



**CUSAC  
Draft Minutes**

May 22<sup>nd</sup>, 2014  
9:30 a.m. – 12:30 p.m.

Committee Room B, 5050 Yonge St.

**Members Present:** Trustee Chris Glover (Co-Chair); Brian Keaney (Co-Chair, Toronto Youth Development); Trustee Sam Sotiropoulos, Lynn Manning (Girl Guides of Canada, Ontario Council); Lorna Weigand (Middle Childhood Matters Coalition); Iris Rivas (Salvation Army); Heather Mitchell (Toronto Sports Council); Alan Hrabinski (Scarborough Basketball Association); Lesley Johnston (Social Planning Toronto); Judy Gargaro (Etobicoke Philharmonic Orchestra);

**Staff:** Ugonma Ekeanyanwu (Manager, Community Use of Schools); Kitty Leung (Facility Permitting Coordinator), Karen Meeson (Comptroller of Finance)

**Regrets:** Susan Fletcher (Applegrove Community Complex); Allison Boughner (Big Brothers and Big Sisters); John Long (Central Services Manager); Carol Thames (Doorsteps); Gerry Lang (Citizens for Life Long Learning); Julian Freeman (Grace Fellowship Church); Doug Blair (North Toronto Soccer Club); Leigh Coffey (YMCA of GTA)

**Guests:** Sam Glazer (Congregation Beth Haminyan); Mitchell Curci

**Recorder:** Vandana Bharti (Committee Assistant, Parent & Community Engagement Office)

Item	Information/Discussion	Action/Recommendation
<b>1. Welcome and Introductions</b>	Co-Chair Keaney called the meeting to order at 9:39 am and welcomed everyone. Members introduced themselves.	
<b>2. Approval of Quorum</b>	Quorum was achieved and approved.	
<b>3. Approval of Agenda</b>	Approved: with Amendments: A. Add Dana Ben Halim as 5 A of the agenda B. Add steam plant schools as 5 B of the agenda	
<b>4. Approval of April 17<sup>th</sup>, 2014 minutes</b>	As copies of minutes were not available prior to the meeting it was decided to defer approval of the April 17 <sup>th</sup> minutes to the next meeting.	
<b>5. Gift Presentation</b>	A gift was presented to the former Committee Assistant Linda Mendonca. The committee said a formal goodbye and took pictures.	

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<p><b>5.5 a. Dana Ben Halim</b></p>	<ul style="list-style-type: none"> <li>- Submitted presentation about her daycare business and questioned why TDSB rates are so high asked if it is possible to lower our rates as it will cost her \$14,000 with the TDSB.</li> <li>- She pays a Flat rate to the Toronto Catholic Board(\$25/use) while TDSB is hourly (\$70/hour for the gym) \$35.00/hour for the classroom</li> </ul> <p>Even if she were to use the non- profit rates, it is still too expensive because she keeps her rates low due to affordability.</p> <p>The committee explained to her that:</p> <ul style="list-style-type: none"> <li>- Rate subsidies are based on the Community Use of Schools Grant received from the Ministry of Education</li> <li>- TDSB act in a revenue equal model</li> <li>- This has been an ongoing debate of the committee and they are aware of the price challenges renting space from the TDSB</li> <li>- Thanked her for coming because it is important for the committee to hear from the community and permit holders. Invited Dana to attend more meetings so she could be a part of the discussion in the future. She accepted.</li> </ul>	<p>Vandana to add Dana Ben Halim to committee mailing list</p>

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<p><b>5.5 b Steam Plants</b></p>	<ul style="list-style-type: none"> <li>- Due to the work load of the Permit Department Karen Meeson was in attendance to address the request from CUSAC for a detailed report of Steam Plant schools. Trustee Glover gave her the background and asked what the incremental cost of the steam plant engineer would be as opposed to a regular custodian?</li> <li>- Karen reminded the committee that fees have already been set and that it would take a board motion to reopen the discussion</li> <li>- There are additional costs to run the plant and the cost of the staff required on site. Not sure what the next steps would be as CUSAC's recommendation was already passed by the Board.</li> <li>- CUSAC confirmed we do not want immediate action, just to explore the fairness of the spread of the cost and if there were alternate schools that are options.</li> <li>- It was pointed out that this recommendation was made without having all the information, which the committee received after 6 months of requesting it.</li> <li>- 5 or 6 of 9 high schools in Etobicoke are steam plant schools, the issue is we will create a crisis and many people will not be able to afford the space and come to the committee and ask why we did this.</li> <li>- Question whether steam plant costs are also required in the summer. Kitty clarified that the need for engineers only for heating ( October 15<sup>th</sup> – April 15<sup>th</sup>)</li> <li>- The cost is spread out by the groups renting the space on the same day.</li> <li>- Alan feels that there are few points that were missed. Instead of implementing a minimal surcharge fee the TDSB implemented a supplement fee. And the model would look like we are making money.</li> <li>- If you have a subsidized rate for steam plant schools the cost would be affordable.</li> <li>- Trustee Glover pointed out that the recommendation should have been a cost recovery model and a surcharge fee not a supplemental fee. It is the interpretation by staff of the CUSAC recommendation that is causing confusion.</li> <li>- Alan offered to work with staff to clear any confusion.</li> <li>- The group asked if they could get a quick list of the schools that are affected by the steam plants.</li> </ul>	<p>Karen Meeson to be added to committee mailing list</p> <p>Karen Meeson will discuss implementation of Steam Plant School premium with Angelos Bacopoulos and report to committee</p> <p>Alan to draft CUSAC recommendation for implementing Steam Plant School surcharge and submit to Vandana for distribution to appropriate staff.</p>

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<p><b>6. Full Service Schools</b></p>	<p>Trustee Cathy Dandy has been a champion for Full Service Schools for years. This initiative has been conducted in 2 Phases:</p> <ul style="list-style-type: none"> <li>a. Phase 1~ Look at schools and see them as community hubs</li> <li>b. Phase 2 ~ Review what are the barriers and what are the opportunities</li> </ul> <ul style="list-style-type: none"> <li>▪2 weeks ago there was a symposium by Trustee Dandy and Diane Dyson , Cassie Bell and Karen Pitre ( CAFÉ)</li> <li>▪80 attendees, OPSA, Ministries, Jennifer Keesmat, City of London, etc. looked at what is happening in London and Winnipeg as they already have successfully implemented Full Service Schools in their school systems and the initiative has been successful.</li> </ul> <p><b>Concerns</b> – there should be separate entrances, police reference checks, who would be entering the building? Schools service children and we need to guarantee the safety of the children which with this model it cannot</p> <ul style="list-style-type: none"> <li>▪Karen Meeson ~ came from London and the challenges they faced was that community agencies thought of schools as free space. Schools continue to show (OGC – on the ground capacity) as underutilized. The community services have their own funding challenges</li> <li>▪Some challenges include the cost of staffing and running the building</li> <li>▪Lorna feels that this is the way of the future and that it is important that everyone talks to their MPP’s and Trustees to let them know that we want to promote the use of Community Use of Schools</li> <li>▪There was a one day conference in Ottawa about the Real Estate Social enterprise, some of those NGO’s share the cost of office space</li> <li>▪ Would like to hear from CAFÉ and how the TDSB can work with them and learn from their model.</li> </ul>	<p>Invite CAFÉ to future meeting.</p>



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<p><b>8. Provincial Use of Community schools</b></p>	<p>- Lesley referred to a Financial Fact 2013/2014 document that the TDSB issued.  - Curious how this impacts the grant? CUSAC has been discussing a \$3.8M grant but we actually received \$3.97 this year. Where is the additional money and how is it being spent?  - Karen confirmed it is in the process of being updated based on the 2014-2015 grant announcement. But unsure when final copy will be ready so Vandana will send 2013/14 copy.  - The committee asked what we can do with this report as permits said that the money is not missing, it has been spent.  - Make sure that Financial Fact information is included at the AGM</p> <p>Trustee Glover reminded the committee that once the \$3.8M was spent CUSAC had recommended building a 7% buffer into the fees (in addition to the 5% increase) to avoid cutting off subsidies. There was a further recommendation that there would be no inflation increase if permit costs were breakeven  - What is the projection for CUS and what is our breakeven point?  - How close are we to using up this year's subsidy?</p> <p>Judy asked for clarification whether the buffer allows extra revenue to be carried over to the next year's budget to avoid and the cost of living increase.  Although CUS funding is 'sweated' Karen clarified that CUS is often overspent and it is important to have a reserve to ensure that the next year does not run out of money. She will discuss this with the senior team and confirm whether cost of living increases can be waived if funds are unspent.</p> <p>Alan mentioned last year we received a report of permits and the revenue generated and wanted to know what kind of standard financial reports can be generated showing CUS spending. As the TDSB fiscal year ends August 31<sup>st</sup> Alan asked for financials for after August 31, 2013.</p>	<p>Lesley send Financial Fact 2013/2014 to Vandana who will distribute to committee</p> <p>Karen Meeson to confirm whether unspent CUS funding can be carried forward so cost of living increases can be waived.</p> <p>Karen Meeson to prepare financials since August 31, 2013. to share with committee</p>
<p><b>9. Agenda Checklist</b></p>	<p>Vandana presented the group with an agenda items completed checklist. After discussion it was decided it is to add Business Arising check boxes on the regular agenda.</p>	<p>Vandana add Business Arising to the agenda for checking off when a discussion has been completed.</p>

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<b>10. Trustee Report</b>	<p><b>Bike to School Day</b></p> <ul style="list-style-type: none"> <li>- Monday May 26<sup>th</sup> Bike to School (Work) Day, with a range of activities encouraging kids to bike to school</li> <li>- Suggested TDSB take a more proactive approach to changing parents' perception on biking to school</li> <li>- There are a range of factors as to why kids are not biking to school, there are security issues, school yard supervision</li> </ul> <p><b>TDSB Social Justice Conference at York University</b></p> <ul style="list-style-type: none"> <li>- 700 students from TDSB and 250 from Halton School board</li> <li>- The whole conference was run by students</li> <li>- Topics of discussion included social justice issues; students also talked about the kidnapping of the Nigerian school girls and what would have been the response if it had been York Students</li> <li>- The conference got picked up by media</li> </ul> <p><b>Next week is education debate day</b></p> <ul style="list-style-type: none"> <li>- All trustees organize a debate by their Provincial candidates on public education; ideal opportunity for community members to address education issues</li> <li>- Details are listed on the TDSB website; debates to be held Wednesday May 29<sup>th</sup>, 2014</li> </ul> <p><b>Education development charges</b></p> <ul style="list-style-type: none"> <li>- The TDSB does not receive capital funding for repairs etc. as their schools are not fully utilized so they are paid for by cannibalizing the current system</li> <li>- TDSB voted to sever and sell 4 schoolyards to fund capital projects</li> <li>- Funding approval has been coming from the sales of schools and/or school yards</li> <li>- TDSB's share of the Total Capital funding from the government is about 7-8% (Not confirmed), although TDSB has 12% of the student population of Ontario</li> <li>- TDSB cannot collect education development charges</li> <li>- Trustee Glover asked the committee if anyone is willing to speak out on Education Charges to let him know and he would collect names.</li> <li>- Ottawa and London have already asked for the ability to change the way they spend the Education Development Charges</li> <li>- 48,000 condo units built in the last 4 years, \$3M in development charges was</li> </ul>	<p>Trustee Glover to collect names of the committee members interested in speaking on behalf of the Education Charges</p>

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<p><b>11. Other Business</b></p>	<p><b>Focus on Youth</b>  Space Coalition FOY program</p> <ul style="list-style-type: none"> <li>- received funding for report from health stream</li> <li>- Able to conduct focus groups in the TDSB and TDCB in 3 quadrants</li> <li>- Reporting is similar to what they have heard before</li> <li>- With repeat use of space over a long period of time students have a sense of ownership</li> <li>- Importance of having good relationships with the schools, it is suggested to place same organizations in the same schools over time with the same staff as it helps build relationships</li> <li>- If you permit over fall and winter provides additional time to develop those relationships</li> <li>- Some barriers were identified – not having keys to building so kids could not be dropped off early, principal absence no decision maker</li> <li>- There were a number of recommendations presented– <b>1.</b> Approving permit applications – would like schools to take note of the programs that are being run, so there are not conflicting programs in the same space. <b>2.</b> That organizations visit space before program begins. <b>3.</b> Look at storage capacity. <b>4.</b> On the communication side – summer maintenance, notification be sent ahead of time. <b>5.</b> Choices for space and locations, notifications and announcements posted online.</li> <li>- Requested that the results of research be available to the public.</li> <li>- Another comment there was concern on the reliance on relationships and some concern on bad relationships within organizations in the same space.</li> </ul> <p>Applegrove After school Program - Deferred to next month  Focus on Youth Summer Camp presentation on May 27 at Nelson Mandela School</p> <p>Ugonma reported the Secondary School options conference was cancelled but will be held at the Parent Conference on May 31<sup>st</sup>, 2014</p> <p><b>Healthy Mela</b> – June 14<sup>th</sup>, Ugonma will distribute the flyer at the next meeting</p>	<p>Distribute soft copy of Space Coalition report: <i>Improving Access to School Space and Focus on Youth: Toronto Summer Permits Experience</i></p> <p>Applegrove After school Program presentation deferred to June meeting</p> <p>Alan asked that the New Requirements for Fall permits be added to the agenda for the next meeting – How does the board police and control the recommendation that these orgs be 75% be from Toronto</p> <p>Add to agenda – Online Permits Update</p>
<p><b>12. Adjournment</b></p>	<p>The meeting was adjourned at 12:20 pm by Co-Chair Brian Keaney.</p>	



Item	Information/Discussion	Action/Recommendation
<b>13. Next Meeting</b>	Next meeting date: <b>Tuesday</b> June 10 <sup>th</sup> , 2014	

