



Bylaws Review Ad Hoc Committee

Report No. 01

BRC:001A

Wednesday, January 27, 2021

12:30 p.m.

Electronic Meeting

Members Present Trustees Trixie Doyle, Shelley Laskin, Yalini Rajakulasingam and Manna Wong

Also Present Trustees Michelle Aarts, Alexander Brown, Rachel Chernos Lin and Christopher Mammoliti

All trustees participated by electronic means in accordance with [amendments to Section 7 of Ontario Regulations 463/97, Electronic Meetings](#).

Part A: Committee Recommendations

No matters to report

Part B: Information Only

1. **Call to Order and Acknowledgement of Traditional Lands**

An electronic meeting of the Bylaws Review Ad Hoc Committee was called to order at 12:30 p.m. Denise Joseph-Dowers, Senior Manager, Board Services presided for part of the meeting, until the election of the chair of the committee.

2. **Declarations of Possible Conflict of Interest**

No matters to report

3. Election of Committee Chair

The Senior Manager, Board Services called for nominations for the position of committee chair.

Trustee Doyle nominated Trustee Laskin.

Trustee Doyle, seconded by Trustee Rajakulasingam, moved: **That nominations be closed.**

The motion was carried.

There being no further nominations, Trustee Laskin was declared elected to the position of chair of the Bylaws Review Ad Hoc Committee for a term ending November 14, 2021.

Trustee Laskin assumed the chair for the remainder of the meeting.

Trustee Rajakulasingam nominated herself to serve as vice-chair of the Committee.

There being no further nominations, the Committee decided that Trustee Rajakulasingam would serve as vice-chair of the Bylaws Review Ad Hoc Committee for a term ending November 14, 2021.

4. Approval of the Agenda

On motion of Trustee Doyle, seconded by Trustee Rajakulasingam, the agenda was approved.

5. Delegations

No matters to report

6. Process for Review of Bylaws

The Committee considered suggestions from staff regarding the process for the review of the bylaws. Staff described the process that was used during the previous review and recommended taking the same approach for the current review.

Members were invited to forward to staff, any provisions of the bylaws they wished to be reviewed.

The Committee decided:

(a) on a two-step process:

- i. the Committee would conduct an initial consideration and review of related provisions of the bylaws and required revisions, in principle,

will be recommended – this will include soliciting input from all trustees;

- ii. staff will revise the bylaws, in accordance with direction provided and will submit a revised draft for the Committee's consideration;

(b) to incorporate an equity assessment of the bylaws in the view process, based on the principles of policy P037, Equity;

(c) to seek input from the Integrity Commissioner;

(d) directed staff to prepare a critical path with expected timelines for the review implementation, to be presented at the next Committee meeting;

(e) to present an interim report in spring 2021.

7. **Adjournment**

On motion of Trustee Wong, seconded by Trustee Doyle, the meeting adjourned at 1:29 p.m.

Part C: Ongoing Matters

The next meeting of the Bylaws Review Ad Hoc Committee will be on February 9, 2021 at 12:30 p.m.

At that meeting, staff will present preliminary suggestions on the required revisions along with the critical path and implementation timelines.

Submitted by: Shelley Laskin, Committee Chair

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