



COMMUNITY ADVISORY COMMITTEE MINUTES

Committee Name: Community Use of Schools Advisory Committee

Date: December 15, 2015

Time: 9:30

Present: Trustee Co-Chair Chris Glover; Trustee Manna Wong; Lynn Manning (Girl Guides of Canada, Ontario Council); Mitchell Curci (The Learning Disability Association Toronto district); Gerry Lang (Citizens for Lifelong Learning); Heather Mitchell (Toronto Sports Council); Megan Vella (Alt for Big Brothers Big Sisters); Alan Hrabinski (Scarborough Basketball Association); Sam Glazer (Congregation Beth Haminyan); Judy Gargaro (Etobicoke Philharmonic Orchestra); Sharma Queiser (Social Planning Toronto); Frank Stanchus(The Little Kickers)

Teleconference: Susan Fletcher (Applegrove Community Complex)

TDSB; Steve Shaw (System Facilities Officer); Kitty Leung (Permits TDSB)

Regrets: Iris Rivas (Salvation Army)

Guests: Doug Blair(North Toronto Soccer Club); Abraham Ali-Rage(Muqdisho Youth);Joanne Aida (Joanne’s volleyball group); Dennis Keshinro (Belka Enrichment); Luz Maria Pardo (Light your life); Jessica (Light your life);

Recorder: Latha John (Parent and Community Engagement Office)

ITEM	DISCUSSION	RECOMMENDATION/MOTION
Call to Order/Quorum	Meeting called to order by Trustee Co-Chair Chris Glover. Welcome introductions followed. Quorum was achieved at 9:30 am	
Approval of Agenda	**Motion to approve the agenda by Judy Gargaro, seconded by	



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	Heather Mitchell. All in favor. Motion carried.	
Approval of Minutes-November 19th, 2015	**Motion to approve the minutes by Judy Gargaro, seconded by Sam Glazer. All in favor. Motion carried.	
Delegation	None	
EFIS data for Community Use of Schools and PSI from previous years	EFIS Data to be emailed to CUSAC.	Action: EFIS Data to be emailed to CUSAC
Prioritization of Digitizing Permits	<p>The vendor for digitizing permits is EMS Technologies and the software is EBASE. The EBASE software has been used at other school boards. TDSB requirements are unique, billing is done ahead of time of the permits.</p> <p>The board's initial goal was to roll out the digitizing of the permits with the field permit applications which are due in January. The intent is to collect the applications online and transfer the applications into the system. The goal is to have the whole year's data in the system.</p> <p>With online payments more time is required to work with accounting department for the purpose of end of school year reporting.</p> <p>Currently the permit process has not changed; permit holders will be informed of any changes.</p> <p>Timeline for the project plan.</p> <p>Project plan was to start accepting applications for field permits in January, summer permit applications by March and permit application for the school year permits by June.</p> <p>Permits working with IT team to develop a detailed project plan with the milestones. It also depends on the supplier meeting the requirements of the board.</p>	Action : Permit Digitalizing Update to be on CUSAC Agenda as a standard item



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<ul style="list-style-type: none"> CUSAC's FAQ Update 	<p>In consultations with Communications department it was suggested that the answers to be built into the text and avoid the list of FAQ questions.</p> <p>With the switch to the new online permit process, the answers have to be modified to assimilate with the system. The information material needs to be reviewed again.</p>	
<ul style="list-style-type: none"> CUSAC's Letter of Support for Community Hubs 	<p>Discussion /Feedback</p> <p>What prohibits investing in a private enterprise to the system ? Schools are exempt from property tax, but if the school property is used for other operation other than for education there is property tax. There will be additional cost or burden to businesses that operate out of property owned by school.</p> <p>The letter wants to address the issue and the wording can be changed. Judy Gargaro and Heather Mitchell to work on the letter.</p> <p>The danger of jeopardising the community hubs by making it not financially viable for the community. The creation of community hubs would lead to precarious employment</p> <p>Championship Fields</p> <p>There are companies who manage and maintain the fields with artificial turf and dome. The space managed by the company will</p>	<p>Action: Latha to email the final letter to CUSAC members for feedback.</p>



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	<p>be leased or rented out after school. The space also has community hours during the day for the school use. The assessment came up with a very high cost of \$600000. The board is concerned over the issue and over losing tax exempt for the property. All permits if outside the education purposes of K-12 can be assessed for tax on top of permit fees. The board can make the motions to provide tax exempt to companies. It is with the board's jurisdiction to provide tax exempt which could be challenged in the court.</p>	
<ul style="list-style-type: none"> CUSAC to have presentation on Community Hubs 	<p>Karen Pitre to be invited to make a presentation on the Community Hub Report to CUSAC. The following topics were suggested for the presentation: What is Community Hub? Community permit use. Community programs Permit holders at schools</p> <p>CUSAC members can forward any requests for the presentation of specific topics to Heather Mitchell.</p>	<p>Action: Latha to forward the Community Hub Report</p>
<ul style="list-style-type: none"> Northview Heights SS operating model 	<p>In 2009 the Board entered into partnership with the New Heights Community Health Centre a standalone separate facility owned by the community Health centre which is non-profit organisation. The property at Northview Heights was not required for school purpose and was declared surplus, the land was sold to the organisation in the fair market value and the ministry of health</p>	



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	<p>funded for the community centre to be built on the property. The centre works to promote health in the community and programs to support pathways to students and TDSB initiatives. The cost of operating Community Hubs will be much higher if maintained by the board. TDSB uses the community facilities at New height Community services to operate TDSB programs.</p> <p>Safety for kids in the offsite location. Safety measure taken for school field trips would apply to these programs. The board has extensive liability insurance, the property is near the school.</p> <p>What is the board’s definition for Hub? Northview Heights looks like a community hub but it is not one. Operating community hubs in schools are tricky for the board due to the maintenance of the board property. The definition of Community Hubs is not clear for the community and there seems to be different understandings on the function of the Community Hub.</p>	
<ul style="list-style-type: none"> Inventory of the board’s fields update 	<p>The Board is looking into the process of categorising sports fields on the field condition, size and by sports. The fields inventory information to be made available when permitting fields. Maintenance of Baseball diamonds, baseball is not part of the curriculum. It is expected there will be demand for baseball fields. The board has seen demands for specific fields as per the</p>	



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	<p>popularity of the game. The board is looking for maintaining the fields as per demands and to have investment flow into maintaining the fields.</p> <p>Is there a different pricing for the different type of fields? The Board is looking to set pricing as per the field size and their usage.</p>	<p>Action: Update on the fields inventory to be presented to CUSAC</p>
<ul style="list-style-type: none"> List of schools undergoing ARCs 		<p>Action: Trustee Glover will follow up on the list.</p>
<p>Refugee Settlement information</p>	<p>Refugee information – The data of the actual settlement in Toronto nor the details of the resources required for the integration is not available yet.</p> <p>Communications was sent across the board from Executive Superintendent Karen Falconer who is the lead on the refugee settlement for the board.</p> <p>Kids register at the local school and information is provided at the local school. It is expected most of refugees that land in Toronto will move to other municipalities or provinces for settlement.</p>	
<p>CUSAC Membership /Attendance update</p>	<p>CUSAC Membership</p> <p>Year B – two vacant spots to be filled; Faith Based and Aboriginal.</p> <p>**Motion By Judy Gargaro that Dennis Keshinro of Belka Enrichment be appointed as year B member of CUSAC for the term January 1, 2016 to December 31, 2017 representing Faith based groups. Motion seconded by Gerry Lang. All in Favour. Motion carried.</p>	<p>Action: Latha to send Invitation to ACAC for the representation of Aboriginal category at CUSAC.</p>



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	<p>As per CUSAC Terms Of Reference the committee would like to have broad representation if there is no representation from all the categories and there could be multiple representatives from the categories.</p> <p>Year B – Aboriginal Category to be decided in January after the communications are sent out to the Aboriginal Advisory Committee.</p> <p>CUSAC’s Terms Of Reference states that the committee could recruit for its membership to reflect diversity and representation in the committee.</p> <p>Election of CUSAC Co- Chair in January 2016.</p> <p>Protocols for the Co-Chair elections: nominations from the committee, self-nominate, speech and secret ballot.</p>	<p>Action: Co-Chair elections in the January Agenda.</p>
Trustee Report	<p>AGM 2015</p> <p>Appreciated the team - Judy Gargaro, Lynn Manning, Heather Mitchell and Latha John for organising the AGM.</p> <p>Presentation at the next AGM 2016.</p> <p>Short video of permit holders and programs. Combine the video with EFIS data.</p> <p>CUSAC Member Appreciation Trustee Glover thanked Sam Glazer for the contribution to CUSAC.</p>	<p>Action: Steve Shaw and Trustee Glover to write to Communications Department for the next AGM to put together a video of the permits and Community Use of Schools.</p>



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	<p>New Interim Director John Malloy is appointed for an 18 month period while the Board is looking for a permanent Director.</p> <p>Motion at the board on December 9th board meeting to have potential repercussions on permits.</p> <p>Whereas, Razor Management Inc./Raizenne Inc. (RMI) and Field Recreation Inc. (FRI) have made formal requests for school capital facility property tax exemptions for the sports facilities at Monarch Park Collegiate, Central Technical School and Lakeshore Collegiate Institute respective-ly (the Championship Field Facilities), it is recommended:</p> <p>a) that the Board enter into lease agreements for Monarch Park Collegiate and Central Technical School on substantially the same terms and conditions as set out in the existing licence agree-ments, except that the lease agreements for all the Championship Field Facilities shall include the following:</p> <p>i. that the operator agrees to explicitly indemnify the TDSB for all costs in connection with any ap-plication to court or tribunal regarding the TDSB exemption resolutions or related to the exemp-tions, including any award of costs against the TDSB;</p> <p>ii. that the operator agrees to explicitly indemnify TDSB for all costs and damages that TDSB might suffer as a result of passing the resolutions or related to the exemptions;</p> <p>iii. that the operator acknowledges that it remains responsible for any taxes levied, payable or paid that are not exempt; and</p> <p>iv. that the leases are conditional upon the Minister’s consent as required by section 194(4) of the Education Act being obtained.</p>	



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	<p>Trustee Feedback</p> <p>For the tax exempt status it has to be lease agreements. The Board has lease agreement with RMI and Lakeshore has license agreement which will be converted to lease for tax exemption. If the Board grants Tax exempt status the city or somebody would appeal the decision and the issue would end up in court against the Board.</p> <p>Discussion</p> <p>The board doesn't make profit on permits would it be still be taxed?</p> <p>The use of space when not used for educational purposes the school loses the tax exemption and hence permits will be taxable even when there is no profit.</p> <p>The terms of agreement with the Raiser Management Inc. and the Board are confidential agreements. With no knowledge of the terms of agreement it is difficult for CUSAC to take a stand.</p> <p>How much information is coming from School Boards committee? It hasn't been discussed at the committee.</p> <p>The Board's approach is that permit use are ancillary to education for running programs such as continuing education. Small portion of permit fees is the playing fields.</p> <p>The other issue for the board is the fields working group looking for funding and maintaining the fields from big sports clubs.</p> <p>The city is currently working on a 20yr facility developing plan. It</p>	



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	<p>is in the consultation process. The city is looking to buy surplus spaces. The survey of the city to be sent to CUSAC. The city is looking to collaborate with the school boards on the city permits.</p>	
Other Business	CUSAC to have set 2016 goals for CUSAC for January 2016	Action: CUSAC goals to be an agenda item in the next CUSAC meeting.
Next Meeting Date	January 19 th , 2016.	
Adjournment	Motion to adjourn the meeting at 12:00 pm by Alan Hrabinski seconded by Susan Fletcher. All in favour. Motion carried.	

