WG is bringing forward four motions to the committee; **Motion # 1 to dissolve the "Anti-Discrimination" Working Group effective April 25, 2017. by Nazerah S seconded by Nicole H This Working Group was created at the November 10, 2016 PIAC meeting. Since then, the Acting Leads have resigned from the Working Group and despite multiple attempts by the Co-Chairs to look for a replacement lead(s), no PIAC member has agreed to lead this Working Group. According to current PIAC By-laws, a PIAC member must lead a Working Group for it to exist. Therefore, this Working Group should be dissolved. In favour: 13 Abstain 1 Opposed: 0 Motion passed. **Motion # 2 to dissolve the "Closing the Gap" Working Group effective April 25, 2017 moved by Nazerah S seconded by Catherine F. This Working Group was created at the November 10, 2016 PIAC meeting. This Working Group has an Acting Lead and has not met in the 2016-2017 school year; therefore, this Working Group should be dissolved. In favour:11, Abstain:1, Opposed:0 Motion passed.	 PIAC Membership WG Report 2017.04.25.pdf

#	Item	Lead	Recommendation /Action
		<p>**Motion# 3 to dissolve the “School Council Information Document” Working Group effective April 25, 2017 moved by Nazerah S, seconded by Aretha P. This Working Group has an Acting Lead and has not met in the 2016-2017 school year. The Outreach Working Group has adopted the scope of work/objective of this Working Group. In favour: 14, Abstain: 0, Opposed:0 Motion passed</p> <p>**Motion # 4 to dissolve the “Parents as Partners” Working Group effective April 25, 2017 moved by Nazerah S, seconded by Jess H. This is now a TDSB committee, led by staff and representatives from other Community Advisory Committees (CACs). Since the TDSB committee is now operating with PIAC representation, there is no longer a need for a separate Working Group and therefore, this Working Group should be dissolved. In favour: 9, Abstain: 4, Opposed:2 Motion passed.</p>	
	Communication WG	<p>The Working Group report is attached</p> <p>**Motion # 1 that the “parent” and “school council” tabs of all TDSB school profile pages include a reference link to the Parent Involvement Advisory Committee (PIAC) page torontopiacc.com by Loen H, seconded by D.Williams. All in favour. Motion passes.</p> <p>**Motion # 2 by Loen H, seconded by Jess H that PIAC makes an official recommendation to the Director of Education and Board of Trustees that in the first parent communication September (e.g. TDSB Connects) includes language substantially to the following effect, “That every school at the TDSB has a school council, whose purpose is to... School council elections are to be held in the first 30 days of the new school year. The “Parent Involvement Advisory Committee (PIAC) is an advisory committee is a government-mandated parent advisory committee who is there to aid access to information and resources for parents, especially that of the Toronto District School Board (TDSB) and Ontario Ministry of Education, in support of more effective parent engagement in their child’s learning to improve student achievement and well-being, and enhance accountability of the education system. All in favour. Motion passes.</p>	 Communications WG Report April 21 2017.ç

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		Communication WG meetings are scheduled on: <ul style="list-style-type: none"> • May 3rd • June 1st 	
	Pools WG	Pools WG had a teleconference meeting on March 27 th . The WG discussed the following; <ul style="list-style-type: none"> • Communication to be sent out to all PIAC members to get point of contacts from schools or wards that have pools. • The Board is also working on negotiations with the city. 	
	Pro Grant Application WG	Pro Grant Application WG met on April 24 th . The WG lead is Jennifer Spark, the following was discussed: <ul style="list-style-type: none"> • Funding for conferences • Targeted workshops on parent engagement for communities and schools that have low parent engagement. • To work with Community Advisory Committees to identify the communities and groups. • Pro Grant WG report to be presented to PIAC at May meeting. 	
	Strategic Work Plan	Annual Planning Session on May 13th <ul style="list-style-type: none"> • PIAC WG members to look at the 2016-17 work plan • Each WG to have a presentation using a template highlighting the achievements over the year. • Evaluation of the measurement of success of each of the WG to quantify the work that has been done. • Analysis of mission and objectives. • Action plan for 2017 -18 identifying the priorities • Framework to be presented at the June meeting • Sharing the accomplishment of 2016-17 at school councils • The membership survey to be presented at the Annual Planning Session. 	Action: The template to be emailed to PIAC.
	Outreach WG	The WG is working on the following: <ul style="list-style-type: none"> • PIAC documents - PIAC Rep and Alt roles –for Trustees and CLG. • Creating a work plan of Outreach WG • Identified areas within the strategic work plan 	

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9	School council Survey Summary Report	The report to be presented at the May meeting PIAC Working Groups- Consultations WG, Outreach WG and SC 411 WG to reflect on the report for recommendations at the May 16 th PIAC meeting.	 SAC survey recommended items fi  2016 Snapshot of SC Operations in the TDS
10	Trustee Report	Ward 21 Trustee Appointment Abdul Hai Patel has been appointed as the new Trustee. Boardroom update <ul style="list-style-type: none"> • New equipment for the Boardroom • Webcasting of meetings PRO Grant Information Session in W8 PIAC chairs attended the session, 130 people participated in the session, and it was well represented by parents and school staff from every school in Ward 8.	
11.	Director of Education (Designate) Report- Executive Superintendent Jim Spyropoulos	Equity Integrated framework The Board is reviewing the PO37 policy- Equity policy. The consultation process is available online. Enhancing Equity Taskforce Enhancing Equity Taskforce is Board mandated group. The group works on the mandate to operationalize equity and resource allocation. Ward forums are being held in clusters, communities. School Principals staff and students are being invited to attend the ward forum to engage, gather feedback and outlining the steps of the work that needs to be finalized. School Council E-mail Contacts The Board is working on developing a process for the collection and distribution of school council e-mails to PIAC. Discussion What is the format for the Equity ward forums? <ul style="list-style-type: none"> • Overview of the Equity mandate of the Board • School improvement goals around Equity • Survey on Equity • Information collected to be reported back to Parents What is the mechanism of inviting parents to the ward forums? <ul style="list-style-type: none"> • The invite to be coming from the school principal. PIAC feedback- the communication should also be directed to school councils in addition to principals.	

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		<p>What are amendments to the policy? How are the ward forums going to work?</p> <p>The Board is working on having every school represented. The Board's direction is to have an updated policy end of the school year.</p> <p>The enhancing equity taskforce is working with the Board. The Equity policy to be presented in June as requested by the Board</p> <p>PIAC feedback</p> <p>The method of selection of parents to attend ward forums is not based on Equity.</p> <p>Staff Feedback</p> <p>Parents are coming to the process through different ways. The focus of the Board is how the information is sent to a larger group of parents to get feedback that is reflective and valuable.</p> <p>** Motion to extend the meeting by 15 minutes by Nicole H seconded by Chris L</p>	
12.	PCEO	<p>Enhancing Equity Taskforce</p> <p>The taskforce has two mandates</p> <ul style="list-style-type: none"> • Equity • Family parent engagement principles to be reported back <p>PCEO collaborated with the Task Force consultant to explore a implementation process for fulfilling the family engagement mandate.</p> <p>Report on Engaging Parents of African descent.</p> <p>The report is being drafted and will be presented to PIAC. The funding was limited for the project which limited the work.</p> <p>The findings significantly highlight the struggles for families of African descent and the racism faced by parents/families of African Descent when engaging with the Board.</p> <p>SC 411 training</p> <p>Training to be done in the school year 2017 -18 (fall and spring)</p>	
13.	Ward Updates	None	
14.	New Business	<p>Parent conference 2017- WG</p> <p>The WG to start soon and PIAC members were requested</p>	

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		<p>to join the WG, communication to follow.</p> <p>Significant dates for the month of April PIAC members acknowledged:</p> <ul style="list-style-type: none"> • National Autism Month in April • National Volunteers Week April 24-28 • International Parental Alienation Awareness Day- April 25 	
15.	Adjournment	<p>**Motion to adjourn the meeting moved by Aretha seconded by Jess H All in favor. Motion carried. Meeting adjourned at 9:48pm</p>	