



**Community Use of Schools Advisory Committee  
Draft Minutes**

October 25, 2012  
Time: 10:00 a.m. – 12:00 p.m.  
Boardroom, 5050 Yonge St.

**Present:** Trustee Chris Glover (Co-Chair); Brian Keaney (Co-Chair, Toronto Youth Development); Lynn Manning (Girls Guide Canada, Ontario Council); Lesley Johnston (Social Planning Toronto); Lorna Weigand (Middle Childhood Matters Coalition); Gerry Lang (Citizens for Life Long Learning); Susan Fletcher (Applegrove Community Complex); Iris Rivas (Salvation Army); Leigh Coffey(YMCA of GTA); Allison Boughner (Big Brothers Big Sisters of Toronto); Julian Freeman (Grace Fellowship Church); Alan Hrabinski (Scarborough Basketball Association); Judy Cargaro (Etobicoke Philharmonic Orchestra); Angelos Bacopoulos (Chief Facilities Officer, TDSB); Njoba; Nbada (Manager, Community Use of Schools); Namita Aggarwal (Program & Budget Manager, Con.Ed); Margaret Kent (Manager, ); Kitty Leung (Facility Permitting Coordinator); John Long; Rick Diagle;

**Regrets:** Morris Beckford (Doorsteps Neighbourhood); Trustee Howard Kaplan

**Recorder:** Parthee Siva (Committee Assistant)

Item	Information/Discussion	Action/Recommendation
1. Welcome	Meeting called to order by the Co-Chair, Trustee Glover @ 1015 followed by introductions of members and guests	
2. Approval of Quorum	Quorum was achieved and approved.	
3. Approval of Agenda	Moved by Lynn M; seconded by Gerry L; All in favour; carried.	
4. Approval of Minutes	Deferred till next meeting.	
5. Selection of New Members	<p>Goal is to have a variety which represents different areas of the city, the variety of organizations and of groups served.</p> <p>Options for selecting members: (a or b)</p> <ul style="list-style-type: none"> <li>a. Put all applicants names into a hat and randomly select (risk – all members of one group)</li> <li>b. Divide applicants into categories according to type of activity (sports groups, religious groups etc). Randomly select one member from each</li> </ul>	

Item	Information/Discussion	Action/Recommendation
	<p>category.</p> <p>Motion to proceed with Option B to select new members. Moved by Lorna W; seconded by Lynn M; all in favour; carried.</p> <p>Motion to amend the Terms of Reference moved by Lesley; seconded by Lynn M; all in favour; carried.</p> <p>The Terms of Reference be amended as follows: The number of Community Representatives be changed to 13 but the voting members will stay as 12; moved by Lesley J; seconded by Lynn M; all in favour; carried.</p> <p>As per Option B, the following members are selected to CUSAC:</p> <p>Judy Gargaro (Etobicoke Philharmonic Orchestra)</p> <p>Alan Hrabinski – (Scarborough Basketball Association)</p> <p>Julian Freemann (Grace Fellowship Church)</p> <p>The new members were welcomed by the Co-Chairs.</p>	
6. Review of Current Situation		
7. Recommendations for the Board	<p><b>**Criteria for Decision Making</b></p> <p>Process - entertain and investigate all recommendations in each category; strive for consensus, where consensus cannot be reached, choose recommendations by majority vote; dissenting voters who feel strongly can submit minority report to the board that will be considered along with the other recommendations from CUSAC. The board can accept, reject, and modify CUSAC's recommendations. Recommendations will be formatted in terms of Recommendation/Rationale</p> <p><b>***Principles for Decision Making:</b></p> <ol style="list-style-type: none"> <li>1. Equity</li> <li>2. Maintaining Budgeted Savings of \$2.2 million</li> </ol>	

Item	Information/Discussion	Action/Recommendation
	<p data-bbox="816 164 1215 191">3. Straightforward cost structure</p> <p data-bbox="483 256 1096 284">Some of the concerns raised by the members/guests:</p> <p data-bbox="483 324 1520 386">Principal are booking the space for their own personal use and the caretaking is paid for. Half of the deficit is internal whereas the other half is not</p> <p data-bbox="483 391 1541 488">According to the RMI Report (pg 29) the first category, which is community youth and senior group were accountable for the deficit of \$3.3M (half of that total was derived from the permits on weekends)</p> <p data-bbox="483 493 1482 591">On weekends the board faces additional costs including: custodian staff and supplies, overtime pay on weekends, hydro and electricity, utilities and facility usage, snow shoveling etc.</p> <p data-bbox="483 626 1514 654">Suggestion was made to have the Permit Increase be equally imposed among all groups.</p> <p data-bbox="483 690 1520 751">Its up to the Board's discretion to develop categories; the only condition in that the 2006 memo from the Ministry of Education is that groups should be non profit organizations;</p> <p data-bbox="483 792 1528 889">It was recommended to have a median price for all users In the event that a median price is established; what will be the impact/effect? And those who are subsidized will fit into the 77 PSI schools, which are funded directly from the province.</p> <p data-bbox="483 927 1509 1024">Although it's very favorable to the Board to establish a median price; its will not be equitable; deriving at a median number would be quite challenging to ensure that it will cover the deficit.</p> <p data-bbox="483 1062 1514 1123">It was suggested that if and when the fees increase does take effect, a report be prepared and presented to CUSAC with the loss of permits/revenue/etc details.</p> <p data-bbox="483 1161 1430 1222">Point was raised that the major sports categories that hold permits are soccer and basketball.</p> <p data-bbox="483 1260 1476 1357">Suggestion was made to have one fee structure for profit organizations and one fee structure for Priority Schools Initiative and non-profits and subsidized organizations, although this may not be equitable to all permit holders</p> <p data-bbox="483 1395 1293 1422">It was brought up that the category definitions appear discriminatory.</p> <p data-bbox="483 1459 1239 1487">Permit fees for some religious groups were extremely excessive.</p>	

Item	Information/Discussion	Action/Recommendation
	<p>It is understood that the TDSB is running on a deficit to support these programs, but if organizations do not use the space as they may find it too expensive then it defeats the purpose of using schools as community hubs.</p> <p>Recommend that usage should be categorized because some organizations are large and some organizations get more funding than others; some organizations use more facilities than others.</p> <p>What do we use to address permit categories? No one understands what the costs are and no one knows who is losing money. Thus it was recommended that TDSB lets Permit holders know what each organization is costing TDSB.</p> <p>Promote shared spaces within a school between organizations to save costs.</p> <p>It was recommended that the Permit categories should be done by size.</p> <p>Some playing sports fields are worn out and not renewed in May and some gym fields are restricted by principals for specific local activity groups that do not go through the permitting process.</p> <p>Members feel there is injustice in permit fee increases and suggest that the TDSB become more transparent in costs.</p> <p>CUSAC has shared with the committee the RMI 2010 report which tallied the permit deficit.</p> <p>Simplify fees based on cost so that people understand them and should distinguish between large and small, with the exception of outside field use. Questions were raised as to what partnership means when a donor wants to improve the physical space.</p> <p>It was recommended having a working group to bring to CUSAC some recommendations at the next meeting and that the working group be composed of some new members with Angelos as a consultant of that working group.</p> <p><b><i>Motion to Strike a subcommittee/working group and to develop recommendations regarding permit fees/categorization and report back to CUSAC at the next meeting;</i></b></p>	

Item	Information/Discussion	Action/Recommendation
	<p><i>Moved by Judy G; seconded by Lorna W; all in favour; carried.</i></p> <p><b>The Working Group members are as follows: Lynn M, Lorna W, Lesley J, Alan H, Julian F, Judy G, Bess M, Leigh C</b></p> <p><i>Motion: That the categorical fee increases be deferred until September 1<sup>st</sup> 2013. Moved by Judy Gargaro; seconded by Lorna W; all in favour; Carried</i></p>	
8. Next Meeting Date	<p>Recommendation generated by CUSAC should go to PSSC in early Dec. Thus, it was suggested to have 2 more CUSAC meetings. Nov 8 @ 10:00am in the Boardroom Nov 22 @ 10am in Committee Room A</p>	
9. Adjournment	<p>Motion to adjourn @ 1202; moved by Leslie; seconded by Trustee Kaplan.</p>	