



Governance and Policy Committee

Report No. 24

GPC:025A

Monday, February 10, 2020

4:30 p.m.

Committee Room A, 5050 Yonge Street

Members Present	Trustees Christopher Mammoliti (Chair), Harpreet Gill, James Li, Patrick Nunziata and Manna Wong
Regrets	Trustees Alexander Brown and Stephanie Donaldson
Also Present	Trustees Michelle Aarts, Rachel Chernos Lin, Trixie Doyle, Dan MacLean, Chris Moise, Robin Pilkey and Jennifer Story Trustees Moise and Story participated by electronic means.

Part A: Committee Recommendations

1. **PR696, Kindergarten Registration: Revised Procedure [3833]**

The Committee considered a report from staff (see GPC:025A, page 1) presenting a revised procedure on kindergarten registration.

Moved By: Trustee Doyle

Seconded By: Trustee Gill

The Governance and Policy Committee **RECOMMENDS** that the revised procedure **PR696, Kindergarten Registration, as presented in the report, be received.**

Carried

2. **PR597, French Immersion/Extended French: Revised Procedure [3825]**

The Committee considered a report from staff (see GPC:025A, page 79) presenting a revised procedure regarding French Immersion/Extended French.

Moved By: Trustee Gill

Seconded By: Trustee Wong

The Governance and Policy Committee **RECOMMENDS** that the revised procedure, PR597, French Immersion/Extended French, as presented in the report, be received.

Carried

3. **PR582(a), Employee Expenditure Guidelines: Revised Procedure [3840]**

The Committee considered a report from staff (see GPC:025A, page 113) presenting a revised procedure regarding employee expenses.

Moved By: Trustee Nunziata

Seconded By: Trustee Wong

The Governance and Policy Committee **RECOMMENDS** that the revised procedure, PR582(a), Employee Expenditure Guidelines, renamed Employee Expense, as presented in the report, be received.

Carried

4. **PR582(b), Trustee Expense: Revised Procedure [3849]**

The Committee considered a report from staff (see GPC:025A, page 177) presenting a revised procedure re Trustee expense.

Moved By: Trustee Gill

Seconded By: Trustee Wong

The Governance and Policy Committee **RECOMMENDS** that the revised procedure, PR582(b), Trustee Expense, as presented in the report, be approved.

Carried

5. **Board Self-Assessment**

Moved By: Trustee Pilkey

Seconded By: Trustee Doyle

Whereas, on April 20, 2016, the Board decided:

That a Board performance assessment, including options for self-assessments, be developed and presented to the Board for discussion;

and;

Whereas, Board self-assessment provides an opportunity to:

- i. look internally at the Board itself,

- ii. reflect on each Board member's individual and shared responsibilities,
- iii. identify different perceptions and opinions among Board members,
- iv. determine areas of responsibility that need attention, and
- v. use the results as a springboard for Board improvement;

Therefore be it resolved:

That a Board consultant be retained to develop a self-assessment tool for trustees that can be applied annually.

Carried

Part B: Information Only

6. **Call to Order and Acknowledgement of Traditional Lands**

The meeting was called to order at 4:30 p.m.

7. **Approval of the Agenda**

Moved By: Trustee Gill

Seconded By: Trustee Doyle

The agenda was reordered to consider the matter, Board Self-Assessment before the matter, PR582(a), Employee Expenditure Guidelines: Revised Procedure [3840].

That the agenda be approved.

Carried

8. **Declarations of Possible Conflict of Interest**

No conflicts were declared.

9. **Delegations**

Part A: Oral Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re Policy P013, Optional Attendance

1. MD AL Mamun, Parent

re PR597, French Immersion/Extended French: Revised Procedure [3825]

1. Joanne Nash, Palmerston Avenue Junior Public School

2. Amanda Pieris, Palmerston Avenue Junior Public School
3. Paul Druzin, Palmerston Avenue Junior Public School
4. Lauren Chang MacLean, Palmerston Avenue Junior Public School

Part C: Ongoing Matters

10. **Written Notices of Motion**

Board Bylaws Amendments (Trustee Li, on behalf of Trustee Story and Trustee Doyle)

At the Committee meeting, in accordance with Board Bylaws 5.15.1, Trustee Li, on behalf of Trustee Story, seconded by Trustee Doyle, provided the following as notice of motion for consideration at the Governance and Policy Committee meeting on March 25, 2020:

Whereas, on November 28, 2018, the Board approved revised bylaws, which included, the following clauses:

5.15.2 A notice of motion will be introduced by a member who is present as an advance notification of a matter to be considered **at a subsequent Board** or Committee meeting. A notice of motion will not be debated at the meeting at which it is introduced.

5.12.8 The consent agenda will be prepared for regular Board meetings as part of agenda development. The consent agenda is the portion of the agenda with items presented together and adopted at once without further debate.

4.1.2 The Board may establish by resolution any committee it deems appropriate, including but not limited to standing, statutory, special or community advisory committees, subject to applicable legislation...

and;

Whereas, the Board established three standing committees, the Finance, Budget and Enrolment Committee, the Program and School Services Committee and the Governance and Policy Committee, all with mandates that speak to their title; and

Whereas, a Committee of the Whole, composed of all trustees with full participation and voting privileges was established with the following mandate:

- i. The development and annual review of the Board's Multi-Year Strategic Plan for the Board, in consultation with the Director or designate;
- ii. The Board's inter-governmental relations;
- iii. The development and management of plans for senior leadership succession;
- iv. Professional development for members of the Board;
- v. Facility and property matters, including property disposition, major capital projects, boundary changes;

- vi. Matters related to Trustees and Trustee Services; and
- vii. Other issues referred to it from time to time by the Board or the Chair of the Board;

and;

Whereas, in comparison with the titles of the standing committees, the title, Committee of the Whole, does not reflect the work of that committee;

Therefore, be it resolved:

- (a) That the Director present revisions to the Board's bylaws to reflect the following, for consideration by the Governance and Policy Committee in the spring 2020 cycle of meetings:
 - i. That "at a subsequent Board" be deleted from clause 5.15.2;
 - ii. That 'staff reports that are presented directly to the Board, without prior discussion at committee, be excluded from the consent process and be presented at the meeting for discussion" be added to clause 5.12.8;
 - iii. That the name of the committee, Committee of the Whole be changed to Planning and Priorities Committee, with no change to the membership and mandate

Membership on the Director's Performance Appraisal Committee (Trustees Pilkey and Doyle)

Whereas, on December 1, 2016, the Board established the Director's Performance Appraisal Committee with a membership of seven trustees, including the Chair and Vice-chair of the Board; and

Whereas, the Board appointed Trustees Arp, Chadwick, Gershon, Gough, Kandavel, Moise and Pilkey to serve on the Director's Performance Appraisal Committee for a term ending November 30, 2017; and

Whereas, on December 4, 2017, the Board decided:

- (a) That the term for membership on the Director's Performance Appraisal Committee be changed from one year to two years;
- (b) That the term of the current members on the Director's Performance Appraisal Committee, Trustees Arp, Chadwick, Gershon, Gough, Kandavel, Moise and Pilkey be ex-tended to November 30, 2018

and;

Whereas, on December 3, 2018, the Board appointed Trustees Donaldson, Li, Mammoliti, Moise, Pilkey, Sriskandarajah and Wong to service on the Director's Performance Appraisal Committee for a term ending November 14, 2020; and

Whereas, Trustee Doyle was elected as Vice-chair of the Board on November 18, 2019 and thereby replaced Trustee Moise as Vice-chair;

Therefore, be it resolved:

- (a) That membership on the Director's Performance Appraisal Committee be revised to reflect that Trustee Doyle has replaced Trustee Moise on the committee for the term November 18, 2019 to November 14, 2020;
- (b) That the following be added to the terms for membership on the Director's Performance Appraisal Committee:

That the term for membership on the Director's Performance Appraisal Committee for the Board chair and vice-chair positions be subject to the results of the Organizational meeting for the positions of chair and vice-chair of the Board.

11. Adjournment

The meeting adjourned at 6:24 p.m.

Moved By: Trustee Wong

Seconded By: Trustee Gill

That the meeting be adjourned.

Carried

Submitted by: Trustee Mammoliti, Chair