



Program and School Services Committee

Report No. 02

PSSC:002A

Wednesday, February 17, 2021

4:30 p.m.

Electronic Meeting

Trustee Members Present Trustees Rachel Chernos Lin (Chair), Trixie Doyle, Dan MacLean, Chris Moise, Patrick Nunziata and Chris Tonks

Also Present Trustees Michelle Aarts, Alexander Brown, Parthi Kandavel, Shelley Laskin, James Li, Christopher Mammoliti, Robin Pilkey, Yalini Rajakulasingam and Christopher Mammoliti

Regrets were received from Trustee Alexandra Lulka

All trustees participated by electronic means in accordance with [amendments to Section 7 of Ontario Regulations 463/97, Electronic Meetings](#)

Part A: Committee Recommendations

1. Community Use of Schools Community Advisory Committee: Focus on Youth Advocacy

The Committee considered a report from the Community Use of Schools Community Advisory Committee (see PSSC:002A, page 3) presenting a recommendation to advocate for funding for Focus on Youth.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the Chair send a letter to the Minister of Education:

- (i) to advocate for funding for the Focus on Youth program for 2021 at the 2018 funding levels;

- (ii) to request that the Ministry of Education make an announcement in the spring 2021 regarding plans for funding the Focus on Youth program;
- (iii) that the funding for the Focus on Youth program be provided on an annual ongoing basis and be included in the Grants for Student Needs.

Carried

At the Committee meeting, “at the 2018 funding levels” was added on amendment of Trustee MacLean, seconded by Trustee Nunziata.

Also, at the Committee meeting, Part (c) was added on amendment of Trustee Chernos Lin, seconded by Trustee MacLean.

2. Inner City Community Advisory Committee: Early Years Support in Model Schools

The Committee considered a report from the Inner City Community Advisory Committee (see PSSC:002A, page 15) presenting a recommendation regarding supports to model schools.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the following matter be referred to the Finance, Budget and Enrolment Committee for consideration as part of the budget process for 2021-2022:

The Board of Trustees and the Director of Education commit to returning the Early Years supports to Model Schools, which were re-assigned to classrooms during COVID, once the state of emergency has concluded. Specifically, that the K-12 Learning Coaches, the Early Reading Coaches and the Elementary Itinerant Counsellors return to their coaching/support roles.

Carried

3. LGBTQ2S Community Advisory Committee: Terms of Reference

The Committee considered a report from the LGBTQ2S Community Advisory Committee (see PSSC:002A, page 17) presenting terms of reference (see attached).

Moved by: Trustee Moise

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the terms of reference for the **LGBTQ2S Community Advisory Committee**, as presented in the report, be approved.

Carried

4. Parent Involvement Advisory Committee: Access and Visibility of PIAC Representatives on the TDSB Website

The Committee considered a report from the Parent Involvement Advisory Committee (see PSSC:002A, page 27) presenting a recommendation regarding PIAC’s visibility on the Board’s website.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS** that the names of the **Parent Involvement Advisory Committee** ward representatives for each school be added to the **TDSB school websites**, adjacent to or below the current **PIAC logo and link**, and that these names be linked to the representative’s **PIAC email address**.

Carried

5. Special Education Advisory Committee: New Association Membership

The Committee considered a report from the Special Education Advisory Committee (see PSSC:002A, page 37) presenting a recommendation for a new association as a member of SEAC.

Moved by: Trustee Moise

Seconded by: Trustee MacLean

The Program and School Services Committee **RECOMMENDS:**

Whereas, there is one association vacancy on the TDSB SEAC; and

Whereas, SEAC has received a nomination from the Toronto Chapter of the Black Parent Support Group (BPSG); and

Whereas, Sherron Grant, President of BPSG has nominated Tracy Burrell as association representative and Clovis Grant as association alternate;

Therefore, be it resolved:

- (a) That the association, Black Parent Support Group be added to the membership on the Special Education Advisory Committee for a term ending November 14, 2022;
- (b) That Tracy Burrell be appointed to the Special Education Advisory Committee as the representative for the Black Parent Support Group for a term ending November 14, 2022;
- (c) That Clovis Grant be appointed to the Special Education Advisory Committee as the alternate representative for the Black Parent Support Group for a term ending November 14, 2022.

Carried

6. Special Education Advisory Committee: Appointment of Alternate Community Member Representatives on SEAC

The Committee considered a report from the Special Education Advisory Committee (see PSSC:002A, page 37) presenting a recommendation for new community representatives.

Moved by: Trustee Doyle

Seconded by: Trustee Moise

The Program and School Services Committee **RECOMMENDS:**

Whereas, there is an alternate community representative vacancy on SEAC for LC4; and

Whereas, George Petrovic has submitted an application and meets the criteria for membership as outlined in Regulation 464/97; and

Whereas, there is an alternate community representative vacancy on SEAC for LC1; and

Whereas, Caren Watkins has submitted an application and meets the criteria for membership as outlined in Regulation 464/97;

Therefore, be it resolved:

- (a) That George Petrovic be appointed to the Special Education Advisory Committee as the alternate community representative for Learning Centre 4 for a term ending November 14, 2022;

(b) That Caren Watkins be appointed to the Special Education Advisory Committee as the alternate community representative for Learning Centre 1 for the term ending November 14, 2022.

Carried

7. Human Rights Annual Report, 2018-2020 [4034]

The Committee considered a report from staff (see PSSC:002A, page 41), presenting a report on Human Rights.

Moved by: Trustee MacLean
Seconded by: Trustee Doyle

The Program and School Services Committee **RECOMMENDS** that the report be received.

Carried

Part B: Information Only

8. Call to Order and Acknowledgement of Traditional Lands

A meeting of the Program and School Services Committee was convened on Wednesday, February 17, 2021 from 4:31 to 10:21 p.m., by electronic means, with Rachel Chernos Lin, presiding.

9. Approval of the Agenda

On motion of Trustee Moise, seconded by Trustee MacLean, the agenda was approved.

10. Declarations of Possible Conflict

No matters to report

11. Delegations

re Human Rights Annual Report, 2018-2020 [4034]

1. Noah Shack, The Centre for Israel and Jewish Affairs

12. Black Student Achievement Community Advisory Committee Report, February 1, 2021

The Committee considered a report from the Black Student Achievement Community Advisory Committee dated February 1, 2021 (see PSSC:002A, page 1). The report was presented by committee co-chair, Alexis Dawson.

Moved by: Trustee Mammoliti

Seconded by: Trustee MacLean

That the report be received.

Carried

13. Community Use of Schools Community Advisory Committee Report, January 12, 2021

The Committee considered report from the Community Use of Schools Community Advisory Committee dated January 12, 2021 (see PSSC:002A, page 3). The report was presented by committee co-chair, Trustee Michelle Aarts.

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

That the report be received.

Carried

14. Early Years Community Advisory Committee Report, January 8, 2021

The Committee considered a report from the Early Years Community Advisory Committee dated January 8, 2021 (see PSSC:002A, page 7).

Moved by: Trustee Doyle

Seconded by: Trustee Nunziata

That the report be received.

Carried

15. Environmental Sustainability Community Advisory Committee Report, January 5, 2021

The Committee considered a report from the Environmental Sustainability Community Advisory Committee dated January 5, 2021 (see PSSC:002A, page 11).

Moved by: Trustee Moise

Seconded by: Trustee Doyle

That the report be received.

Carried

16. French-as-a-Second-Language Community Advisory Committee Report, January 12, 2021

The Committee considered a report from the French-as-a-Second-Language Community Advisory Committee dated January 12, 2021 (see PSSC:002A, page 13). The report was presented by committee co-chair, Lynne LeBlanc.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

That the report be received.

Carried

17. Inner City Community Advisory Committee Report, January 21, 2021

The Committee considered report from the Inner City Community Advisory Committee dated January 21, 2021 (see PSSC:002A, page 15). The report was presented by committee co-chair, Trustee Michelle Aarts.

Moved by: Trustee Doyle

Seconded by: Trustee Mammoliti

That the report be received.

Carried

18. LGBTQ2S Community Advisory Committee Report, November 26, 2020

The Committee considered a report from the LGBTQ2S Community Advisory Committee dated November 26, 2020 (see PSSC:002A, page 17). The report was presented by committee co-chair, Cheryl Dobinson.

Moved by: Trustee Moise

Seconded by: Trustee Nunziata

That the report be received.

Carried

19. Parent Involvement Advisory Committee Report, December 15, 2020

The Committee considered a report from the Parent Involvement Advisory Committee dated December 15, 2020 (see PSSC:002A, page 25). The report was presented by committee co-chair, D. Williams.

Moved by: Trustee MacLean

Seconded by: Trustee Doyle

That the report be received.

Carried

20. Parent Involvement Advisory Committee Report, January 19, 2021

The Committee considered a report from the Parent Involvement Advisory Committee dated January 19, 2021 (see PSSC:002A, page 27). The report was presented by committee co-chairs, D. Williams and Felicia Seto-Lau.

Moved by: Trustee Doyle

Seconded by: Trustee Moise

That the report be received.

Carried

21. Special Education Advisory Committee Reports, December 7, 2020 and January 11, 2021

The Committee considered reports from the Special Education Advisory Committee dated December 7, 2020 and January 11, 2021 (see PSSC:002A, page 31).

Moved by: Trustee MacLean

Seconded by: Trustee Moise

That the report be received.

Carried

22. Special Education Advisory Committee Report, February 1, 2021

The Committee considered a report from the Special Education Advisory Committee dated February 1, 2021 (see PSSC:002A, page 37).

Moved by: Trustee Doyle

Seconded by: Trustee MacLean

That the report be received.

Carried

23. Adjournment

On motion of Trustee Doyle, seconded by Trustee Nunziata, the meeting adjourned at 10:21 p.m.

Part C: Ongoing Matters

No matters to report

Submitted by: Rachel Chernos Lin, Chair of Committee

TDSB 2SLGBTQ+ Community Advisory Committee
Terms of Reference

Mandate

To act as a relevant voice to guide the Board's decision-making on issues related to the safety and well-being of 2SLGBTQ+ students, families, and staff members, in order to help ensure the Board is providing 2SLGBTQ+ supportive and positive learning environments.

Membership

All voting and non-voting members must support the mandate of the committee, abide by all TDSB policies and procedures, and review the Terms of Reference.

General Membership:

The 2SLGBTQ+ CAC will have a central advisory body representing a wide range of representation outlined below

- Students registered with the TDSB;
- Guardians and caregivers that have a student registered in the TDSB;
- 2SLGBTQ+ community members
- TDSB staff
- Up to 10 2SLGBTQ+ supportive Community Organizations, Trustees Appointed by the Board;
- TDSB support staff (as designated by Director);

Voting Membership:

- Students
- Up to 10 2SLGBTQ+ supportive Community Organizations representative
- Up to two (2) Guardians/Caregivers that have a student registered in the TDSB;
- Up to 5 at-large seats reserved for 2SLGBTQ+ community members
- One (1) Trustee Co-Chair

Non-Voting Membership:

- The Director staff designate/resource;
- Staff federation representatives
- TDSB Staff
- Community member, organizations, parent / guardian / caregivers who are not identified on official "voting membership list" will have opportunities to participate in discussions and working groups but will not have voting privileges

Terms:

Terms of office will be as follows:

- Organizational representatives will serve a two (2) year renewable term;
- Student representatives will serve a one (1) or two (2) year term where feasible;
- Parent / guardian / caregivers will serve a one (1) or two (2) year term where feasible;
- Trustees will be determined by the Board's annual organization process;
- Staff will be assigned by the Director

To be eligible for voting membership, an individual/organizational representative must attend three (3) consecutive meetings. If an individual/organizational representative misses three (3) consecutive meetings without notice, they will not be able to vote until they are able to attend three (3) consecutive meetings again.

Student voting rights are not subject to the above.

Role and Terms of Chair(s)

- Committee will be co-chaired by at least one community representative and, when possible, priority will be given to one TDSB student
- Community representative chair will serve a two-year term
- Student co-chair will serve one or two-year term
- Committee will be chaired by at least two community members
- Co-chairs are expected to attend least 75% of meetings and notify co-chair, trustee chair, and staff if they are unable to attend
- Co-chairs are expected to work with staff and Trustee chairs to ensure effective meetings
- Should a chair resign, an interim chair will be elected
 - This person may complete the term or membership can vote to call an election
- Chairs are expected to demonstrate a basic understand of meeting facilitation through an anti-oppression lens
 - All individuals interested in running as co-chairs will be provided a half day training (to be paid for by TDSB)

Selection of Chairs

- The selection/election process for a Co-Chair (one or two) will be conducted every two (2) years at the first meeting of the school year
- A *Statement of Interest* should be provided by those interested in a position of Co-Chair
 - To ensure accessibility, individuals may also dictate their *Statement of Interest* to support staff person
- The election process will be carried out by simple majority vote

Roles and Terms of Trustee Members and Trustee Co-Chair

- The Trustee Co-Chair may participate in discussions and provide information on a matters
- Notify the Community Co-Chairs and staff if they are unable to attend a meeting

Other Trustees

- Trustees who are not members of a Community Advisory Committee have the right to attend and participate in discussions but do not have voting privileges

Meetings, Attendance & Expectations for Members (Voting and Non)

- Meetings will be held monthly (approximately eight times per year)
- Working Groups, if required, may meet more frequently
- Notice of meetings, minutes and agendas will be circulated by support staff no later than seven (7) days in advance
- If a voting member is unable to attend, where possible they must notify the staff resource person in writing 48 hours prior to the meeting
- A schedule of meetings for the committee will be established in advance and published

Role of Members

- All committee members (voting and non-voting), participants, guests, and TDSB staff are expected to participate in discussions, provide information on a matter under discussion and vote
- All committee members are expected to participate in meetings in a thoughtful manner that considers anti-oppression
- The nature and extent of the participation in these discussions is at the discretion and judgement of the individual
- Notify the Community Co-Chairs and support staff if they are unable to attend a meeting

Electronic Participation

- All members may participate by conference or video call
- The person chairing the meeting and at least one member must be present in the meeting space
- The staff resource persons and support must be present in the meeting
- Members shall notify staff no later than noon the day of the meeting if they wish to participate virtually
- The chair will conduct voting by asking every member present by electronic means to indicate their vote

Working Groups

- The committee will strike working groups and/or ad hoc committees as is seen fit
- Working Groups will operate as follows
 - Working groups may be led by voting and non-voting members
 - Non-committee members may participate but not lead
 - An lead must be identified to report back to the full committee
 - Notice of lead resignations must be made to the Community and Trustee chairs, as well as staff

Role of Support Staff

- The staff person assists the Co-Chairs as necessary with activities before, during and following Committee meetings

Quorum

- Quorum shall be 40% of sitting members (rounded down if necessary)
- Students will be encouraged to attend as often as possible, but this will not impact the ability to achieve quorum
- The Co-Chair should convene the meeting as soon as quorum of the members is present, but not before the scheduled start time
- If quorum is not present within 15 minutes of the scheduled start time, the committee may engage in an informal meeting but no decisions will be made. Minutes may be taken if decided by the committee
- The agenda will be carried over to the next meeting
- If quorum is present, and neither Community Co-Chair is present, the first item of business is to select an acting Community Co-Chair from among the voting representatives

Decision Making

- Where possible, decisions should be made by consensus
- When votes are necessary, a simple majority will be sufficient by the voting members present
- Voting members will make decisions for the community as a whole

Communication with Board or Staff

- Committee representatives will provide advice to the board in the form of formal recommendations approved by the committee and presented in a committee report, or feedback expressed in a separate document or recorded in the minutes of a meeting
- Feedback does not necessarily have to reflect a consensus viewpoint or a majority decision but may reflect the range of diverse views of the committee members
- Advice to the Board may entail; a request made for a delegation at the appropriate standing committee; or a committee report may be presented to the appropriate standing committee, or both
- Committee may direct advice to senior staff either on request or independently where such matter is appropriate for staff attention
- Any member wishing to represent the committee must have committee approval to speak on behalf of the committee

Preparing Committee Reports

- Staff support will prepare the committee's recommendations for the review of committee Co-Chairs and submission to Board Services
- Community Co-Chairs (or their designate) will present to Program and School Services Committee

Evaluation and Review

- The committee will undertake an annual self-evaluation of its performance against its mandate, strategic plan, membership, processes, number of meetings etc., using the Board's review template and provide the information to the Board
- The committee will define an annual work plan to be completed by Spring

Remuneration

- When meetings are held in person a meal will be provided
- The Board will assume transportation costs for all students and any other member attending as required

Conflict of Interest

- The committee will operate within the parameters within the TDSB Conflict of Interest policy

Conflict Resolution

- All committee members and attendees will participate in good faith and openly
- If a conflict raises, individuals should seek support from the Community Co-Chairs
- The committee functions under the recognition that debate and difference of opinion is important, but also recognizes that decisions must be made in order to achieve change

Review of Terms of Reference

- The Terms of Reference will be reviewed in October 2021 or unless 50% membership brings forward a revision
- After the initial review, all over reviews will take place every two (2) years or at the request of 50% of the membership

Budget

- Set resources are available to support committee meetings - this includes TDSB child minding (with two (2) weeks advance notice), ASL and other translation services, adequate funding for a catered dinner and to cover transportation costs for students and all members requiring it
- Funds shall be set aside to ensure capacity building of individuals who wish to co-chair and take on other leadership opportunities