

COMMUNITY ADVISORY COMMITTEE MINUTES

Committee Name: Community Use of Schools Advisory Committee
Date: June 12, 2018
Time: 8:00 a.m.

Present: Co-Chair Judy Gargaro (Etobicoke Philharmonic Orchestra), Heather Mitchell (Toronto Sports Council), Sharma Queiser (Social Planning Toronto), Dave McNee (Quantum Sports & Learning-QSLA), Lynn Manning (Girl Guides of Canada, Ontario Council), Patrick Rutledge (Big League Book Club), Jonathan Wood (Toronto Accessible Sports) – on phone, Alan Hrabinski (Scarborough Basketball Association)

TDSB: John Long (Interim – Senior Manager, Plant Operations & Community Use of Schools), Ndaba Njobo (Acting - Facility Permitting Coordinator), Ugonma Ekeanyanwu (Manager Community Use of Schools), Shirley Adderley (Manager Facility Issues & System Liaison), Chris Ricketts (TLC), Anthony Vandyke (TSAA)

Guests:

Regrets: Co-Chair Chris Glover, Steve Shaw (Executive Officer - Facility Services, Sustainability & Planning), Sam Glazer (Alt-Congregation Beth Haminyan), Trustee Avtar Minhas, Mohamed Hassan (Muqdishu Soccer Club), Susan Fletcher (Applegrove Community Complex)

Absent: Gerry Lang (Citizens for Life Long Learning), Doug Blair (Alt-North Toronto Soccer Club), Luz Maria Pardo (Light Your Life Corp), Alex Viliansky (Felix Swim School), Dennis Keshinro (Belka Centre), Abdirahim Ali Rage (Alt -Muqdishu Soccer Club)

Recorder: Tracy Vallant (Executive Assistant)

ITEM	DISCUSSION	RECOMMENDATION/MOTION
Call to Order and Acknowledgement of Traditional Lands/Welcome and Introductions/Approval of Quorum	The meeting was called to order by Co-Chair Judy Gargaro – 8:05 a.m.	
Approval of Agenda	Approved	



Approval of Minutes May 8, 2018	Lynn Manning moved to approve the May 8, 2018 Minutes as amended, seconded by Patrick Rutledge. Motion carried.	
Conflict of Interest Declaration	None	
Delegations	None	
Permit Unit Update/ Community Use of Schools Update	<p><i>Update on Policy Review, if any</i> Community Use of Board Facilities Policy (P011) is on hold pending Executive Council review. No further action is required from staff at this time. The policy will go to September Board.</p> <p>Recommendations from PIAC related to meetings and parent functions are being reviewed currently. From the Advisory Committee Co-Chair meeting PIAC is requesting that parent councils have more of a role in determining the groups who permit and when that use occurs, and that priority is given to family of schools use. If there are any concerns they should be directed to the Principal.</p> <p><i>To Share Data on Usage</i> Being reviewed by staff, will bring back for September meeting.</p> <p><i>Community Use of Schools Update:</i> PSI summer programming is complete. Currently accepting requests for September permits.</p>	
Outstanding Action Items	<p><i>Pools Working Group Update</i> Pool bookings are still with TLC until the transition has been completed; there has been no change in service level. eBase opened on June 1 to accept fall permit requests. TLC is currently reviewing existing pool agreements. The working group will be on hiatus until the transition is finalized. There is a potential under the new structure that pool fee concerns will come to CUSAC.</p>	



	<p><i>Baseball Working Group Update</i> A girl's baseball group has formed, and they are finding it difficult to find a suitable diamond to use. TDSB staff is aware of this issue and is reviewing the matter.</p>	
CUSAC Membership Year End Items	<p><i>Self-Evaluation Tool:</i> This self-evaluation tool must be submitted to PSSC for the September meeting. The tool was reviewed collectively at the meeting.</p> <p><i>CUSAC Annual Report:</i> This report was discussed collectively. The question of whether research can be supported by staff.</p>	<p>ACTION: Judy Gargaro will transfer the information and send out to membership for review and approval.</p> <p>ACTION: Judy Gargaro will complete the Annual Report and send out to membership for review and approval and investigate if research can be supported by staff.</p>
Trustee Report	<p>None</p> <p>There was some concern raised about the void now created by Trustee Glover leaving his Trustee position. His strong leadership and involvement has been a necessary asset to the committee function.</p>	
Other Business	<p><i>Community Advisory Co-Chair Meeting Update:</i> Judy Gargaro attended the Co-Chair meeting on June 6, 2018 for all Co-Chairs of TDSB Advisory Committees; there is a Board restructure taking place and will be in place for September 1, 2018. Community Advisory Committees will now fall under the Executive Officer of Governance and Board Services. It is not clear whether the CAC Co-Chair Meetings will continue; Co-Chair Gargaro indicated that she hopes that the meetings will continue as they provided valuable opportunities for collaboration, communication and capacity-building.</p>	



	<p>CUSAC is able to submit news items/articles/ to be included in TDSB Connects, Trustee Newsletter and Trustees Weekly. Our staff contact is Marcela Mayo.</p> <p><i>CUSAC Website Profile:</i> What are the key 'issues' we want the public to know about CUSAC? Judy Gargaro to draft a 1-pager of key messages for consideration. All information to be posted on the website must be vetted before posting.</p> <p>Idea to have a separate website for CUSAC was brought up for discussion.</p> <p><i>Freedom of Information on Co-Chairs:</i> Discussion on co-chairs personal emails is being subjected to FOI requests.</p> <p>Advisory committees are moving toward posting everything on G suites.</p> <p>Request has been made to list names of people on working groups on the committee website.</p> <p><i>Minutes & Agendas – AODA Compliant?</i> Jonathan Wood will review the current CUSAC website and provide feedback at next meeting.</p> <p>TDSB has an AODA Coordinator who is currently working through these requirements.</p>	<p>ACTION: Judy Gargaro will draft some messages for discussion at September meeting.</p> <p>ACTION: Judy Gargaro will seek clarification on this FOI matter</p> <p>ACTION: Put item on the October agenda for discussion – List names of working group members on committee website</p> <p>ACTION: Jonathan Wood will provide feedback in September on CUSAC website around AODA compliancy</p>
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	<p><i>Pilot – TDSB Partners with City of Toronto for Filming - xoTO Schools:</i> The City of Toronto, in collaboration with the TDSB and the local screen industry, is launching a new pilot program called xoTO Schools. There will be 11 pre-approved TDSB (10 schools and 1 administrative site) properties used and this will provide opportunities for students to work alongside film and television professionals.</p> <p>This pilot program cannot displace any CUS or permitted programs.</p> <p><i>Chair for the September CUSAC Meeting:</i> Patrick Rutledge will be the Chair at the September 11 CUSAC meeting as neither Co-Chair Gargaro nor Trustee Glover are able to attend.</p>	<p>ACTION: Agenda Item for the September meeting – Request for an update on the Razor Management property tax assessment at the Central Tech field</p>
Adjournment	Motion to adjourn by Lynn Manning. Motion carried. Meeting adjourned at 9:29 a.m.	ACTION: Next meeting will be held on September 11 at 8:00 a.m., North York Civic Centre, Committee Room #3

