



COMMUNITY ADVISORY COMMITTEE MINUTES

Committee Name: Community Use of Schools Advisory Committee

Date: September 17, 2015

Time: 9:30 am

Present: Trustee (Co -Chair) Chris Glover ; Trustee Manna Wong; Judy Gargaro (Etobicoke Philharmonic Orchestra); Mitchell Curci (The Learning Disability Association Toronto district) ; Alan Hrabinski (Scarborough Basketball Association); Gerry Lang (Citizens for Lifelong Learning); Heather Mitchell (Toronto Sports Council); Frank Stanschus (Little Kickers); Iris Rivas (Salvation Army); Susan Fletcher(Applegrove Community Complex) ; Annie Peng (Social Planning Toronto);

Guests: Doug Blair (Alt for TSC North Toronto Soccer Club)

TDSB: Steve Shaw (System Facilities officer); Chris Ricketts (TLC)

Regrets: (Co-Chair) Brian Keane (Toronto Youth Development); Sam Glazer (Congregation Beth Haminyan) ; Karen Somerville (East York Soccer Club); Lynn Manning (Girl Guides of Canada, Ontario Council);


Recorder: Latha John (Parent and Community Engagement office)

ITEM	DISCUSSION	RECOMMENDATION/MOTION
Call to Order/Quorum	The meeting was chaired by Judy Gargaro and Trustee Manna Wong. Meeting was called to order by Chair Gargaro at 9:47am. Quorum was achieved. Steve Shaw is the staff lead for CUSAC and was welcomed to the CUSAC committee by Chair Gargaro. Introductions followed.	



ITEM	DISCUSSION	RECOMMENDATION/MOTION
Approval of Agenda	Agenda approved by Susan Fletcher, seconded by Alan Hrabinski. All in favour. Motion carried	
Approval of Minutes – June 4 th , 2015	Minutes approved by Gerry Lang, seconded by Alan Hrabinski. All in favour. Motion carried	
Outstanding Action Items: <ul style="list-style-type: none"> Report to CUSAC in September 2015 to show the types of complaints, how they were resolved or to what level they were escalated. 	The complaints have been tracked as they come in categories. There is no formal mechanism setup to track complaints. The permit department is working on streamlining the process with the different type of complaints and capturing important information Feedback Capturing the data under different labels such as capacity, caretaking is essential.	Action: Steve Shaw to report on the complaints tracked at the Permit Department in October 2015.
Information on custodial fees, including review of the CUSAC recommendations of September 2013	The review of the CUSAC recommendations on custodial fees was presented at the last Board Meeting on June 17 th which was approved by the board. The June 17 th Board Meeting Report was emailed to the CUSAC committee.	
TDSB website to have FAQ and background information on CUSAC	FAQ working group provided a draft of FAQ and answers for TDSB Permit website to Kitty Leung of Permits. The contents to be verified by Michelle Munroe of the PCEO office as well as Communications Department before it gets posted on TDSB website	Action: FAQ working group to follow up with Kitty on FAQ for Permits in October Action: CUSAC to be updated on FAQ for CUSAC webpage in October
Digitization of the permits update	The board is going through a procurement process and is looking at options for a new system to have an improved business process.	Action: Steve Shaw to provide an update on the timeline of procurement process for digitization of Permits in October.



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AGM 2015 Planning.	<p>Date for the AGM to be in November after the November CUSAC Meeting.</p> <p>The AGM working group -Heather Mitchell, Lynn Manning and Judy Gargaro to meet and review the protocols for the AGM.</p> <p>Elections Communications to be sent out</p>	<p>Action: The AGM working group Heather Mitchell, Lynn Manning and Judy Gargaro to meet and review the protocols for the AGM.</p> <p>Action: Elections communications to be sent out to permit holders</p> <p>Action: AGM date communications to be sent out to permit holders.</p>
Community Hub Review- Heather Mitchell	 <p>community-hubs-a-strategic-framework-ar</p> <p>Discussion</p> <p>Community Hub Review is a positive report not recommendations as it would be a tedious undertaking which would require lot of work to achieve.</p> <p>The report raises awareness and validates the opportunities for different ministries to work together.</p> <p>Social agencies have to be vocal, recognise the value of the report and be supportive to move the report forward.</p> <p>**Alan Hrabinski left the meeting at 10:30 am **</p> <p>**Trustee Glover arrived for the meeting at 10:45**</p>	<p>Action: Annie Peng and Heather Mitchell to work on a go forward for the community hub review.</p> <p>Action: Annie Peng to attend City-School Boards Advisory Committee and provide CUSAC with a brief report.</p> <p>Action: CUSAC to write a letter of support with itemised key elements as actionable items to be followed through.</p>
Trustee Report	<p>Trustee Manna Wong-</p> <p>Board Meetings</p> <p>The first meeting of the school year was in August authorizing staff changes.</p>	



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	<p>Board Chair Chair Chen stepped down and Trustee Pilkey is the new Chair</p> <p>Trustee Glover</p> <p>Hall panel reports The panel was appointed by the government to investigate the board and provide recommendations to improve the board. The report has been submitted to the Minister but not released to the public yet.</p> <p>Community hubs 16 school sites properties going in for consultation for potential sale. One of the potential properties for sale is Silvercreek School housing two programs -Daycare for pre-schoolers with special needs and a program for kids with Autism. Both programs are funded by the City and by the Ministry of Children and Youth Services. It is a community hub which is operating well, but the lease does not cover the operating cost. But it may not be worthwhile for the board to sell properties. City draft official plan zones all school property as schools bringing down the value of school property making them unsaleable. The 4 Toronto school boards are currently fighting this decision at the Ontario Municipal Board. New developments also face issues with no schools to house the kids in the area.</p>	



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	<p>Discussion The planning department advises potential buyers by posting signs on condo construction sites that the school in the area is operating over capacity and has no space for kids from the new development. Public health argument can also be made against busing to address the issue with the rising obesity rate among children, mental health issue, sleep deprivation for students who have to commute on long bus rides.</p> <p>Integrity Commissioner The Board has approved the position and will be appointing an integrity commissioner.</p>	
Other Business	The Ontario Association of School Business Officials (OASBO) commissioned Woodgreen to draft a report on best practices on permitting. The document is not made public.	Action: Steve Shaw to bring the report to CUSAC.
Next Meeting Date	Next CUSAC meeting on October 13, 2015.	
Adjournment	Motion to adjourn the meeting at 11:15 am by Susan Fletcher, seconded by Heather Mitchell.	

