



**CUSAC**  
**Draft Minutes**  
 March 20, 2014

9:30 a.m. – 12:00 p.m.  
 Committee Room B, 5050 Yonge St.

**Members Present:** Trustee Chris Glover (Co-Chair); Brian Keaney (Co-Chair, Toronto Youth Development); Trustee Sam Sotiropoulos, Susan Fletcher (Applegrove Community Complex); Gerry Lang (Citizens for Life Long Learning); Carol Thames (Doorsteps Neighbourhood Services); Lynn Manning (Girl Guides of Canada, Ontario Council); Julian Freeman (Grace Fellowship Church); Lorna Weigand (Middle Childhood Matters Coalition); Iris Rivas (Salvation Army); Alan Hrabinski (Scarborough Basketball Association); Lesley Johnston (Social Planning Toronto); Heather Mitchell (Toronto Sports Council); Leigh Coffey (YMCA of GTA); Karen Sommerville

**TDSB Staff:** Ugonma Ekeanyanwu (Manager, Community Use of Schools); Kitty Leung (Facility Permitting Coordinator); Melanie Stoughton( Central Services, Alt)

**Regrets:** Allison Boughner (Big Brothers and Big Sisters); Judy Gargaro (Etobicoke Philharmonic Orchestra); Amanda Penrice (middlechildhoodmatters); John Long (Central Services Manager); Sam Glazer (Congregation Beth Haminyan); Karen Somerville (East York Soccer Club);

**Guests:** Doug Blair (North Toronto Soccer Club); Jason Robinson (Toronto Ultimate Club), Mitchell Curci,

**Recorder:** Vandana Bharti (Committee Assistant, Parent & Community Engagement Office), Linda Mendonca (Outgoing Committee Assistant, Parent & Community Engagement Office)

Item	Information/Discussion	Action/Recommendation
<b>1. Welcome and Introductions</b>	Co-Chair Keaney called the meeting to order at 9:32 am and welcomed everyone. Members introduced themselves. .	
<b>2. Approval of Quorum</b>	Quorum was achieved and approved.	
<b>3. Approval of Agenda</b>	The agenda was approved with amendments: ~ add discussion about agendas ~ item 5 change term of reference working group	
<b>4. Approval of February 13/14 Minutes</b>	Minutes were approved with an amendment: ~ Item no. 7, 3 <sup>rd</sup> paragraph to be revised completely	Melanie will send updated wording to Vandana.
<b>5. CUSAC membership Working</b>	<b>Revised Terms of Reference</b>	

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<p><b>6. Group Update</b></p>	<p>~ Lynn Manning asked the group to refer to a handout that was distributed at the last meeting.</p> <p>~ Under membership <b>a.</b> disabled was changed to persons with disabilities; <b>b.</b> added aboriginal, faith-based, community advocacy groups; <b>c.</b> moved United Way to the list of key organizations, Funders, and added Toronto Lands Corp.</p> <p>~ The CUSAC committee does not have a formal process for elections and Trustee Glover explained to the group how the Catholic Board elects their CUSAC members. The members are voted on by the permit holders at an annual general meeting. He mentioned the process because he thought it was a fair process because it is the Permit holders voting for their committee members. Susan agreed it was a good idea but that the timing of the vote should be revised.</p> <p>~ Jason Robinson had concerns around the voting, especially by permit holders who were not very involved. Leigh suggested that voting permit holders should be required to attend a minimum number of meetings before being eligible to vote. Trustee Glover added ‘and only after attending the minimum number of meetings could they state their intention to run for the committee’. It was voted on to approve an Annual General meeting and it was passed with a majority vote. Clarification: Candidates would be required to submit their nominations in advance but could declare their intent at the AGO meeting (the process of nominating candidates is covered in the Terms of Reference).</p> <p>~ Lynn was asked to include a disclaimer that the intended candidate would be required to attend a certain number of meetings to qualify for nomination. (attend 2 out of 5 meetings or 3 out of 5 meetings).</p> <p>~ The AGO meeting will be held in November and new committee members would start their term in January.</p> <p>~ Susan asked for clarification on the voting process for the permit holders; is it one vote per permit group or 1 vote per permit they hold? And asked for those terms to be clear on the Terms of Reference. The response was the intention is one vote per organization.</p> <p>~ <b>Page 4 Quorum</b> the committee voted on whether or not the Trustees on the committee should have one or two votes. Majority voted that Trustees get one vote.</p> <p>~ <b>Page 4 Alternate election of members</b>, it was decided that if there were two people that ran for the position on the committee the one who came in second would be named the alternate, it was requested that the TOR reflect this decision.</p> <p>~ There were questions about if the Terms of Reference needed to go to board. As they had been submitted in November 2007 they do not need to be submitted again.</p>	<p>Lynn send the revised Terms of Reference to Vandana and she will send to the group one week before the CUSAC meeting.</p> <p>Trustee Sam Sotiropoulos arrived at 10:55 am</p> <p>Vandana ask Irene/Michelle if revised TOR needs to go back to board.</p>

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<p><b>6. Focus on Youth Letter of Support</b></p>	<p>Trustee Glover reported back to the committee that there will be no funding decrease. And he referenced to point # 9 on the second page of the letter regarding the finding decrease, the response was \$125,000.</p> <p>Trustee Glover updated the group on his findings and the long term effects the Focus on Youth (FOY) program has had on high risk students. He met with past participants of the program over March Break. Two summers ago they hired a handful of FOY students who were classified as high risk and were getting suspended often. After the FOY program none of the students who participated in the program were suspended the following year. The program has had a positive effect on high risk students; you can see it even after just being on the program for a week. Many times kids are hired on after the program is completed, which is a huge benefit of the program as these kids would normally not have access to these opportunities. Being able to include the after effects of the program in the FOY reporting would be beneficial.</p> <p>Lynn Manning read the Focus on Youth Letter and the group decided that the letter needed to be revised. If anyone had suggestions or changes they wanted, the group was asked to email Susan Fletcher as she has the soft copy.</p>	<p>Once the letter is revised, Susan Fletcher will send it to Vandana who will distribute it to the group.</p> <p>Send the final copy of letter to Vandana and she will send it to the Minister.</p> <p>Leslie Johnston arrived at 9:50 am</p>
<p><b>7. Steam Plant Schools</b></p>	<p>~Kitty Leung prepared a handout and distributed the list of Steam Plants schools to the committee. There are 80 sites: 49 are in site B, 14 in C, 5 in D and A is 12/13 (there are actually 78 facilities as some schools are side by side like Williamson/ Glen Ames. The dots on the distributed map are PSI schools (map available on the TDSB website)</p> <p>~there was a question regarding the rental rates of the schools and it was clarified that the rental rates are different depending on the day of the week and whether on a Saturday or Sunday.</p> <p>~ Kitty reported the weekend usage rates are \$348 on Saturday for the day (8 hours for engineer) and \$464 for Sunday and holidays (8 hours for engineer). Kitty explained that a specialized custodian needs to be on site at steam plant schools and those are the additional costs.</p> <p>~ there was concern about the rates in High Park, Bloor West and Etobicoke as 9 out of 13 schools are steam plant , so the rates have a significant impact on the community and the cost to use these schools.</p> <p>~ If it was more evenly spread it would not have such an impact on the community; Lorna stated that should have equal access to schools. The board should be equalizing the costs of the</p>	

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	<p>schools. We should try and avoid steam plants schools where possible. Is there a plan to phase out the steam plant schools? Kitty explained that it is quite a process and there are huge cost implications as the piping would need to be replaced as well as the furnace.</p> <p>~ A committee member asked if the costs quoted were in addition to the regular permit fees. And asked if it should not be permit fees + the premium charges. The additional charge should only pay for the additional charges of the custodian. The rates to pay for a custodian are \$42 per hour on Saturday and \$56.73 per hour on Sunday.</p> <p>~ Clarification was requested as to whether a regular custodian would need to be present in addition to the steam plant engineer, as there was concern that at these rates no one was going to book a steam plant school.</p> <p>~ Lynn Manning wanted to know the total number of schools in each region so we could compare how many non steam plants schools were available as alternatives in each area.</p> <p>~ Susan mentioned that there had been discussions about removing the steam plant schools from the list entirely due to the increase in cost.</p> <p>~ Allan asked how we could structure the fees which allow permit holders to recover the costs of using the steam plant schools. Kitty explained that the cost structure is not going to change but clarified that the cost is divided among all permit holders for that day. So the more bookings at a time in the same school decreases the overall cost per group.</p> <p>~ It was suggested that they may want to consider a minimum for a day, and Kitty reminded the group that these rates are not going to change as they were approved by the board and that the recommendation originally came from CUSAC.</p> <p>~ The group requested a report adding the rates of the steam plant school to the list in addition to the remaining High Schools and the volume of usage on weekends.</p> <p>~Trustee Glover asked for a report on the number of high schools with steam plants that are not PSI schools that would be affected by the steam plant surcharge. Also a calculation of what the steam plant surcharge would be.</p> <p>~ Brian added a recommendation that; If a steam plant school (regular or PSI) is to be used, the permit holder must pay for the engineer custodian rate and the regular rate for space, in order to maximize the revenue on that school. If cost are too high for the permit holder - move them to non-steam school.</p>	<p>Iris Riva arrived at 10:20 am</p> <p>Kitty Leung committed to get back to CUSAC with the requested information on steam plant schools for the next CUSAC meeting.</p> <p>Vandana get the report and add it to the Agenda for the next meeting.</p>
<p><b>8. Permit Communications</b></p>	<p>Kitty reported that the Ministry of Tourism, Culture and Sport is providing funding for 110 programs in Toronto for groups to run after school programs for children’s health. The after school programs are provided free space until 6 pm.</p> <p>~ 10 are in the Catholic School Board while 100 are in the TDSB</p> <p>~ 76 principals said yes; 24 are not partnered</p>	

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	<p>~ There needs to be some contributions from the Ministry to offset the cost of using space.</p>	
<p><b>9. Trustee Update</b></p>	<p>Trustee Chris Glover provided the update:</p> <ol style="list-style-type: none"> <li>1. <b>Passed Balance Budget:</b> \$12.5 million shortfall which is the smallest shortfall to date.</li> <li>2. <b>Integrity of the Board:</b> There is discussion about how people are conducting themselves; there has never been a clear process. Sheila Cary-Meagher wants an integrity commissioner to come in and investigate complaints and make recommendations to City Council on a course of action. The City of Toronto Integrity Commission works 2 – 3 times a week.</li> <li>3. <b>Board Launched Mental Health Initiative:</b> If interested Chris could bring someone in to talk to the committee. This initiative was brought by Trustee Goodman and is being followed by the province.</li> <li>4. <b>Solar Panels:</b> Projects have moved ahead and are in 300 schools with an additional 60 roofs still need to be repaired.</li> <li>5. <b>Additional Costs due to extreme weather conditions:</b> Cost is approximately \$4 million dollars. The Board has asked their insurance company to look into this and already know that some of the costs will not be covered.</li> <li>6. <b>Heather reported on the green campaign:</b> There were 1900 trees affected by the weather conditions but 97% of them are going to live.</li> </ol> <p>Lorna wanted to know if the PR department has any good news stories that could be published, when something good happens the news does not reflect that about the board.</p>	

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<p><b>10. Other Business</b></p>	<p><b>Future Agendas:</b> Heather talked about the handout she distributed for an upcoming event to celebrate the recipients of the Toronto Emerging Athletes Mentorship (TEAM) Fund.</p> <p>~ The goal is to have 150 attendees</p> <p>~ There will be 6 children receiving awards.</p> <p>~ she invited committee members to attend and mentioned that the new CEO of PAN AM games, Saad Rafi and Minister of Tourism of Culture and Sport, Michael Chan will be in attendance.</p> <p><b>Continuing Education update:</b> Gerry Lang mentioned the most recent brochure had been handed out and confirmed that everyone got a copy. Trustee Sam Sotiropoulos mentioned that Con Ed will be mentioned at the Seniors information night and that he will see if Gerry can be a part of that event. Gary wanted to know about the availability of schools during the day for seniors programs, they typically run 9 – 12 or 1 – 4pm.</p> <p><b>Parent’s Reaching Out Grant:</b> Ugonma updated the group on upcoming workshops in May/June. There will be 3 workshops <b>A.</b> Secondary School Options (East/West) <b>B.</b> Summer Camps Registration Programs <b>C.</b> Healthy Eating and Nutrition Tips. They are working with Toronto Public Health and will be hosting a community BBQ.</p> <p>~ She updated the group on the PRO grants. The deadline is April 30<sup>th</sup>; all Parent Councils in schools can apply and receive a \$1000. Trustee Sotiropoulos clarified that it is \$1,000 per school council and that the school board received \$30,000 for their workshops.</p> <p><b>Integrated Service Delivery:</b> This item was added to the agenda by Leslie. Schools are being used for more than as education institutions; they are more like community hubs. Some schools have health centers and language centers, should we bring Trustee Dandy to discuss?</p>	<p>Trustee Sotiropoulos will connect with Gerry Lang to coordinate his attendance at the Senior’s information night.</p> <p>Vandana included the question of Daytime usage of schools to the staff member and have them address both at the next meeting.</p> <p>Ugonma to send the information in an email.</p> <p>Vandana ask staff to come and talk about Integrated Service Delivery. Lorna forward questions to Vandana and she can forward it to the committee.</p>

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		<p>Vandana Add to the agenda Marketing of Community Use of Schools and bring someone from Communications to sit in and observe.</p> <p>Vandana send email address to the group.</p>
<b>11. Adjournment</b>	The meeting was adjourned at 11:48 am by Co-Chair Brian Keaney.	
<b>12. Next Meeting</b>	Next meeting date: April 17 <sup>th</sup> , 2014	

