

COMMUNITY ADVISORY COMMITTEE MINUTES

To: Members of PIAC
 Date/Time: Tuesday, November 10, 2015, 7:00 pm – 9:30 pm (6:30 dinner, Cafeteria);
 Location: Boardroom, 5050 Yonge Street, 1st Floor
 Committee Co-Chairs: D. Williams, Wilmar Kortleever and Trustee Michael Ford

Present: Ali Mohamed (W1); Vivek Rao (W1); Christine Heath (W3); Suban Abdulahi (W4); Alex Levato (W5); Devon Forbes (W5); Mirian Turcios (W6); Stephen Thiele (W6); Loen Hansford (W7); Jess Hungate (W8); Jacqueline Mackenzie (W9); Darlene Giroux (W10); Ipek Kabatas-Wellington (W10); Rania Saleh (W11); Sanaa Homsy (W11); Eva Rosenstock (W12); Gazi Rahman (W13); Kainani Dana (W14); Michelle Aarts (W16); Trixie Doyle (W17); Jason Irving (W18); Sharon Kerr (W21); LeeAnn MacLean (W22); Towhid Noman (Toronto Bangladeshi);

Regrets: Asha Mohamed (W2); Sarah Ali (W2); Tina Chan Kim (W3); Rosalie Richards (W7); Sophia Ruddock (W9); HANIYA SHEIKH (W12); Katia Berdichevsky (W15); Sara-Jane Johnson (W15); Susan Morgan (W16); Aretha Phillip (W17); Everton Collington (W18); Pargat Mudher (W19); Sandip Vora (W19); Bola Otaraki (W20); Cathie Noble (W20); Ward Davis (W21); Jasmine Ibrahim (W22); Saida Sabrie (Somali Parents Liaison Coalition);

Teleconference: Michelle Minott (W4); Kate Sanagan (W15); Tina Chan Kim (W3)

Guests: Kate Wallis

Staff: Jim Spyropoulos (Executive Superintendent, Equity and Inclusive Schools); Michelle Munroe (Central Coordinator, Parent & Community Engagement Office (PCEO))

MINUTES

#	Item	Lead	Recommendation
1.	Welcome & Introductions	Co-Chairs Meeting opened at 7 pm. Sude Singh was absent as co-chair; Jason Irving (W18) volunteered to act as co-chair as PIAC by-laws state the requirement for there to be two parent co-chairs presiding. Welcome and introductions of members were done, with declaration of parent status and employee status.	No
2.	Code of Conduct	Co-Chairs PIAC members were reminded of Code of Conduct.	No
3.	Declaration of Membership	Co-Chairs See Item 1.	No
4.	Declaration of Actual,	Co-Chairs Declaration of Actual, Perceived, or Potential Conflict of Interest were	No



	Perceived, or Potential Conflict of Interest	non-declared.	
5.	Approval of Quorum	Co-Chairs Quorum achieved.	No
6.	Approval of Agenda	Co-Chairs Agenda for the November 10, 2015 meeting was approved by vote. First: Vivek, Second: Jesse; All in favour:11, opposed: 0, Abstain:1. Carried.	Agenda approved by vote.
7.	Approval of Minutes ▪ October 13, 2015	Co-Chairs Draft Minutes for the October 13, 2015 meeting was approved by vote. First: Trixie, Second: Eva R.; All in favour:10, opposed: 0, Abstain:2. Carried.	Draft Minutes was approved by vote.
8.	Co-Chairs Update	Co-chairs <ul style="list-style-type: none"> Directors meeting: Recommendations went forward to Board meeting Oct.28, 2015; PIAC candidates at ward level and election conditions apply to Electees and Electors. Policy Review and consultation: Co-chairs received the schedule of policy reviews that TDSB will be conducting. 	Co-chairs to send black-line copy of the election guideline and policy review schedule to PIAC members.
9.	PIAC Co-chair election	Nominations WG, Vivek Rao There were five nominations given to working group and a PIAC member was chosen in the process of the working group norms. It was announced that there would be no floor nominations; Eva R. rejected to this according to PIAC by-laws stating that members are to be invited to stand for election and self-nominate: No members self-nominated. By acclamation, Wilmar Kortleever was elected and took the co-chair position without PIAC secret voting. Jason Irving returned from Acting co-chair to ward 18 seat. Wilmar K must step down from working group activities and ward 13 seat. Time: 2000 hours.	Wilmar Kortleever was elected as co-chair of PIAC.
10.	TDSB Parent Portal Presentation	Shulin Dave, Senior Manager, Organizational Design and Information The Senior Manager Dave announced the development of a parent portal tool by the Organizational Design and Information Management Services. The tool was recommended by teachers and parents for the last five years that parents needed to be kept informed of their child's progress, grades, transcripts, community hours and attendance. Parents, teachers and students can collaborate on the student progress	Information received.



		<p>tool; it will be easy to login and authenticate parents with their personal email addresses; Supports for parents will be provided depending on the vendor chosen;</p> <p>The system is voluntary; not mandatory for parents to use.</p> <p>The Next Step: Looking into procurement of equipment, system demonstrations and evaluations with parents, dates to be announced and sent to parents.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Would the timelines be affected by the work action? The timeline for development is one year pilot phase with additional time for training users: pilot phase involves unions and the spread of schools; the work action would not affect procurement. • How parents are going to give input or test the system? Testing will be given to technical and non-technical savvy persons within the school board. • How do we know that teachers are going to use the system? The system was suggested by teachers and parents for the last five years that this system has been missing; so they have interest and will use it. • Is the system compliant with the Ontario Access Disability Act (AODA)? Yes. 	
11.	Trustee Report	<p>Trustee Michael Ford</p> <ul style="list-style-type: none"> • Labour relations: CUPE and ETFO have reached tentative agreement with province; job actions are closing; students receiving on December 19, progress reports and parent interviews. Ontario Secondary Teachers Federation, Guidance and professional support workers have not reached agreements yet. • Health Canada recalls EPI-PENs made by Sanofi Canada; return them to parent councils and receive a new one. • Upcoming Board Event: November 11 students celebrate Remembrance day to promote peace. November 14 is ninth annual Parent Conference and trustees will be out to it. • Ward 21 by-election on January 25, 2016: Trustee Shaun Chen is now member of Parliament, so Trustee 21 position is vacant. • November 25 is Board meeting public session at 7pm. December 1 is Board meeting on Organizational and Trustee selection. <p>This is Michael's last meeting. It was a pleasure for Michael to be with PIAC.</p>	Committee assistant to send link on Health Canada recall.
12.	Executive Superintendent Report Volunteers in Schools Procedure	<p>Executive Superintendent Jim Spyropoulos</p> <ul style="list-style-type: none"> • Appreciates Sude Singh as co-chair for the work he has done; Welcomes Wilmar as co-chair. • January is the month TDSB commemorates Tamil Heritage Month. • The procedure on Parent Involvement and Volunteers (P556) is 	Report received for information.



	Update	<p>being reported by staff to PSSC this week. It will return from PSSC to PIAC for approval.</p> <ul style="list-style-type: none"> The Policy Review Process is being implemented by TDSB in a four year cycle. Suggested that PIAC being a sub-committee for the TDSB Policy Review. Announced that Linda Mendonca to support PIAC. 	
13.	PCEO Update	<p>Michelle Munroe (PCEO)</p> <ul style="list-style-type: none"> Pupil Accommodation Review: the policy needs PIAC reps to review. PIAC Orientation facilitators: PIAC reps needed to facilitate. SC Survey: on-going feedback and research is needed, the working draft will be presented to PIAC. Communication of Parent Conference: It was well done and sent to SO, SC, and parents. Walk-in registrants are accepted but not for childminding as a safety concern. <p>Time: 2100 hours</p>	Updates received for information.
14.	Working Group Updates:		
	Annual Parent Conference Nov.14,2015	<p>Mirian T./Rania</p> <ul style="list-style-type: none"> Needed extra \$2500 in budget due to entertainers for the children. The number of childminders according to registration is required to accurate budgeting. 	Yes
	Budget	<p>Tina C-K.</p> <ul style="list-style-type: none"> A budget was estimated for the expenses for 300 attendees; currently registered is 400 people. PIAC financial statements are approved; to be given at next meeting. <p>Motion to increase budget by \$2000. First: Eva, Second: Trixie: All in favour 17, Oppose: 0, Abstain: 0. Carried.</p>	Motion approved by vote to increase budget by \$2000.
	SC411	<p>Mirian T. Motion received.</p> <p>**MOTION to resume SC411: Motion for PIAC Meeting November 10th, 2015</p> <p>I move to rescind the motion passed at the PIAC meeting on May 14, 2015 as the Motion before us is in Conflict with our Mandate. The PIAC SC411 Working Group is to immediately resume activities to</p>	SC411 motion was defeated by vote.



		<p>provide information on Ontario Regulation 612/00 and work with School Councils of schools of TDSB in accordance with Ontario Regulation 612/00 and current PIAC By-Laws by providing, Presentations and Information that has been vetted by the SC 411 Working Group and approved in advance of distribution by PIAC.</p> <p>The Committee will follow with providing an Annual SC 411 Training to its Members of the Committee so that Members are able to go out and deliver information that will be vetted through the Committee as Power Points.</p> <p>There will be consistency and the delivery of Information and there will always be at least two Members of the Committee attending these Presentations.</p> <p>We will provide a Log of all activities and a Report at the end of the School Year.</p> <p>Protocol will be followed in communicating the Requests of Presentations.</p> <p>Motion defeated by vote. First: Miriam. Second: Eva; Discussion followed for information purposes. All in favour: 2, Oppose:11, Abstain: 3. Defeated.</p>	
	PIAC-SEAC Special Education Conference	<p>Miriam T. Kate Wallis reported on successful PIAC-SEAC Conference in Toronto. The next conference is on April 2016. This is her last meeting as PIAC rep. Aart is Rep Alternative. D. Williams thanked Kate Wallis for her dedication.</p> <p>Time: 2130 hours Motion to extend meeting 15 minutes: First: Stephen, Second: Jason. All in favour. Carried.</p>	No
15.	PIAC Member Update	<p>Co-Chairs Stephen Thiel Ward 16 update: Thanked PCEO for the information on Parent Conference; Stephen and team worked on communicating to Principals, but Parent to Parent communication was low.</p>	No
16.	Adjournment	<p>Co-Chairs Adjourned meeting at 9:45pm.</p>	Motion to adjourn approved.

