

Regular Meeting

March 6, 2013

A regular meeting was convened at 5:01 p.m. on Wednesday, March 6, 2013, in the Boardroom, 5050 Yonge Street, Toronto, with Chris Bolton, Chair of the Board, presiding. Shaun Chen, Vice-chair of the Board, presided from time to time.

The following members were present: Trustees Irene Atkinson, Chris Bolton, Sheila Cary-Meagher, Jerry Chadwick, Shaun Chen, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, John Hastings, Howard Kaplan, Shelley Laskin, Harout Manougian, Elizabeth Moyer, Maria Rodrigues, Mari Rutka, David Smith, Sam Sotiropoulos, Chris Tonks, Sheila Ward and Student Trustees Kourosh Houshmand and Hiran Zafari. Regrets were received from Trustees Cathy Dandy and Stephnie Payne. Trustees Atkinson, Glover and Smith participated by electronic means.

1. Resolution Into Committee of the Whole (Private)

At 5:01 p.m., on motion of Trustee Manougian, seconded by Trustee Gershon, the regular meeting resolved into Committee of the Whole (Private) to consider matters on the private agenda of the Committee of the Whole.

2. Reconvene

At 6:10 p.m., the regular meeting reconvened.

3. Committee of the Whole (Private), Report No. 61, March 6, 2013 (see page 9)

Trustee Goodman, seconded by Trustee Laskin moved: **That Report No. 61 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

4. Recess and Reconvene

At 6:11 p.m., on motion of Trustee Goodman, seconded by Trustee Laskin, the meeting recessed for dinner and reconvened at 7:01 p.m.

5. National Anthem

The national anthem was performed by Linda Luztono, a graduate of Oakwood Collegiate Institute.

6. Celebrating Board Activities

In recognition of International Women's Day on March 8, 2013, the meeting heard a presentation from Jodi Burton and Zeina Faddoul on the Sister 2 Sister program and Allison Gaines Vincente, Queen's Jubilee Award winner, on the work of Young Women on the Move, a girls' mentorship program. A video presentation featuring the Birch Cliff Girls' Club was also shown.

The Chair congratulated Trustees Atkinson, Chen and Ward, who also received the Queen's Diamond Jubilee Award.

Trustee Gershon introduced Mahanoor Khan, Nargis Mohammad, Arani Sivanendran and Javerya Tarique, students from Thorncliffe Park Public School, who spoke about the naming of a new full-day kindergarten school in the Thorncliffe Park Community after Dr. James Fraser Mustard.

7. Naming of New Full-day Kindergarten School in the Thorncliffe Park Community: Fraser Mustard Early Learning Academy [2053]

The Board considered a staff report (BD:079A, page 1) presenting a name for a new school for full day kindergarten students in the Thorncliffe Park community.

Trustee Gershon, seconded by Trustee Manougian, moved: **That the new school for full-day kindergarten students in the Thorncliffe Park community be named the Fraser Mustard Early Learning Academy.**

The motion was carried.

8. Memorials

The Chair expressed sympathy on behalf of the Board to the family of Gloria Ramsarran, a Board employee who recently died.

9. Chair's Announcements

Trustee Hastings stated that March is National Engineering Month in Canada and noted that engineering was a key profession in which women were making advancements.

10. Reports from Trustees Appointed to External Organizations and Student Trustees

Trustee Gough reported that the Board of Health held a meeting on February 11, 2013. Minutes of the meeting were shared with trustees by email.

Student Trustees Houshmand and Zafari reported that the Ontario Student Trustee conference was held in Ottawa from February 20 to 24, 2013, during which the results of the Student Survey and the Partnership Program were released. The student trustees met with the Premier of Ontario and the Minister of Education and talked about the return of extra-curricular activities in schools and moving forward. The student trustees also reported that the Student SuperCouncil will be holding a leadership conference at the Mono Cliff resort.

11. Director's Leadership Report

The Director presented her leadership report, entitled Accountability, which included action in the following areas to support a commitment to accountability: Transparency of Budgets, Partnerships, Performance Appraisals and System-level Departmental Plans.

12. Approval of the Agenda

Trustee Moyer, seconded by Trustee Chadwick, moved: **That the agenda be approved.**

Trustee Moyer, seconded by Trustee Chadwick, moved in amendment: **That Report No. 24 of the Human Resources and Professional Learning Committee be considered after Matters to be Decided Without Discussion.**

The amendment was carried.

The main motion, as amended, was carried.

13. Declarations of Possible Conflict of Interest

Trustee Cary-Meagher declared a possible conflict of interest with regard to the matter School-based Staff Allocation, 2013-14 in Report No. 24 of the Human Resources and Professional Learning Committee as her daughter is a member of OSSTF, District 12. Trustee Cary-Meagher did not participate in the vote on the matter.

14. Matters Decided Without Discussion

Trustee Laskin, seconded by Trustee Moyer, moved: **That the following matters presented as matters to be decided without discussion be approved or received, as appropriate:**

(a) **Confirmation of Minutes of Meetings Held on December 3, 2012 and February 6, 2013**

(b) **School Year Calendar, 2013-14 [2077]**

That the school year calendar for 2013-14 for elementary, secondary and year round alternative schools, as presented in the report, be approved.

(c) **Contract Awards [2069] (see page 10)**

(d) **1:1 Learning Technology Strategic Planning Committee, Report No. 7, January 29, 2013 (see page 12)**

1 Summer School e-Learning Program

(e) **Operations and Facilities Management Committee, Report No. 37, February 13, 2013 (see page 14)**

1 Contract Awards, Facility Services [2066]

(f) **Program and School Services Committee, Report No. 29, February 20, 2013 (see page 25)**

2 Financial Literacy [2065]**3 O. Reg. 274, Hiring Practices, and Policy/Program Memorandum 155,
Diagnostic Assessment in Support of Student Learning****(g) April, Genocide Awareness Month**

Whereas, the values of mutual respect, understanding, and peaceful coexistence are strengthened through learning about past atrocities; and

Whereas, the month of April repeatedly marked the beginning of recent genocides such as those against Armenians, Assyrians, and Pontian Greeks in 1915, European Jews and Ukrainians in 1933, Cambodians in 1975, Bosnians in 1992, Tutsi Rwandans in 1994, and Darfuris in 2003; and

Whereas, April is observed as Genocide Awareness Month by a growing number of holocaust museums, academic institutions, advocacy groups, and legislatures; and

Whereas, the Toronto District School Board is a leader in genocide education, having developed in 2008 a Grade 11 history course entitled Genocide and Crimes Against Humanity, which is now also offered in many school boards across Ontario;

Therefore, be it resolved that, every year, the month of April be proclaimed Genocide Awareness Month in the Board's secondary schools.

The main motion was carried.

**15. Human Resources and Professional Learning Committee, Report No. 24,
February 28, 2013 (see page 29)**

re Item 1, School-based Staff Allocations, 2013-14 [2075] (referred without recommendation)
(see page 29)

Trustee Rutka, seconded by Trustee Glover, moved: **That staff be authorized to commence budget planning for the 2013-14 school year based on the current information available.**

Trustee Goodman, seconded by Trustee Ward, moved in amendment: **That the following be added: "That the Director determine the provisional staffing allocations and provide notice as required under collective agreements, subject to the Board finalizing the 2013-14 budget."**

During discussion of the matter the meeting recessed for ten minutes.

With the permission of the meeting, Trustees Goodman and Ward withdrew the amendment.

Trustee Rutka, seconded by Trustee Gough, moved in amendment: **That the following be added: "That the Director determine and implement the school-based staffing levels and provide notice as required under the Board's collective agreements for the 2013-14 school year."**

Trustee Laskin, seconded by Trustee Chadwick, moved in amendment to the amendment: **That “That the Director determine and implement the school-based staffing levels and provide notice as required under the Board’s collective agreements for the 2013-14 school year” be changed to “That the Director implement the school-based staffing levels for 2013-14 as presented in the staff report.”**

Trustee Glover rose on a point of order and challenged the Chair stating that the amendment to the amendment was out of order. The Chair maintained his ruling and his ruling was appealed by Trustee Glover. The ruling of the Chair was upheld.

Trustee Kaplan, seconded by Trustee Smith, moved: **That consideration of the matter be postponed to the April 2013 cycle of meetings.**

Following discussion, Trustee Ward, seconded by Trustee Manougian, moved: **That the debate be ended.**

The motion to end the debate was carried.

The motion to defer the matter was defeated.

The amendment to the amendment was defeated.

Following discussion, Trustee Gershon, seconded by Trustee Chadwick, moved: **That the debate be ended.**

Following discussion, the motion to end the debate was carried.

The amendment was defeated.

With the permission of the meeting, Trustees Rutka and Glover withdrew the motion.

Trustee Laskin, seconded by Trustee Gershon, moved: **That the following staffing levels of school-based staff for 2013-14 be approved for savings of \$27.725 million:**

- (i) **10,676.5 FTE positions of Teachers – Elementary as set out in Appendix A of the report;**
- (ii) **5,327.0 FTE positions of Teachers – Secondary as set out in Appendix B of the report;**
- (iii) **234 headcount positions (179.5 FTE) of Vice-Principals – Elementary as set out in Appendix C of the report of the report;**
- (iv) **167 headcount positions (167.0 FTE) of Vice-Principals – Secondary and Junior High Schools as set out in Appendix C of the report;**
- (v) **46.5 FTE positions of Educational Assistants – Regular Program as set out in Appendix D of the report;**

- (vi) **942.0 FTE positions of Early Childhood Educators as set out in Appendix E of the report;**
- (vii) **2,486.0 FTE positions of Special Education Support Staff as set out in Appendix F of the report;**
- (viii) **1,064.0 FTE positions of School Office Clerical as set out in Appendix G of the report;**
- (ix) **112.0 FTE positions of School-based Safety Monitors and additionally the financial equivalent of 89.0 FTE School-Based Safety Monitors as set out in Appendix H of the report;**
- (x) **2,405 headcount positions of Lunchroom Supervisors as set out in Appendix I of the report;**
- (xi) **92.0 FTE positions of Aquatics Instructors in the regular program as set out in Appendix J of the report;**
- (xii) **46.0 FTE positions of Food Services Assistants as set out in Appendix K of the report;**
- (xiii) **2,160.0 FTE positions in Caretaking as set out in Appendix L of the report.**

During discussion of the above the meeting recessed for 15 minutes.

Trustee Tonks, seconded by Trustee Chadwick, moved: **That the debate be ended.**

The motion to end the debate was carried.

The motion was carried on a recorded vote (see Recorded Vote 3, page 8).

16. Membership of the Budget Committee

Trustee Laskin, seconded by Trustee Rutka, moved:

Whereas, the Budget Committee recommended a mandate and membership for the Committee on October 22, 2012; and

Whereas, Trustee Chen withdrew as a member;

Therefore, be it resolved:

- (a) **That the number of members of the Budget Committee be changed from nine to ten;**
- (b) **That Trustees Sam Sotiropoulos and Harout Manougian be appointed to replace 2012 member Trustee Chen on the Budget Committee for the remainder of the term ending November 30, 2013.**

The motion was carried.

**17. Program and School Services Committee, Report No. 29, February 20, 2013
(see page 25)**

Trustee Goodman, seconded by Trustee Gough, moved: **That Item 1, Current and Future Needs in Secondary French Immersion/Extended French, as presented in Report No. 29 of the Program and School Services Committee, be adopted.**

re Item 1, Current and Future Needs in Secondary French Immersion/Extended French (see page 25)

Trustee Rutka, seconded by Trustee Kaplan, moved in amendment: **That the following be added:**

- (a) That the plan be in accordance with the Board's Long-term Kindergarten to Grade 12 Program and Pupil Accommodation Strategy;**
- (b) That the matter be considered at the same time, but not prior to, consideration of the Long-term Kindergarten to Grade 12 Program and Pupil Accommodation Strategy.**

The amendment was carried.

The main motion was carried.

18. Extension of the Meeting

At appropriate times during the meeting, the Ending Time procedure was applied and the meeting was extended.

Adjournment

At 11:47 p.m., on motion of Trustee Sotiropoulos, seconded by Trustee Chadwick, the meeting adjourned.

Chris Bolton
Chair

Summary of Recorded Votes

Trustee	Recorded Vote 3 (see p.6)
Atkinson	N
Bolton	Y
Cary-Meagher	C
Chadwick	Y
Chen	N
Dandy	A
Gershon	Y
Glover	N
Goodman	Y
Gough	Y
Hastings	Y
Kaplan	N
Laskin	Y
Manougian	Y
Moyer	A
Payne	A
Rodrigues	N
Rutka	Y
Smith	A
Sotiropoulos	Y
Tonks	N
Ward	A
Total Y	10
Total N	6
Total A and C	6

Y Vote in favour N Vote against A Absent * No vote cast (the Chair). The Board's Bylaws, Section 154 states: "The chair may vote once on each motion considered by the Board."

N* No vote cast. The Board's Bylaws, Section 15.3 states: A member of the Board, except the chair, who is present and who fails to vote on a motion shall be deemed to have voted against the motion.

C Absent due to declaration of a possible conflict of interest

Committee of the Whole (Private)**Report No. 61, March 6, 2013**

A regular meeting of the Committee of the Whole (Private) was convened at 5:01 p.m. on Wednesday, March 6, 2013, in the Boardroom, 5050 Yonge Street, Toronto, with Shaun Chen, Vice-chair of the Board, presiding.

The following members were present: Trustees Irene Atkinson, Chris Bolton, Sheila Cary-Meagher, Jerry Chadwick, Shaun Chen, Gerri Gershon, Howard Goodman, Pamela Gough, John Hastings, Howard Kaplan, Shelley Laskin, Harout Manougian, Elizabeth Moyer, Maria Rodrigues, Mari Rutka, David Smith, Sam Sotiropoulos and Sheila Ward. Regrets were received from Trustees Cathy Dandy, Chris Glover, Stephnie Payne and Chris Tonks. Trustees Atkinson and Smith participated by electronic means.

1. Staff Changes

The Committee considered a report from staff presenting staff changes (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that the staff changes be approved.

2. Senior Staff Appointment

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting a senior staff appointment for approval.

The Committee of the Whole (Private) **RECOMMENDS** that the senior staff appointment be approved.

3. Dismissal From Employment: Jeff Jones, Secondary Teacher

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting a recommendation for dismissal from employment of Jeff Jones.

The Committee of the Whole (Private) **RECOMMENDS** that the dismissal of the Jeff Jones be approved.

Shaun Chen
Chair of the Committee

Adopted March 6, 2013 (see page 1)

Contract Awards [2068]Contract Awards [2069]

As presented to the Board on March 6, 2013, 2012 (see page 3).

In accordance with the Board's policy P017, Purchasing, the attached charts present contracts for receipt or approval, as appropriate.

Contracts related to the Board's Facility Services function are presented separately to the Operations and Facilities Management Committee.

The recommended suppliers and the term of each contract are shown in the attached charts. Chart 1 outlines contract awards provided for information, Chart 2 outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Funding sources are identified for each award listed.

The Process

Purchasing and Distribution Services, where possible, invited bids from a minimum of three firms. Requirements expected to exceed \$100,000 were also posted on two electronic bulletin boards (Merx and BiddinGo) to facilitate broader public access.

The lowest cost bid is accepted where quality, functional, safety, environmental and other requirements are met. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing and Distribution Services Department.

Contract Awards [2068]

Chart 1: Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)

	User/Budget Holder School/Department	Products/Services ♦Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Special Education	Chairs for Special Needs Students MSC13-035Q	N/A	Harts Upholstered Products Ltd.	No ¹	No	15	\$43,000 ²	February, 2013/ January, 2017	PDS/ Special Education Staff

1 Low bid disqualified due to quality issues

2 Ministry funded

Chart 2: Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Distribution Centre	Classroom Papers JL13-045T	N/A	North American Paper Products Baywood Fierro	Yes	No	7	\$361,075 ³ \$39,070 \$22,200	March, 2013/ February 2017	PDS / DC Staff
2	Distribution Centre	Exercise Workbooks JL13-048T	N/A	North American Paper Products	Yes	No	5	\$169,090 ⁴	March, 2013/ February, 2017	PDS / DC Staff
3	All Schools	Gymnasium End Wall Padding AS13-059T	N/A	Apple Athletic Products	Yes	No	4	\$111,655 ⁵	March, 2013/ February, 2016	PDS Staff

3 Represents a 19.5% savings compared to the previous contract.

4 Represents a 18.9% savings compared to the previous contract

5 Represents a 16% increase compared to the previous 4-year contract

For the Board's decision see page 3.

1:1 Learning Technology Strategic Planning Committee

Report No. 7, January 29, 2013

A meeting of the 1:1 Learning Technology Strategic Planning Committee was convened on Tuesday, January 29, 2013, from 4:30 to 6:09 p.m., in the York Room, 2 Trethewey Drive, Toronto, Ontario, with Howard Goodman presiding.

The following members were present: Trustees Howard Goodman (Chair), Jerry Chadwick, Gerri Gershon, Chris Glover and Howard Kaplan. Regrets were received from Trustee Elizabeth Moyer.

The Committee decided to report and recommend as follows:

<u>Part A: Committee Recommendations</u>
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1. Summer School e-Learning Program

The Committee reviewed a presentation from staff providing information on the delivery of the e-learning program.

On motion of Trustee Kaplan, the 1:1 Learning Technology Strategic Planning Committee **RECOMMENDS:**

- (a) That \$50,000 be approved to upgrade the student registration system for the Summer School e-Learning program;
- (b) That the Summer School e-Learning program registration be opened up to allow the program to fully meet student demand, including the opening its program offerings to non-Board students.

<u>Part B: Information Only</u>

2. Blended Learning: Ministry of Education Grant

The Committee heard an oral update from staff and reviewed information (attached) about a Ministry of Education grant opportunity re blended learning. The information was distributed at the meeting.

3. e-Learning and Teacher Resources

The Committee heard an oral update from staff regarding e-learning and teacher resources.

1:1 Learning Technology Strategic Planning Committee, Report No. 7, January 29, 2013

4. Mobile Computing Strategy 2.0 Rollout: Update

The Committee heard an oral update from staff on the final stages of the roll-out of Mobile Computing Strategy 2.0.

5. Cogeco/Wide Area Network Transition Status Upgrade

The Committee heard an oral update from staff on the implementation of the Cogeco Wide Area Network transition.

<u>Part C: Ongoing Matters</u>

No matters to report

Howard Goodman
Chair of the Committee

Adopted March 6, 2013 (see page 3)

Operations and Facilities Management Committee

Report No. 37, February 13, 2013

A meeting of the Operations and Facilities Management Committee was convened on Wednesday, February 13, 2013 from 4:32 to 6:34 p.m. in Committee Room A, Main Floor, at 5050 Yonge Street, Toronto, Ontario, with Jerry Chadwick presiding.

The following members were present: Trustees Jerry Chadwick (Chair), Gerri Gershon, Shelley Laskin and Sam Sotiropoulos. Regrets were received from Trustee Sheila Ward. Also present were Trustees Chris Glover and Pamela Gough.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Contract Awards, Facility Services [2066]

The Committee considered a staff report (see page 16) presenting contract awards. The Committee received the contracts in Chart A, and approved the contracts in Chart B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Laskin, the Operations and Facilities Management Committee **RECOMMENDS** that the contracts in Chart C, as presented in the report, be approved.

Part B: Information Only

2. Functional Capacity of Schools

The matter was not considered due to lack of a mover.

3. Community Use of Schools Advisory Committee Report, February 1, 2013

With the permission of the meeting, on motion of Trustee Laskin, a report from the Community Use of Schools Advisory Committee was added to the agenda and referred back to staff, by the Committee.

4. Williamson Road and Lee Avenue Property

The Committee decided to refer the matter back to staff.

<u>Part C: Ongoing Matters</u>

No matters to report

Jerry Chadwick
Chair of the Committee

Operations and Facilities Management Committee, Report No. 37, February 13, 2013
Contract Awards, Strategic Building and Renewal/Facility Services [2066]

Contract Awards, Strategic Building and Renewal/Facility Services [2066]

As presented to the Operations and Facilities Management Committee on February 13, 2012 (see page 14).

In accordance with the Board's policy P017, Purchasing, the attached charts present contracts for receipt or approval, as appropriate.

The recommended suppliers and the term of each contract are shown in the attached charts. Chart 1 outlines contract awards provided for information; Chart 2 outlines contracts requiring Operations and Facilities Management Committee approval; and Chart 3 outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Chart 4 is a summary of contract awards for selected Facility Service projects for the period September 2012 to date.

Funding sources are identified for each award listed.

The Process

Contractors bidding on Board construction/maintenance projects must be pre-qualified. Consideration is given to bonding ability, financial stability, depth of experience, references, on-site safety record, and proof of union affiliation (applies to projects less than \$1.5 million or additions less than 500 square feet). Issuing a market call to pre-qualify is periodically advertised in Daily Commercial News and two electronic bulletin boards (Merx and BiddinGo) to facilitate broader public access.

The lowest cost bid is accepted where quality, functional, safety, environmental and other requirements are met. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing and Distribution Services department.

Operations and Facilities Management Committee, Report No. 37, February 13, 2013
Contract Awards, Strategic Building and Renewal/Facility Services [2066]

Chart 1: Facilities Contract Awards Provided for Information (over \$50,000 and up to \$250,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
SWIMMING POOLS											
1	Facility Services	Replace Pool Filtration System at York Memorial CI. CN13-053T The existing system is obsolete and deteriorating. The replacement will improve both maintenance & safety measures.	6	W. Mitchel & Son	Yes	No	5	\$195,000	January, 2013/ May 31, 2013	Facility Services	School Condition Improvement (SCI)
OTHER											
2	Facility Services	Supply of Roof Access Ladders Various Sites MJ12-283Q. Requested by JOHSC (Joint Occupational Health and Safety Committee) school inspections.	N/A	Athlone Metal Products	Yes	No	3	\$90,265	January 7, 2013/ March 29, 2013	Facility Services	Capital Renewal
3	Facility Services	Supply of Ladders at Various TDSB Sites and Distribution Centre. SX13-041Q. Used by TDSB staff and trades.	N/A	Colville Fasteners Limited	Yes	No	4	\$17,669 ¹	January, 2013 / January, 2017	Facility Services	School Operations Grant
4	Facility Services	Relocate Dust Collector at West Humber CI CN13-047T The designated wood shop area requires a dust collection system in order to run the necessary programs.	1	Gorbern Mechanical	Yes	No	5	\$170,290	January, 2013/ June 30, 2013	Facility Services	Revitalization Program (SFRMP-Capital)
5	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Rose Avenue PS	14	Joseph Lukjaniec Architect	Yes	No	34	\$134,572	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)

¹ Overall annual cost savings of 17% compared to current contracts

Operations and Facilities Management Committee, Report No. 37, February 13, 2013
Contract Awards, Strategic Building and Renewal/Facility Services [2066]

	User/Budget Holder School/Departme nt	Products/Services Details	Ward	Recommended Supplier	Lo w Bid	Objection s	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
6	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Banting and Best Public School	21	Bortolotto Design Architect Inc.	Yes	No	34	\$66,150	November, 2012/ February, 2013/	Facility Services	Full Day Kindergarten (FDK)
7	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Brookhaven Public School	6	Etude Architects Inc.	Yes	No	34	\$79,700	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
8	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Charlottetown Jr. Public School	22	Bortolotto Design Architect Inc.	Yes	No	34	\$77,700	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
9	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Diefenbaker Public School	15	Etude Architects Inc.	Yes	No	34	\$68,150	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
10	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Dunlace Public School	13	Joseph Lukjaniec Architect	Yes	No	34	\$63,432	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
11	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Eatonville Jr. Public School	2	Building Arts Architects	Yes	No	34	\$89,640	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
12	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Elkhorn Public School	12	Joseph Lukjaniec Architect	Yes	No	34	\$63,432	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
13	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-099P Fairmount Jr. Public School	18	Bortolotto Design Architect Inc.	Yes	No	34	\$66,150	November, 2012/ February, 2013	Facility Services	Full Day Kindergarten (FDK)
13	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-	12	Joseph Lukjaniec Architect	Yes	No	34	\$63,432	November, 2012/ February, 2013	Facility	Full Day

Operations and Facilities Management Committee, Report No. 37, February 13, 2013
Contract Awards, Strategic Building and Renewal/Facility Services [2066]

	User/Budget Holder School/Departme nt	Products/Services Details	Ward	Recommended Supplier	Lo w Bid	Objection s	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
		099P Hillmount Public School								Services	Kindergarte n (FDK)
14	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Hollywood Public School	12	Joseph Lukjaniec Architect	Yes	No	34	\$63,432	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
15	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Humbercrest Public School	7	Etude Architects Inc.	Yes	No	34	\$99,860	November, 2012/ February 2013	Facility Services	Full Day Kindergarte n (FDK)
16	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Lord Roberts Jr. Public School	19	Susan Friedrich Architect Inc.	Yes	No	34	\$60,604	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
17	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Malvern Jr. Public School	21	Bortolotto Design Architect Inc.	Yes	No	34	\$107,596	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
18	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Mason Road Jr. Public School	18	Bortolotto Design Architect Inc.	Yes	No	34	\$107,956	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
19	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Meadowvale Public School	22	Bortolotto Design Architect Inc.	Yes	No	34	\$66,150	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
20	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12-	3	Kohn Shnier Architects	Yes	No	34	\$149,390	November, 2012/ February, 2013	Facility	Full Day

Operations and Facilities Management Committee, Report No. 37, February 13, 2013
Contract Awards, Strategic Building and Renewal/Facility Services [2066]

	User/Budget Holder School/Departme nt	Products/Services Details	Ward	Recommended Supplier	Lo w Bid	Objection s	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
		099P Norseman Jr. Middle School								Services	Kindergarte n (FDK)
21	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Regent Heights Public School	18	Etude Architects Inc.	Yes	No	34	\$99,860	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
22	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Rippleton Public School	13	Joseph Lukjaniec Architect	Yes	No	34	\$75,560	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
23	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P St. Andrews Public School	19	Susan Friedrich Architect Inc.	Yes	No	34	\$90,492	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
24	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Sunnylea Jr. School	3	Building Arts Architects	Yes	No	34	\$89,640	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
25	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Thomas L. Wells Public School	21	Baird Sampson Neuert	Yes	No	34	\$111,130	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
26	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Three Valleys Public School	17	Etude Architects Inc.	Yes	No	34	\$68,150	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)
27	Facility Services	Architectural Services for Full Day Kindergarten Phase 4 STM12- 099P Wilmington Elementary School	5	Joseph Lukjaniec Architect	Yes	No	34	\$101,550	November, 2012/ February, 2013	Facility Services	Full Day Kindergarte n (FDK)

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Chart 2: Facilities Contracts Requiring Operations and Facilities Management Committee Approval (over \$250,000 and up to \$500,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
OTHER											
1	Facility Services	FDK 4 Addition & Alterations at Mill Valley Jr. School STM13-067T FDK program one classroom addition (expansion)	2	Compass Construction	Yes	No	4	\$353,440	March, 2013 August 15, 2013	Facility Services	Full Day Kindergarten - FDK

Chart 3: Facilities Contracts Requiring Board Approval (over \$500,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
OTHER											
1	Facility Services	Bulk Rock Salt for pick up and delivery as required. CN13-044T	N/A	The Salt Depot Ltd.	Yes	No	3	\$400,000	February, 2013/ April, 2017	Facility Services	School Operations Grant
2	Facility Services	Full Day Kindergarten Renovations and Kindergarten Classroom Modular Building Additions at John D Parker RB13-060T	1	Torcom Construction	Yes	No	5	\$812,069	March, 2013/ August 16, 2013	Facility Services	FDK4
3	Facility Services	Full Day Kindergarten Renovations and Kindergarten Classroom Modular Building Additions at Topcliff P.S. RB13-060T	4	Torcom Construction	Yes	No	5	\$812,069	March, 2013/ August 16, 2013	Facility Services	FDK4
4	Facility Services	Full Day Kindergarten Renovations and Kindergarten	4	Torcom Construction	Yes	No	5	\$782,539	March, 2013/	Facility Services	FDK4

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	User/Budget Holder School/Departme nt	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
		Classroom Modular Building Additions at Derrydown P.S. RB13-060T							August 16, 2013		
5	Facility Services	Full Day Kindergarten Renovations and Kindergarten Classroom Modular Building Additions at Tumpane P.S. RB13-060T	5	Torcom Construction	Yes	No	⁵	\$733,323	March, 2013/ August 16, 2013	Facility Services	FDK4
6	Facility Services	FDK 4 Renovations & modular Building Additions at Withrow Ave PS. RFT # RB13-061T	15	Torcom Construction	Yes	No	⁵	\$740,000	February, 2013/ August 16, 2013	Facility Services	Capital (FDK4)
7	Facility Services	FDK 4 Renovations & modular Building Additions at Rose Avenue PS. RFT # RB13-061T.	14	Torcom Construction	Yes	No	⁶	\$1,180,000	February, 2013/ August 16, 2013	Facility Services	Capital (FDK4)
8	Facility Services	FDK 4 Renovations & modular Building Additions at Brown P.S. RFT # RB13-061T	11	KCL Contracting	Yes	No	⁵	\$779,000	February, 2013/ August 16, 2013	Facility Services	Capital (FDK4)
9	Facility Services	FDK 4 Renovations & modular Building Additions at Danforth Gardens PS. RB13-063T Modular building addition & renovations to accommodate full day kindergarten.	18	Compass Construction	Yes	No	⁴	\$1,115,440	February, 2013/ August 16, 2013/	Facility Services	FDK 4
10	Facility Services	FDK 4 Renovations & modular Building Additions at George Peck PS RFT# RB13-063T 063T Modular building addition & renovations to accommodate full day kindergarten.	19	Compass Construction	Yes	No	³	\$663,440	February, 2013/ August 16, 2013	Facility Services	FDK 4
11	Facility Services	FDK 4 Renovations & modular Building Additions at Warden Ave PS. RB13-063T 063T Modular building addition &	18	Compass Construction	Yes	No	³	\$812,440	February, 2013/ August 16, 2013	Facility Services	FDK 4

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	User/Budget Holder School/Departme nt	Products/Services Details	Ward	Recommended Supplier	Low Bid	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
		renovations to accommodate full day kindergarten.									
12	Facility Services	FDK-4 Renovations and Modular Building Additions at Macklin PS RB13-062T. To construct additional classrooms to meet FDK requirement.	21	Torcom Construction	Yes	No	⁴	\$870,000	February, 2013/ August 16, 2013	Facility Services	FDK 4
13	Facility Services	FDK-4 Renovations and Modular Building Additions at General Crerar PS RB13-062T. To construct additional classrooms to meet FDK requirement.	19	Torcom Construction	Yes	No	⁴	\$1,270,000	February, 2013/ August 16, 2013	Facility Services	FDK 4
14	Facility Services	FDK-4 Renovations and Modular Building Additions at Wedgewood PS RB13-064T. To construct additional classrooms to meet FDK requirement.	3	KCL Contracting	Yes	No	⁶	\$645,000	February, 2013/ August 16, 2013	Facility Services	FDK 4
15	Facility Services	FDK-4 Renovations and Modular Building Additions at Rosethorn PS RB13-064T. To construct additional classrooms to meet FDK requirement.	2	KCL Contracting	Yes	No	⁶	\$835,000	February, 2013/ August 16, 2013	Facility Services	FDK 4
16	Facility Services	FDK-4 Renovations and Modular Building Additions at Garden Avenue PS RB13-064T. To construct additional classrooms to meet FDK requirement.	7	KCL Contracting	Yes	No	⁶	\$995,000	February, 2013/ August 16, 2013	Facility Services	FDK 4

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Chart 4: Summary of Select Facilities Contracts: (September 1, 2012 to Present)

Project Classification	Total Expenditures For this Report	Total Number of Projects for this Report	Total Number of Projects 2012/13 to date	Total 2012/13 Contract Awards Reported to Date	Total Number of Projects 2011/12 to date	Total 2011/12 Contract Awards Reported to Date
Boilers	\$0	0	1	\$142,900	7	\$949,071
Roofing	\$0	0	1	\$138,250	23	\$2,355,346
Building Automation Systems (BAS)	\$0	0	1	\$88,784	1	\$66,275
Heating Ventilation Air Conditioning (HVAC)	\$0	0	0	\$0	6	\$1,248,600
Swimming Pools	\$195,000	1	1	\$195,000	5	\$461,637
Ministry Grant – Primary Class Size Cap	\$0	0	0	\$0	1	\$330,000
TOTAL	\$195,000	1	4	\$564,934	43	\$4,456,360

For the Board's decision see page 14.

Program and School Services Committee

Report No. 29, February 20, 2013

A meeting of the Program and School Services Committee convened on Wednesday, February 20, 2013, from 5:06 to 8:38 p.m., in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Pamela Gough presiding.

The following members were present: Trustees Pamela Gough (Chair), Chris Glover, Howard Goodman, Howard Kaplan and Maria Rodrigues. Also present were Trustees Irene Atkinson, Sheila Cary-Meagher, Gerri Gershon, John Hastings and Mari Rutka. Trustee Atkinson participated by electronic means.

The Committee decided to report and recommend as follows:

<u>Part A: Committee Recommendations</u>
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1. Current and Future Needs in Secondary French Immersion/Extended French (amended by the Board)

The Committee considered a report from the French-as-a-Second-Language Advisory Committee (PSSC:030A, page 1) from its meeting held on February 12, 2013.

On motion of Trustee Kaplan, the Program and School Services Committee **RECOMMENDS** (as amended by the Board, see page 7):

Whereas, enrolment in French immersion/extended programs has experienced significant growth over the last ten years due to the strong support of the students, parents, staff and trustees; and

Whereas, on December 12, 2012 the Board decided “That the Director initiate a review of programs at East York Collegiate Institute with a view to creating a site for Extended French and French Immersion programs”;

Whereas, Trustee Gough suggested at the December 2012 French as a Second Language Advisory Committee meeting that Lakeshore CI might be a potential new site as well;

Be it resolved:

- (a) That the Director examine the need for additional sites and opportunities for immersion/extended French students at the secondary level and develop a plan for meeting current and future needs in consultation with the French-as-a-Second-Language Advisory Committee and stakeholders;
- (b) That the plan be in accordance with the Board’s Long-term Kindergarten to Grade 12 Program and Pupil Accommodation Strategy;

Program and School Services Committee, Report No. 29, February 20, 2013

- (c) That the matter be considered at the same time, but not prior to, consideration of the Long-term Kindergarten to Grade 12 Program and Pupil Accommodation Strategy.

The Committee's recommendation reflects the recommendation of the FSLAC.

2. Financial Literacy [2065]

The Committee considered a report from staff (PSSC:030A, page 7) providing information on the current delivery of financial literacy programs and supports.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input checked="" type="checkbox"/> Disregard | <input type="checkbox"/> Other (refer without recommendation) |

On motion of Trustee Glover, the Program and School Services Committee **RECOMMENDS** that the Equity Policy Advisory Committee develop recommendations on the financial literacy curriculum and present a report to the Program and School Services Committee in May 2013.

Staff recommended that the report be received.

3. O. Reg. 274, Hiring Practices, and Policy/Program Memorandum 155, Diagnostic Assessment in Support of Student Learning

With the permission of the meeting the matter was added to the agenda as new business.

On motion of Trustee Goodman (on behalf of Trustee Hastings), amended by Trustee Glover, the Program and School Services Committee **RECOMMENDS**:

Whereas, Bill 115 has been repealed, but O. Reg. 274/12 and the Ministry's Policy/Program Memorandum 155 which impact student learning and the capacity of school boards to operate effectively and efficiently without the continuing interference of the Ministry of Education remain in effect; and

Whereas, O. Reg. 274/12 forces principals to hire teachers by seniority on the supply list rather than allowing them to hire the best person for the job; and

Whereas, the Ministry's Policy/Program Memorandum 155 allows teachers to opt out of diagnostic assessments, which will break the continuity of tracking student progress, and

Whereas, one of these interfering regulations will inhibit smooth decision making for school principals in the selection of supply teachers by increasing needless complexities and increased uncertainty for the overall operations of schools and for successful student learning; and

Whereas, the new proposed regulation for diagnostic student assessment will create inconsistent and insufficient continuity in terms of tracking student progress and successful learning for the future and potentially creating misleading learning outcomes;

Therefore, be it resolved that a communication be sent to the Minister of Education expressing robust opposition to the continuation of harmful and irksome legislation and Ministry directives such as O. Reg. 274, Hiring Practices, and Policy/Program Memorandum 155, Diagnostic Assessment in Support of Student Learning, which negatively impact student learning and achievement and requesting that the provincial government immediately rescind the deleterious regulations and directive in order to restore public confidence in public education in Ontario and for the future benefit of students.

At the Committee meeting, on amendment of Trustee Glover:

- (a) The first Whereas clause was amended by deleting “centralizing” after “continuing”;
- (b) The following two Whereas clauses were added:

Whereas, O. Reg. 274/12 forces principals to hire teachers by seniority on the supply list rather than allowing them to hire the best person for the job; and

Whereas, the Ministry’s Policy/Program Memorandum 155 allows teachers to opt out of diagnostic assessments, which will break the continuity of tracking student progress, and

<u>Part B: Information Only</u>

4. Delegations

The following oral delegations were heard in accordance with the Board’s procedure for hearing delegations:

re Current and Future Needs in Secondary French Immersion/Extended French

David Kim, Mary Crudden, Rosemary Sutherland

re Financial Literacy [2065]

- Chris Arthur

re The 60-Minute Kids’ Club

- Antonio Montes, Eastern Canada Manager

5. School Year Calendar, 2013-14

On motion of Trustee Kaplan, the Committee received a briefing note from staff (PSSC:030A, page 3) providing information on changes made by the Ministry of Education regarding school year calendar requirements.

6. Student Census 2011

On motion of Trustee Rodrigues, the Committee received a briefing note from staff (PSSC:030A, page 19) presenting the preliminary findings of the 2011 student census.

7. Optional Attendance

On motion of Trustee Goodman, the Committee received an oral presentation from staff on optional attendance.

<u>Part C: Ongoing Matters</u>

No matters to report

Pamela Gough
Chair of the Committee

Adopted, as amended, March 6, 2013 (see pages 3 and 7)

Human Resources and Professional Learning Committee**Report No. 24, February 28, 2013**

A special meeting of the Human Resources and Professional Learning Committee convened on Thursday, February 28, 2013, from 4:32 to 7:15 p.m., in the Boardroom, 5050 Yonge Street, Toronto, Ontario, with Elizabeth Moyer presiding.

The following members were present: Trustees Elizabeth Moyer (Chair), Sheila Cary-Meagher, Cathy Dandy and Harout Manougian. Regrets were received from Trustee David Smith. Also present were Trustees Chris Bolton, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, Howard Kaplan, Mari Rutka and Sam Sotiropoulos.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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1. School-based Staff Allocation, 2013-14 [2075] (amended by the Board)

The Committee considered a staff report (HRC:027A, page 1) presenting school-based staff allocation for 2013-14.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input checked="" type="checkbox"/> Other (Referred without recommendation) |

On motion of Trustee Manougian, the Human Resources and Professional Learning Committee referred the matter without recommendation.

The Board decided (see page 4) that the following staffing levels of school-based staff for 2013-14 be approved for savings of \$27.725 million:

- (i) 10,676.5 FTE positions of Teachers – Elementary as set out in Appendix A of the report;
- (ii) 5,327.0 FTE positions of Teachers – Secondary as set out in Appendix B of the report;
- (iii) 234 headcount positions (179.5 FTE) of Vice-Principals – Elementary as set out in Appendix C of the report of the report;
- (iv) 167 headcount positions (167.0 FTE) of Vice-Principals – Secondary and Junior High Schools as set out in Appendix C of the report;
- (v) 46.5 FTE positions of Educational Assistants – Regular Program as set out in Appendix D of the report;

- (vi) 942.0 FTE positions of Early Childhood Educators as set out in Appendix E of the report;
- (vii) 2,486.0 FTE positions of Special Education Support Staff as set out in Appendix F of the report;
- (viii) 1,064.0 FTE positions of School Office Clerical as set out in Appendix G of the report;
- (ix) 112.0 FTE positions of School-based Safety Monitors and additionally the financial equivalent of 89.0 FTE School-Based Safety Monitors as set out in Appendix H of the report;
- (x) 2,405 headcount positions of Lunchroom Supervisors as set out in Appendix I of the report;
- (xi) 92.0 FTE positions of Aquatics Instructors in the regular program as set out in Appendix J of the report;
- (xii) 46.0 FTE positions of Food Services Assistants as set out in Appendix K of the report;
- (xiii) 2,160.0 FTE positions in Caretaking as set out in Appendix L of the report.

<u>Part B: Information Only</u>
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2. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations.

re School-based Staff Allocation, 2013-14 [2075]

1. Simon Storey
2. Chris Penrose and Rahma Siad-Togane, Equity Policy Advisory Committee

<u>Part C: Ongoing Matters</u>

No matters to report

Elizabeth Moyer
Chair of the Committee

Adopted, as amended, March 6, 2013 (see page 4)