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## Planning and Priorities Committee

### Report No. 57, June 15, 2016

TO Regular Meeting Date: June 22, 2016

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, June 15, 2016 from 5:36 to 12:32 p.m. on Thursday, June 16, 2016, including a five- minute recess, in the Boardroom, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Ausma Malik, Marit Stiles and Jennifer Story. Regrets were received from Trustee Tiffany Ford. Also present were Trustees Alexander Brown, Sheila Cary-Meagher, Shelley Laskin and Ken Lister. Trustee Gershon participated for part of the meeting by electronic means and for part in person. Trustee Lister participated for part of the meeting in person and for part by electronic means.

A vacancy was created on the Planning and Priorities Committee following the resignation of Michael Ford on May 4, 2016.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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#### 1. Long-Term Program and Accommodation Strategy [2836]

The Committee considered a staff report (see PPC:065A, page 1) presenting a review of the long-term program and accommodation strategy.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS that the Long-Term Program and Accommodation Strategy 2016-2025 and Annual Planning Document 2016-2017, as presented in the report, be approved.**

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**2. Declarations of Surplus Properties: Buttonwood Hill, McNicoll, Silver Creek, Sir Robert L. Borden BTI and Thistletown [2863]**

The Committee considered a staff report (see PPC:065A, page 7) presenting declarations of surplus properties.

Committee's recommendation or action regarding the staff recommendation:

- |   |   |
|---|---|
| <input type="checkbox"/> Concur           | <input type="checkbox"/> Refer                          |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard        | <input type="checkbox"/> Other                          |

On motion of Trustee Glover, as amended by Trustees Glover, Chadwick, Gershon, Kandavel and Malik, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That Sir Robert L. Borden Business and Technical Institute, 200 Poplar Road be declared surplus to the needs of the Board and referred to the Toronto Lands Corporation for sale;**
- (b) **That Buttonwood Hill, 100 Allanhurst Drive, be declared surplus to the needs of the Board and that in order to preserve the current child care spaces operating in the building, the Director continue discussions with the operator and the City and present a report on the outcome of those discussions;**
- (c) **That McNicoll, 155 McNicoll Avenue and Silver Creek, 65 Hartsdale Drive be declared surplus to the needs of the Board, but not be transferred to the Toronto Lands Corporation for disposition at this time;**
- (d) **That the Director continue discussions with the Province on the transfer of ownership of the McNicoll and Silver Creek properties, the goal of the discussion being to keep current community services operating in these sites, and present a report in the fall cycle of meetings before taking any further action with respect to the future disposition of these sites;**
- (e) **That Thistletown, 925 Albion Road, be declared surplus to the needs of the Board, but not be transferred to the Toronto Lands Corporation for disposition at this time;**
- (f) **That the Director continue discussions with the City on the transfer of ownership of the Thistletown property, the goal of the discussion being to keep current community services operating in this site, and present a report in the fall cycle of meetings, before taking any further action with respect to the future disposition of this site;**

At the Committee meeting, the following moved by Trustee Glover was defeated:

That the Director enter into discussions with the owners, staff and parents of Leonardo Da Vinci Academy to explore the possibility of converting the school into a Toronto District School Board alternative school and present a report to the Board.

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Minority Report

Trustee Glover disagreed with the decision of the Committee and recommends instead that the matter be approved.

At the Committee meeting, “negotiations” was changed to “discussions” on amendment of Trustee Chadwick; “with the following parameters” was changed to “the goals of the discussion being” on amendment of Trustee Gershon; and “in the fall cycle of meetings” was added on amendment of Trustee Malik. Also, “but not be transferred to the Toronto Lands Corporation for disposition” was added on amendment of Trustee Glover at Part (c) and on amendment of Trustee Kandavel at Part (e).

**3. Closure of Nelson A. Boylen Collegiate Institute and Surplus Declaration [2826]**

The Committee considered a staff report (see PPC:065A, page 195) presenting a proposed surplus declaration.

Committee’s recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Gershon, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That Nelson A. Boylen Collegiate Institute be closed effective 30 June 2016;**
- (b) **That the secondary attendance boundary for Weston Collegiate Institute be expanded to include all of the intermediate attendance boundaries of Maple Leaf Public School and Amesbury Middle School effective 30 June 2016;**
- (c) **That the secondary attendance boundary for York Memorial Collegiate Institute be expanded to include all of the intermediate attendance boundary of Charles E. Webster Public School effective 30 June 2016;**
- (d) **That the Nelson A. Boylen Collegiate Institute property be declared surplus to the needs of the Board and referred to the Toronto Lands Corporation for sale effective 30 June 2016.**

**4. Request to Proceed with a Pupil Accommodation Review for Forest Hill Collegiate Institute, John Polanyi Collegiate Institute, Oakwood Collegiate Institute, Vaughan Road Academy and York Memorial Collegiate Institute [2862]**

The Committee considered a staff report (see PPC:065A, page 217) presenting information on a proposed pupil accommodation review.

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Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That a Pupil Accommodation Review be established for the following secondary schools: Forest Hill Collegiate Institute, John Polanyi Collegiate Institute, Oakwood Collegiate Institute, Vaughan Road Academy, and York Memorial Collegiate Institute;**
  - (b) **That the review proceed as a Modified Pupil Accommodation Review process as per the Accommodation and Program Review Policy P068.**
5. Pupil Accommodation Review for Danforth Collegiate and Technical Institute, East York Alternative Secondary School, East York Collegiate Institute, Eastdale Collegiate Institute, Eastern Commerce Collegiate Institute, Greenwood Secondary School, Monarch Park Collegiate Institute, Riverdale Collegiate Institute, School of Life Experience and Subway Academy 1 – Response to Recommendations of Pupil Accommodation Review Committee [2819]

The Committee considered a staff report (see PPC:065A, page 235) presenting information on a pupil accommodation review.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Story, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That Eastern Commerce Collegiate Institute be closed effective 30 June 2016;**
- (b) **That Greenwood Secondary School be relocated into the Danforth Collegiate and Technical Institute building and School of Life Experience (SOLE) be relocated to the Monarch Park Collegiate Institute building, effective 1 September 2017;**
- (c) **That the existing commercial boundaries for Monarch Park Collegiate Institute and Eastern Commerce Collegiate Institute be eliminated effective 30 June 2016.**

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**6. Program Area Review, Alexander Muir/Gladstone Ave Junior and Senior Public School, Givins/Shaw Junior Public School, Queen Victoria Public School and The Grove Community School [2861]**

The Committee considered a staff report (see PPC:065A, page 259) presenting information on a program area review.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Malik, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That the following attendance boundary changes be implemented effective 1 September 2017:**
- (i) **The portion of Givins/Shaw Junior Public School's junior attendance area west of Dovercourt Road be directed to Alexander Muir/Gladstone Avenue Junior and Senior Public School;**
  - (ii) **The portion of Givins/Shaw Junior Public School's junior attendance area south of the railway tracks as well as the portion of Alexander Muir/Gladstone Avenue Junior Public School's junior and intermediate attendance area south of King Street West be directed to Queen Victoria Public School;**
  - (iii) **The revised Alexander Muir/Gladstone Avenue Junior and Senior Public School intermediate attendance boundary be amended to include the entirety of the revised Givins/Shaw Junior Public School attendance area to eliminate the occurrence of the Givins/Shaw Junior Public School attendance boundaries being split between two intermediate attendance areas;**
  - (iv) **All students, who reside in the current Givins/Shaw Junior Public School attendance area and attend Givins/Shaw Junior Public School as of the end of the 2016-17 school year, and their siblings (provided that the older sibling is still attending Givins/Shaw Junior Public School when they enter the school) be allowed to attend Givins/Shaw Junior Public School until they graduate;**
  - (v) **All students, who reside in the Alexander Muir/Gladstone Avenue Junior and Senior Public School attendance area and attend Alexander Muir/Gladstone Avenue Junior and Senior Public School as of the end of the 2016-17 school year, and their siblings (provided that the older sibling is still attending Alexander Muir/Gladstone Avenue Junior and Senior Public School when they enter the school) be allowed to attend Alexander Muir/Gladstone Avenue Junior and Senior Public School until their graduate.**

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- (b) **That Givins/Shaw Junior Public School be reconfigured from a Junior Kindergarten to Grade 6 school to a Junior Kindergarten to Grade 5 school effective 1 September 2017 and that Grade 6 students from Givins/Shaw Junior Public School to go to Alexander Muir/Gladstone Avenue Junior and Senior Public School through to Grade 8 effective 1 September 2017.**

**7. Galloway Road Public School: Surplus Declaration of Property [2726]**

The Committee considered a staff report (see PPC:065A, page 281) presenting information on a surplus declaration.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Chadwick, the Planning and Priorities Committee **RECOMMENDS that approximately .043 acre of land from the Galloway Road Public School property be declared surplus to the needs of the Board and referred to the Toronto Lands Corporation for circulation as per Regulation 444/98, Disposition of Surplus Real Property.**

**8. Trustee Interaction Management System: Update [2865]**

The Committee considered a staff report (see PPC:065A, page 285) presenting a review of the trustee interaction management system.

Committee's recommendation or action regarding the staff recommendation:

- |   |   |
|---|---|
| <input type="checkbox"/> Concur           | <input type="checkbox"/> Refer                          |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard        | <input type="checkbox"/> Other                          |

On motion of Trustee Glover, on behalf of Trustee Cary-Meagher, the Planning and Priorities Committee **RECOMMENDS that the Director present a report on the cost of the trustee interaction management system project.**

Staff had recommended that the report be received.

**9. Boardroom Audio-Visual Equipment [2841]**

The Committee considered a staff report (see PPC:065A, page 307) presenting information on updating the audio-visual equipment for Board use.

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Committee's recommendation or action regarding the staff recommendation:

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|---|---|
| <input type="checkbox"/> Concur           | <input type="checkbox"/> Refer                          |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard        | <input type="checkbox"/> Other                          |

On motion of Trustee Arp, as amended by Trustees Story and Kandavel, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That the Director present a report on a plan to replace the Boardroom audio-visual and web cast system with one that offers enhanced multi-functional public communications, public outreach and consultations using web broadcasts, and includes the capacity to serve multiple Toronto District School Board users;**
- (b) **That the plan to replace the system include:**
  - (i) **options to spread the costs of the options over multiple years;**
  - (ii) **addresses sustainability;**
  - (iii) **the needs for Committee Room A.**

At the Committee meeting, Parts (b) (i) and (ii) were added on amendment of Trustee Story and Part (b) (iii) was added on amendment of Trustee Kandavel.

Staff had recommended that the audio-visual equipment in the boardroom be updated.

#### **10. Revisions to Policy P066, Reporting of Suspected Wrongdoing (Whistleblowing) [2831]**

The Committee considered Report No. 06 of the Policy Review Committee dated May 24, 2016 (see PPC:065A, page 311) presenting revisions to policy P066.

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS that the revisions to policy P066, Reporting of Suspected Wrongdoing (Whistleblowing), as presented in the report, be approved.**

#### **11. Plain Language Template**

The Committee considered Report No. 06 of the Policy Review Committee dated May 24, 2016 (see PPC:065A, page 311) presenting a recommendation regarding policy language.

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS that the Director develop and begin using a template that uses clear, plain and simple language that shall be applied to all new or revised policies.**

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## 12. Policy Development Process [2852]

The Committee considered Report No. 06 of the Policy Review Committee dated May 24, 2016 (see PPC:065A, page 311) presenting information on a flow chart for the development of policy and a work plan template for the development of policy.

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS that the report be received.**

Part B: Information Only

## 13. Declarations of Possible Conflict of Interest

Trustee Lister declared a possible conflict of interest with regard to the matter, Declarations of Surplus Properties: Buttonwood Hill, McNicoll, Silver Creek, Sir Robert L. Borden BTI and Thistletown [2863] as his children are clients using the services provided at the McNicoll site. Trustee Lister was not present for the discussion or vote on the matter for which he declared a conflict.

## 14. Delegations

On motion of Trustee Glover, as amended by Trustee Arp, the Committee decided to hear delegations from all those who registered to speak before the deadline and present at the meeting.

Therefore, the following oral delegations were heard:

*re Declarations of Surplus Properties: Buttonwood Hill, McNicoll, Silver Creek, Sir Robert L. Borden BTI and Thistletown [2863]*

### *Buttonwood Hill*

1. Councillor John Campbell, Ward 4
2. Yvan Baker, Member of Provincial Parliament, Etobicoke Centre
3. Christina Manulak, Concerned resident and neighbour, in support of neighbours and families in Buttonwood Hill School community on behalf of the Buttonwood Hill Residents Association
4. Nesmith Chingcuanco, Devhaus Corporation
5. John Benz



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*McNicoll*

1. Suzanne Wong, parent
2. Vince Chui and Dana Strong
3. Cheryl Webb, Councillor Shelley Carroll and Ms. Carroll
4. Lynn Lewis, Executive Director McNicoll Child Care
5. Yuliya Desyatova
6. Nesmith Chingcuanco

*Silver Creek*

1. Amy Petko and Susan Kawa, Executive Director, Silver Creek Pre-school
2. Nicole Payette
3. Fred de Haan, Friends of Silver Creek School

*Thistletown*

1. Deputy Mayor Vincent Crisanti, Office of the Deputy Mayor
2. Joanna Twitchin, Thistletown Multi-Service Centre

*re Request to Proceed with a Pupil Accommodation Review for Forest Hill Collegiate Institute, John Polanyi Collegiate Institute, Oakwood Collegiate Institute, Vaughan Road Academy and York Memorial Collegiate Institute [2862]*

1. Wasim Jalal, Vaughan Road Academy School Council
2. William (Bill) Worrell, Oakwood Village Community Association

*re Pupil Accommodation Review for Danforth Collegiate and Technical Institute, East York Alternative Secondary School, East York Collegiate Institute, Eastdale Collegiate Institute, Eastern Commerce Collegiate Institute, Greenwood Secondary School, Monarch Park Collegiate Institute, Riverdale Collegiate Institute, School of Life Experience and Subway Academy 1 – Response to Recommendations of Pupil Accommodation Review Committee [2819]*

1. Sally Bliss, Teacher

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**15. Report No. 06 of the Policy Review Committee**

On motion of Trustee Gough, the Committee received the Report No. 06 of the Policy Review Committee (May 24, 2016) (see PPC:065A, page 311) including:

- Community Planning and Partnerships Procedure [2850]

**16. Report No. 07 of the Policy Review Committee**

On motion of Trustee Chadwick, the Committee received the Report No. 07 of the Policy Review Committee (June 7, 2016) (see PPC:065A, page 315) including:

- PR712, Concussions Procedure [2870]
- Ongoing Matter - Policy Development Work Plan for the Recognition of Culturally Significant Observances [2868]
- Ongoing Matter - Property Tax Exemptions Policy Discussion [2866]
- Postponed Matters - Severe Weather Policy Discussion [2867] and Policy Review Approval Process Discussion

Part C: Ongoing Matters
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No matters to report

SUBMITTED BY     Robin Pilkey  
                             Chair of the Committee