

COMMUNITY ADVISORY COMMITTEE MINUTES

Committee Name: Community Use of Schools Advisory Committee
Date: April 10, 2018
Time: 8:00 a.m.

Present: Co-Chair Judy Gargaro (Etobicoke Philharmonic Orchestra), Heather Mitchell (Toronto Sports Council), Gerry Lang (Citizens for Life Long Learning), Sharma Queiser (Social Planning Toronto), Doug Blair (Alt-North Toronto Soccer Club), Lynn Manning (Girl Guides of Canada, Ontario Council), Sam Glazer (Alt-Congregation Beth Haminyan), Dave McNee (Quantum Sports & Learning-QSLA), Patrick Rutledge (Big League Book Club), Alex Viliansky (Felix Swim School)

TDSB: Ndaba Njobo (Acting - Facility Permitting Coordinator), Ugonma Ekeanyanwu (Manager Community Use of Schools), Steve Shaw (Executive Officer - Facility Services, Sustainability & Planning), Shirley Adderley (Manager Facility Issues & System Liaison), Trustee Avtar Minhas, Chris Ricketts (TLC)

Guests: Jonathan Wood – on phone

Regrets: Co-Chair Chris Glover, Susan Fletcher (Applegrove Community Complex), Alan Hrabinski (Scarborough Basketball Association), Luz Maria Pardo (Light Your Life Corp), John Long (Interim – Senior Manager, Plant Operations & Community Use of Schools)

Absent: Abdirahim Ali Rage (Alt -Muqdishu Soccer Club), Mohamed Hassan (Muqdishu Soccer Club), Dennis Keshinro (Belka Centre)

Recorder: Tracy Vallant (Executive Assistant)

ITEM	DISCUSSION	RECOMMENDATION/MOTION
Call to Order and Acknowledgement of Traditional Lands/Welcome and Introductions/Approval of Quorum	The meeting was called to order by Co-Chair Judy Gargaro – 8:04 a.m.	



Approval of Agenda	<p>Add the following items to Other Business: Need a chair for May 8 CUSAC meeting and discuss date and time for next year's meetings.</p> <p>Heather Mitchell moved to approve the April 10 Agenda as amended, seconded by Sharma Queiser. Motion carried.</p>	
Approval of Minutes March 20, 2018	Lynn Manning moved to approve the March 20, 2018 Minutes as amended, seconded by Sam Glazer. Motion carried.	
Conflict of Interest Declaration	None	
Delegations	None	
Permit Unit Update/ Community Use of Schools Update	<p><i>Update on Policy Review, if any</i></p> <p>Community Use of Board Facilities (Permit) policy is now posted on the Policy Consultations webpage for review.</p> <p>Highlights were presented by staff: Housekeeping - to reflect who is responsible for the policy (primary responsibility is with The Director); Updating the Fee Categories (Appendix B of P011) – to provide clarity on the category definitions, as recommended by CUSAC; Removing Fee Rates (Appendix C of P011) – annual revisions in line with Consumer Price Index changes should not require Board approval every year and this Appendix will be published on the TDSB website; Removing Pool Fee Categories (Appendix D of P011) – to allow for periodic fee revisions and this will be published on the Board website; Aligning the Policy with the Board's Policy Template</p> <p>It was recommended that pools will be moved from the Toronto Lands Corporation (TLC) to TDSB; TLC will continue to look after all leased sites for TDSB. The timeline for this change has not been established.</p>	



	<p>Policy and Procedures are quite different in that policy has the principles embedded and should not change until there is a formal review and procedures reflect operationalization of the policy and may need more frequent changes (i.e., fee changes based on the CPI).</p> <p><i>To Share Data on Usage</i> TDSB Space Usage is on page 5 of the Handout; shows 2016-2017 (September-August) and 2017-2018 (September – To Date)</p> <p><i>Community Use of Schools Update:</i> Handout was provided showing Permits Base funding (GSN) page 1, Priority Schools Initiative (PSI) funding (pages 2-3) and CUS Outreach Coordinator grant (EPO) (page 4).</p> <p><i>Permits Base funding (GSN) page 1:</i> Funding is \$3,828,161.00. There was a question on how the Variance was calculated; staff will review the data again and bring back for further discussion</p> <p><i>Priority Schools Initiative (PSI) funding page 2-3:</i> Funding is \$2,618,000.00 and 77 TDSB schools, each school receives \$34,000.00; on track for this school year 2017-2018; the 77 school are static from year to year as the Ministry does not ask for substitutions.</p> <p><i>CUS Outreach Coordinator grant (EPO) page 4:</i> Funding is \$484,000.00 to promote the CUS program, some difference in expenditures is because of the differences in registration costs for some items.</p>	<p>ACTION: There was a question on how the Variance was calculated; staff will review the data again and bring back for further discussion</p>
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<p>Outstanding Action Items</p>	<p><i>City School Boards Committee: Next meeting is April 19, 2018</i> Judy Gargaro was to send a reminder to Trustee Gough with the items that had arisen at our meeting. As this will be the last meeting of the City School Boards committee it was determined that there was no point in sending the agenda items as it was not clear if the committee would continue after the fall election; this committee will rise and fall with the current elected council members. It is likely that there will not be another meeting until Feb/Mar 2019. We will wait to see what happens.</p> <p><i>Advertising by Permit Holders</i> The permit process determines whether or not a group can use the space requested; there is no guarantee that the TDSB will approve direct advertising on its property or with its students; if a permit holder wishes to advertise they need to apply for approval from Business Development; the final decision lies with the individual Principals at the school. There is no recourse by/from CUSAC if flyers/materials are not approved.</p> <p>Flyers/materials that are approved are posted for the Principals to access on the SharePoint site.</p> <p><i>Pools Working Group Update</i> The mandate of the Toronto Lands Corporation is under review; Alex Viliansky will wait for the decision from the Board before moving ahead with this working group.</p> <p>TLC is currently in flux/transition; permitting pools may go back to the Permit Unit; booking pools will be in eBase; the fee structure for pools will go back to the Senior Team.</p>	<p>ACTION: Steve Shaw will investigate where the Pool budget will be located</p>
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	<p><i>Baseball Working Group Update</i> TDSB staff will continue to meet and discuss baseball diamonds that require improvements. Any improvements or upgrades will not take effect until next season. We need to make sure the improvements will be approached in an equitable fashion across the City. Next meeting is April 10.</p> <p><i>Ministry Child Care Exemption – Are sports organizations exempted from this process?</i> Ndaba Njobo spoke with the Ministry and indicates that all sports clubs that are associated with the Provincial Association are going to be exempt; no need for a letter. Most sport clubs currently have insurance certificate that states they are part of the Provincial Association; it is unclear how the Ministry will handle organizations not formally registered with the Provincial Association. Currently the Permit Unit accepts an affidavit from unregistered private sport clubs stating if they are not for profit. If they refuse to submit an affidavit they cannot access the CUS grant. Members questioned whether other groups also specifically mentioned in the Child Car and Early Years Act policy should be exempted from applying for letters by the TDSB. Ndaba Njobo reminded CUSAC the permit unit received the new policy from the Province and was told to implement it as a pilot project. As the permit unit responds to feedback the process is becoming more streamlined; exemption letters are also valid for 2 years so most groups shouldn't need to apply again this fall.</p>	<p>ACTION: Ndaba Njobo will provide a list to the membership of sport groups who are exempted from this Ministry Child Care process</p>
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<p>CUSAC Membership Housekeeping</p>	<p><i>1 Vacancy: Persons with Disabilities</i> Nomination of Jonathan Wood, Chair of Accessible Sports Council; this organization represents people with disabilities in sports and recreation. Jonathan would like to bring awareness to the community and to understand how to permit TDSB locations; he currently does not permit at the TDSB.</p> <p>Patrick Rutledge moved that CUSAC appoint Jonathan Wood to be a regular member of the CUSAC committee; seconded by Lynn Manning. Motion carried.</p>	
<p>Trustee Report</p>	<p>Trustee Minhas provided the following update on the Enhanced Equity Task Force: The areas of focus are Professional Learning for Staff, Challenging Streaming and Exclusion to Improve Achievement and Well-Being, Examination of our Policies, Procedures, and Practices that Affect Access, Opportunity, and Outcomes, Enhancing Engagement and Voice Towards System Change, Equitable Resource Allocation Review, Development of a Strategy for Black Student Achievement and Excellence and Equitable Recruitment, Hiring, Promotion, and Placement Processes as Aligned with Principles of Human Rights. Staff will bring back a report to the Board on the proposed policy change in April/May.</p> <p>April is Sikh Heritage month and was celebrated last week.</p>	
<p>Other Business</p>	<p><i>Need a Chair for May 8, 2018 Meeting</i> Trustee Glover and Judy Gargaro will need to send regrets for the May 8, 2018 meeting; Heather Mitchell will chair the May 8, 2018 CUSAC meeting.</p>	



	<p><i>Discussion on future date and times of Meeting</i> Would members be open to evening meetings – not much support as there may be lower attendance to CUSAC as members will have programming during the evenings and in past when CUSAC was in the evening quorum was difficult to achieve.</p> <p>Morning meetings are still the preferred option.</p> <p><i>Community Use of Board Facilities Policy Review</i> The policy will be on the policy consultation website until April 23.</p>	
Adjournment	Motion to adjourn by Gerry Lang. Motion carried. Meeting adjourned at 10:06 a.m.	ACTION: Next meeting will be held on May 8, 2018 at 8:00 a.m., 5050 Yonge Street, Boardroom

