



Program and School Services Committee

Report No. 04

PSSC:004A

Wednesday, May 5, 2021

4:30 p.m.

Electronic Meeting

Trustee Members Present Trustees Rachel Chernos Lin (Chair), Trixie Doyle, Alexandra Lulka, Dan MacLean, Chris Moise, Patrick Nunziata and Chris Tonks

Also Present Trustees Michelle Aarts, Alexander Brown, Stephanie Donaldson, Parthi Kandavel, Shelley Laskin, James Li, Christopher Mammoliti, Zakir Patel, Robin Pilkey, Yalini Rajakulasingam, David Smith, Jennifer Story and Manna Wong

All trustees participated by electronic means in accordance with [amendments to Section 7 of Ontario Regulations 463/97, Electronic Meetings](#)

Part A: Committee Recommendations

1. Alternative Schools Community Advisory Committee: Review of Secondary Alternative Schools

The Committee considered a report from the Alternative Schools Community Advisory Committee (see PSSC:004A, page 1) presenting a recommendation regarding the review of secondary alternative schools.

ASCAC recommended that the Director conduct a separate review of all secondary alternative schools to:

- a) determine their strengths, weaknesses, opportunities and threats as enrolment and staffing numbers continue to decline;
- b) determine what additional systems, processes and changes may be necessary to improve and better support secondary alternative schools and their students.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

The Program and School Services Committee **RECOMMENDS** that the following be referred to staff for a report at the June 2021 meeting of the Committee on the feasibility and potential timelines of an alternative secondary schools review:

That the Director conduct a separate review of all secondary alternative schools to determine:

- i. their strengths, weaknesses, opportunities and threats as enrolment and staffing numbers continue to decline;
- ii. what additional systems, processes and changes may be necessary to improve and better support secondary alternative schools and their students.

Carried

2. Alternative Schools Community Advisory Committee: Elementary Alternative Application and Admission Procedures

The Committee considered a report from the Alternative Schools Community Advisory Committee (see PSSC:004A, page 1) presenting a recommendation regarding the application form for elementary alternative schools.

ASCAC recommended that:

- a) the Director conduct a review of the application and admission procedures across all elementary alternative schools to ensure they are consistent and equitable;
- b) the Director consider creating one universal elementary alternative schools' application form, as well as one set of clear and detailed admissions procedures for all elementary alternative schools to ensure consistency, equity and remove potential barriers;
- c) the application process be clearly posted on the TDSB website to make it easily accessible to the schools and the general public for reference.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS:**

- (a) That the Director conduct a review of the application and admission procedures across all elementary alternative schools to ensure that they are consistent and equitable;**
- (b) That the following be referred to staff for a report on its feasibility in the fall 2021 cycle of meetings:**
 - i. That the Director consider creating one universal elementary alternative schools application form, as well as one set of clear and detailed admissions procedures for all elementary alternative schools to ensure consistency, equity and remove potential barriers;**
 - ii. That the application process be clearly posted on the TDSB website to make it easily accessible to the schools and the general public for reference.**

Carried

3. Black Student Achievement Community Advisory Committee: Consultation on Review of Elementary Alternative Schools Application and Admission Procedures and Optional Attendance Review

The Committee considered a report from the Black Student Achievement Community Advisory Committee (see PSSC:004A, page 11) presenting a recommendation regarding consultation with BSACAC on program review.

BSACAC requested the following of the Board:

- a) In consultation with BSACAC, conduct a review of the application and admission procedures for elementary alternative schools.
- b) Consult with BSACAC on the specialized programs component of the optional attendance review.
- c) Ensure that BSACAC is consulted on the initiation of any pilot program that aims to address equity for Black students.

Moved by: Trustee Chernos Lin

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the following be referred to staff for a report back to the Black Student Achievement Community Advisory Committee in the October 2021 cycle of meetings:

That the Director:

- i. in consultation with BSACAC, conduct a review of the application and admission procedures for elementary alternative schools;
- ii. consult with BSACAC on the specialized programs component of the optional attendance review;
- iii. ensure that BSACAC is consulted on the initiation of any pilot program that aims to address equity for Black students.

Carried

4. Equity Policy Community Advisory Committee: Anti-Asian Racism Resource Guide Implementation Plan

The Committee considered a report from the Equity Policy Community Advisory Committee (see PSSC:004A, page 19) presenting a recommendation regarding the implementation of the Anti-Asian racism resource guide.

Moved by: Trustee MacLean

Seconded by: Trustee Brown

The Program and School Services Committee **RECOMMENDS** that the Director present a report at the September 2021 Program and School Services Committee meeting on the implementation of the Anti-Asian Resource Guide and related resources in elementary and secondary teaching and learning as well as how it will be monitored in accordance with the multi-year strategic goal of providing equity of access to learning opportunities for all.

Carried

At the Committee meeting, “at the September 2021 PSSC meeting”, “and related resources”, “as well as how it will be monitored” were added on amendment of Trustees MacLean and Brown, on behalf of Trustee Wong.

5. French-as-a-Second-Language Community Advisory Committee: Access to French Immersion in Underserved Areas

The Committee considered a report from the French-as-a-Second-Language Community Advisory Committee (see PSSC:004A, page 23) presenting a recommendation regarding access to programs.

Moved by: Trustee Moise

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the following be referred to staff for a report to the Planning and Priorities Committee in October 2021:

The FSLCAC recommends that:

- (a) the largest dual track catchments be split starting in Sept 2022 by adding sites in the most significantly underserved areas;
- (b) the largest Grade 6-8 French immersion continuation catchments be reviewed, and an action plan developed for implementation Sept 2022 to add new sites and/or to redistribute existing sites with the goal of reducing commute times and transfers for students while maintain a high standard of program delivery;
- (c) staff support be provided to help develop and encourage community interest in underserved areas and underrepresented ethno-racial and socio-economic groups;
- (d) new sites that do not attract sufficient enrolment in Sept 2022 be tried again in subsequent years.

Carried

6. French-as-a-Second-Language Community Advisory Committee: Child Care (Before- and After-School) for French Immersion/Extended French Students (JK-6)

The Committee considered a report from the French-as-a-Second-Language Community Advisory Committee (see PSSC:004A, page 23) presenting a recommendation regarding child care.

Moved by: Trustee Moise

Seconded by: Trustee Doyle

The Program and School Services Committee **RECOMMENDS** that the following be referred back to the French-as-a-Second Language Community Advisory Committee for further review with Early Years staff:

The FSLCAC recommends that:

- (a) access to child care be facilitated for French immersion/Extended students who want it at their French immersion/Extended school;
- (b) that child care in French be phased in;
- (c) access to child care for bussed French Immersion/Extended students be facilitated at the student's home English school for those who want it.

Carried

7. LGBTQ2S Community Advisory Committee: Terms of Reference

The Committee considered a report from the LGBTQ2S Community Advisory Committee (see PSSC:004A, page 27 and attached) presenting revised terms of reference.

Moved by: Trustee Moise

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS:**

- (a) That the following clauses be deleted from the proposed terms of reference:

Communication with Board or Staff

- Committee may direct advice to senior staff either on request or independently where such matter is appropriate for staff attention

Budget

- Set resources are available to support committee meetings - this includes TDSB child minding (with two (2) weeks advance notice), ASL and other translation services, adequate funding for a catered dinner and to cover transportation costs for students and all members requiring it
- Funds shall be set aside to ensure capacity building of individuals who wish to co-chair and take on other leadership opportunities That the terms of reference, as presented in the report, as amended at Part (a) be approved;

- (b) That the name of the LGBTQ2S Community Advisory Committee be changed to 2SLGBTQ+ Community Advisory Committee;

- (c) That the term 2SLGBTQ+ be used when referencing these groups across the Board.

Carried

8. Special Education Advisory Committee: SEAC Community Member Representative

The Committee considered a report from the Special Education Advisory Committee (see PSSC:004A, page 39) presenting a new community member representative for approval.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

The Program and School Services Committee **RECOMMENDS:**

Whereas, there is an alternate community representative vacancy on the TDSB SEAC; and

Whereas, Ioanna Agelothanasis has submitted an application and meets the criteria for membership as outlined in Regulation 464/97;

Therefore, be it resolved:

That Ioanna Agelothanasis be appointed to the Special Education Advisory Committee as the alternate community representative for Learning Centre 2 for a term ending November 14, 2022.

Carried

9. TDSB Psychological Services, Backlog Wait Lists, 2020-2021: Update [4086]

The Committee considered a report from staff (see PSSC:004A, page 53), presenting an update on the backlog of psychological referrals wait lists.

Moved by: Trustee Tonks

Seconded by: Trustee Moise

The Program and School Services Committee **RECOMMENDS that the report be received.**

Carried

10. Human Rights Annual Report, 2018 - 2020: Update [4087]

The Committee considered a report from staff (see PSSC:004A, page 79), presenting information on timelines for the action plans and school charter.

Moved by: Trustee Doyle

Seconded by: Trustee Moise

The Program and School Services Committee **RECOMMENDS** that the report be received.

Carried

11. Long-Term Plan for Outdoor Learning [4080]

The Committee considered a report from staff (see PSSC:004A, page 89), presenting a long-term plan for encouraging and supporting outdoor learning for all schools. The instructional supports for schools will be provided within the existing budget allocation for outdoor education.

Moved by: Trustee Lulka

Seconded by: Trustee Moise

The Program and School Services Committee **RECOMMENDS:**

- (a) That the current model for outdoor education be restructured to provide instructional support in schools, while ensuring that all staff and students have access to resources made available through the Board's Outdoor Education Centres;**
- (b) That investments in school ground infrastructure be prioritized based on the guiding principles and priorities, as presented in the report.**

Carried

Part B: Information Only**12. Call to Order and Acknowledgement of Traditional Lands**

A meeting of the Program and School Services Committee was convened on Wednesday, May 5, 2021 from 4:31 to 10:14 p.m., by electronic means, with Rachel Chernos Lin, presiding.

13. Approval of the Agenda

On motion of Trustee Doyle, seconded by Trustee Moise, the agenda was approved.

14. Declarations of Possible Conflict

No matters to report

15. Delegationsre EPCAC Anti-Asian Racism Resource Guide Implementation Plan

1. Wendy Wang, Fudan University Alumni Toronto Association
2. Andi Shi, Executive Director, CPAC
3. Emily Gu, Canadian Chinese Finance Association
4. Bill Ye, Confederation of Chinese Alumni Associations
5. Lynn Deutscher Kobayashi, President, Greater Toronto Chapter of the National Association of Japanese Canadians

re Alternative Schools Community Advisory Committee Report, April 26, 2021

6. Rachel Rosen, Assistant Curriculum Leader, Technology, SOLE Alternative School
7. Arthi Sathian, Student, Delphi Secondary Alternative School
8. Joon-Oh Strazds, Student, SOLE Alternative School
9. Shannon Salisbury, Act. Assistant Curriculum Leader, English, SOLE Alternative School
10. Students from Parkview Alternative School (*video delegation*)

16. Alternative Schools Community Advisory Committee Report, April 26, 2021

The Committee considered a report from the Alternative Schools Community Advisory Committee dated April 26, 2021 (see PSSC:004A, page 1). The report was presented by committee co-chair, Angela Maditch.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

That the report be received.

Carried

17. Black Student Achievement Community Advisory Committee Report, May 3, 2021

The Committee considered a report from the Black Student Achievement Community Advisory Committee dated May 3, 2021 (see PSSC:004A, page 11). The report was presented by committee co-chair, Alexis Dawson.

Moved by: Trustee Moise

Seconded by: Trustee Doyle

That the report be received.

Carried

18. Early Years Community Advisory Committee Report, March 12, 2021

The Committee considered a report from the Early Years Community Advisory Committee dated March 12, 2021 (see PSSC:004A, page 13).

Moved by: Trustee Moise

Seconded by: Trustee MacLean

That the report be received.

Carried

19. Environmental Sustainability Community Advisory Committee Report, April 6, 2021

The Committee considered a report from the Environmental Sustainability Community Advisory Committee dated April 6, 2021 (see PSSC:004A, page 17).

Moved by: Trustee MacLean

Seconded by: Trustee Nunziata

That the report be received.

Carried

20. Equity Policy Community Advisory Committee Report, March 29, 2021

The Committee considered a report from the Equity Policy Community Advisory Committee dated March 29, 2021 (see PSSC:004A, page 19).

Moved by: Trustee MacLean

Seconded by: Trustee Mammoliti

That the report be received.

Carried

21. French-as-a-Second-Language Community Advisory Committee Report, March 9, 2021

The Committee considered a report from the French-as-a-Second-Language Community Advisory Committee dated March 9, 2021 (see PSSC:004A, page 21). The report was presented by committee co-chair Lynne LeBlanc.

Moved by: Trustee Moise

Seconded by: Trustee Mammoliti

That the report be received.

Carried

22. French-as-a-Second-Language Community Advisory Committee Report, April 8, 2021

The Committee considered a report from the French-as-a-Second-Language Community Advisory Committee dated April 8, 2021 (see PSSC:004A, page 23). The report was presented by committee co-chair Lynne LeBlanc.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

That the report be received.

Carried

23. LGBTQ2S Community Advisory Committee Report, March 30, 2021

The Committee considered a report from the LGBTQ2S Community Advisory Committee dated March 30, 2021 (see PSSC:004A, page 27). The report was presented by committee Executive Superintendent Jim Spyropoulos.

Moved by: Trustee Moise

Seconded by: Trustee MacLean

That the report be received.

Carried

24. Parent Involvement Advisory Committee Report, April 20, 2021

The Committee considered report from the Parent Involvement Advisory Committee dated April 20, 2021 (see PSSC:004A, page 35). The report was presented by committee co-chair D. Williams.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

That the report be received.

Carried

25. Special Education Advisory Committee Report, March 1, 2021

The Committee considered a report from the Special Education Advisory Committee dated March 1, 2021 (see PSSC:004A, page 39).

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

That the report be received.

Carried

26. Special Education Advisory Committee Report, April 19, 2021

The Committee considered a report from the Special Education Advisory Committee dated April 19, 2021 (see PSSC:004A, page 43).

Moved by: Trustee Moise

Seconded by: Trustee Doyle

That the report be received.

Carried

**27. Urban Indigenous Community Advisory Committee Reports,
February 16, March 23 and April 20, 2021**

The Committee considered reports from the Special Education Advisory Committee dated February 16, March 23 and April 20, 2021 (see PSSC:004A, page 47).

Moved by: Trustee MacLean

Seconded by: Trustee Doyle

That the report be received.

Carried

28. Adjournment

On motion of Trustee Doyle, seconded by Trustee Mammoliti, the meeting adjourned at 10:14 p.m.

Part C: Ongoing Matters

No matters to report

Submitted by: Rachel Chernos Lin, Chair of Committee

TDSB 2SLGBTQ+ Community Advisory Committee
Terms of Reference

Mandate

To act as a relevant voice to guide the Board's decision-making on issues related to the safety and well-being of 2SLGBTQ+ students, families, and staff members, in order to help ensure the Board is providing 2SLGBTQ+ supportive and positive learning environments.

Membership

All voting and non-voting members must support the mandate of the committee, abide by all TDSB policies and procedures, and review the Terms of Reference.

General Membership:

The 2SLGBTQ+ CAC will have a central advisory body representing a wide range of representation outlined below

- Students registered with the TDSB;
- Guardians and caregivers that have a student registered in the TDSB;
- 2SLGBTQ+ community members
- TDSB staff
- Up to 10 2SLGBTQ+ supportive Community Organizations, Trustees Appointed by the Board;
- TDSB support staff (as designated by Director);

Voting Membership:

- Students
- Up to 10 2SLGBTQ+ supportive Community Organizations representative
- Up to two (2) Guardians/Caregivers that have a student registered in the TDSB;
- Up to 5 at-large seats reserved for 2SLGBTQ+ community members
- One (1) Trustee Co-Chair

Non-Voting Membership:

- The Director staff designate/resource;
- Staff federation representatives
- TDSB Staff
- Community member, organizations, parent / guardian / caregivers who are not identified on official "voting membership list" will have opportunities to participate in discussions and working groups but will not have voting privileges

Terms:

Terms of office will be as follows:

- Organizational representatives will serve a two (2) year renewable term;
- Student representatives will serve a one (1) or two (2) year term where feasible;
- Parent / guardian / caregivers will serve a one (1) or two (2) year term where feasible;
- Trustees will be determined by the Board's annual organization process;
- Staff will be assigned by the Director

To be eligible for voting membership, an individual/organizational representative must attend three (3) consecutive meetings. If an individual/organizational representative misses three (3) consecutive meetings without notice, they will not be able to vote until they are able to attend three (3) consecutive meetings again.

Student voting rights are not subject to the above.

Role and Terms of Chair(s)

- Committee will be co-chaired by at least one community representative and, when possible, priority will be given to one TDSB student
- Community representative chair will serve a two-year term
- Student co-chair will serve one or two-year term
- Committee will be chaired by at least two community members
- Co-chairs are expected to attend least 75% of meetings and notify co-chair, trustee chair, and staff if they are unable to attend
- Co-chairs are expected to work with staff and Trustee chairs to ensure effective meetings
- Should a chair resign, an interim chair will be elected
 - This person may complete the term or membership can vote to call an election
- Chairs are expected to demonstrate a basic understand of meeting facilitation through an anti-oppression lens
 - All individuals interested in running as co-chairs will be provided a half day training (to be paid for by TDSB)

Selection of Chairs

- The selection/election process for a Co-Chair (one or two) will be conducted every two (2) years at the first meeting of the school year
- A *Statement of Interest* should be provided by those interested in a position of Co-Chair
 - To ensure accessibility, individuals may also dictate their *Statement of Interest* to support staff person

- The election process will be carried out by simple majority vote

Roles and Terms of Trustee Members and Trustee Co-Chair

- The Trustee Co-Chair may participate in discussions and provide information on a matters
- Notify the Community Co-Chairs and staff if they are unable to attend a meeting

Other Trustees

- Trustees who are not members of a Community Advisory Committee have the right to attend and participate in discussions but do not have voting privileges

Meetings, Attendance & Expectations for Members (Voting and Non)

- Meetings will be held monthly (approximately eight times per year)
- Working Groups, if required, may meet more frequently
- Notice of meetings, minutes and agendas will be circulated by support staff no later than seven (7) days in advance
- If a voting member is unable to attend, where possible they must notify the staff resource person in writing 48 hours prior to the meeting
- A schedule of meetings for the committee will be established in advance and published

Role of Members

- All committee members (voting and non-voting), participants, guests, and TDSB staff are expected to participate in discussions, provide information on a matter under discussion and vote
- All committee members are expected to participate in meetings in a thoughtful manner that considers anti-oppression
- The nature and extent of the participation in these discussions is at the discretion and judgement of the individual
- Notify the Community Co-Chairs and support staff if they are unable to attend a meeting

Electronic Participation

- All members may participate by conference or video call
- The person chairing the meeting and at least one member must be present in the meeting space
- The staff resource persons and support must be present in the meeting
- Members shall notify staff no later than noon the day of the meeting if they wish to participate virtually
- The chair will conduct voting by asking every member present by electronic means to indicate their vote

Working Groups

- The committee will strike working groups and/or ad hoc committees as is seen fit
- Working Groups will operate as follows
 - Working groups may be led by voting and non-voting members
 - Non-committee members may participate but not lead
 - An lead must be identified to report back to the full committee
 - Notice of lead resignations must be made to the Community and Trustee chairs, as well as staff

Role of Support Staff

- The staff person assists the Co-Chairs as necessary with activities before, during and following Committee meetings

Quorum

- Quorum shall be 40% of sitting members (rounded down if necessary)
- Students will be encouraged to attend as often as possible, but this will not impact the ability to achieve quorum
- The Co-Chair should convene the meeting as soon as quorum of the members is present, but not before the scheduled start time
- If quorum is not present within 15 minutes of the scheduled start time, the committee may engage in an informal meeting but no decisions will be made. Minutes may be taken if decided by the committee
- The agenda will be carried over to the next meeting
- If quorum is present, and neither Community Co-Chair is present, the first item of business is to select an acting Community Co-Chair from among the voting representatives

Decision Making

- Where possible, decisions should be made by consensus
- When votes are necessary, a simple majority will be sufficient by the voting members present
- Voting members will make decisions for the community as a whole

Communication with Board or Staff

- Committee representatives will provide advice to the board in the form of formal recommendations approved by the committee and presented in a committee report, or feedback expressed in a separate document or recorded in the minutes of a meeting
- Feedback does not necessarily have to reflect a consensus viewpoint or a majority decision but may reflect the range of diverse views of the committee members
- Advice to the Board may entail; a request made for a delegation at the appropriate standing committee; or a committee report may be presented to the appropriate standing committee, or both

- ~~Committee may direct advice to senior staff either on request or independently where such matter is appropriate for staff attention~~
- Any member wishing to represent the committee must have committee approval to speak on behalf of the committee

Preparing Committee Reports

- Staff support will prepare the committee's recommendations for the review of committee Co-Chairs and submission to Board Services
- Community Co-Chairs (or their designate) will present to Program and School Services Committee

Evaluation and Review

- The committee will undertake an annual self-evaluation of its performance against its mandate, strategic plan, membership, processes, number of meetings etc., using the Board's review template and provide the information to the Board
- The committee will define an annual work plan to be completed by Spring

Remuneration

- When meetings are held in person a meal will be provided
- The Board will assume transportation costs for all students and any other member attending as required

Conflict of Interest

- The committee will operate within the parameters within the TDSB Conflict of Interest policy

Conflict Resolution

- All committee members and attendees will participate in good faith and openly
- If a conflict arises, individuals should seek support from the Community Co-Chairs
- The committee functions under the recognition that debate and difference of opinion is important, but also recognizes that decisions must be made in order to achieve change

Review of Terms of Reference

- The Terms of Reference will be reviewed in October 2021 or unless 50% membership brings forward a revision
- After the initial review, all over reviews will take place every two (2) years or at the request of 50% of the membership

Budget

- ~~Set resources are available to support committee meetings—this includes TDSB child~~

- Funds shall be set aside to ensure capacity building of individuals who wish to co-chair and take on other leadership opportunities

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