



Update on Honoraria for Trustees

To: Finance, Budget and Enrolment Committee

Date: 10 October, 2019

Report No.: 11-19-3782

Strategic Directions

- Allocate Human and Financial Resources Strategically to Support Student Needs

Recommendation

It is recommended that

- (1) the honoraria for Trustees for one year commencing December 1, 2019 , as presented in the report, be approved;
- (2) the Honoraria for Trustees Policy (P074), section 6.4, be updated accordingly to incorporate the revisions to honoraria amounts.

Context

The Honoraria for Trustees Policy (P074) establishes the components and calculation of honoraria for Trustees for the annual term of office, in accordance with the requirements as set out in section 4(1) of Ontario Regulation 357/06, Honoraria for Board Members under the Education Act.

The Policy was most recently revised in October 2018. The Policy sets out the honoraria criteria for the 4-year term and outlines the base amount and percentage of enrolment amount to be applied for each of the Trustees' term of office.

The honoraria for Trustees comprise the base amount and the enrollment amount. While the base amount remains constant within the 4-year term, the enrollment amount is dependent on the number of students enrolled with the Board, and therefore is adjusted on an annual basis.

Under the Policy, and based on the 2018-19 enrollment estimates, the Honoraria paid to the trustees will be as follows for the December 1, 2019 to November 30, 2020 period:

Type of Honoraria	Trustee	Vice-Chair	Chair	Student Trustee
Base Amount	\$5,900	\$8,400	\$10,900	\$2,500
Enrolment Amount*	\$19,413	\$21,813	\$24,313	0
Total	\$25,213	\$30,213	\$35,213	\$2,500

*The enrolment amount (242,790.21ADE) is based on what was reported in the 2018-19 Estimates in accordance with Ontario Regulation 357/06, s.9.

The current honoraria amounts paid to Trustees from December 1, 2018 to November 30, 2019 are as follows:

Type of Honoraria	Trustee	Vice-Chair	Chair	Student Trustee
Base Amount	\$5,900	\$8,400	\$10,900	\$2,500
Enrolment Amount	\$19,238	\$21,738	\$24,238	0
Total	\$25,138	\$30,138	\$35,138	\$2,500

Action Plan and Associated Timeline

Subject to Committee’s recommendation and approval by the Board of Trustees, the Board shall pay the Trustee Honoraria amounts as outlined in this report for the December 1, 2019 to November 30, 2020 period.

Staff will subsequently update the Honoraria for Trustees Policy (P074), Section 6.4, to remove the reference to 2018-19 amounts and replace it with the 2019-20 amounts.

Resource Implications

Not applicable.

Communications Considerations

Not applicable.

Board Policy and Procedure Reference(s)

Policy P074 Honoraria for Trustees

Appendices

- Appendix A: Honoraria for Trustees, Policy P074 – proposed revisions

From

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Toronto District School Board

Policy P074

Title:	HONORARIA FOR TRUSTEES
Adopted:	September 7, 2010
Effectuated:	September 7, 2010
Revised:	October 14, 2014, October 24, 2018, [Insert New Date Here]
Reviewed:	October 24, 2018, [Insert New Date Here]
Authorization:	Board of Trustees

1.0 RATIONALE

The Honoraria for Trustees Policy (the “Policy”) was developed in support of the Board’s legislated duties and obligations under the *Education Act* and the corresponding Ontario Regulation 357/06 related to Honoraria for Board Members.

2.0 OBJECTIVE

To establish the components and calculation of honoraria for Trustees for the annual term of office, in accordance with the requirements as set out in section 4(1) of Ontario Regulation 357/06, Honoraria for Board Members under the *Education Act*.

3.0 DEFINITIONS

Average Daily Enrolment (ADE) refers to the measure of enrolment used for funding purposes of pupils as per Ontario Regulation 286/18: Calculation of Average Daily Enrolment for the 2018-2019 School Board Fiscal Year. Boards report the full-time equivalent of students enrolled at each school as of October 31 and March 31, which are the two count dates in the school board fiscal year. The calculation of ADE is based on an average of full-time equivalent students reported on the two count dates.

Board refers to the Toronto District School Board, which is also referred to as “TDSB”.

Statutory Committee refers to any committee that, by law, the Toronto District School Board is required to establish. The current Statutory Committees are: (1) Audit Committee, (2) Parent Involvement Advisory Committee, (3) Special Education Advisory Committee, (4) Supervised Alternative Learning Committees, and (5) Board Disciplinary Committee.

TDSB refers to the Toronto District School Board, which is also referred to as the “Board”.

Appendix A

Term for this Policy refers to the annual establishment and calculation of honoraria for Trustees. In 2018, 2019 and 2020, the year of a member's term of office begins on December 1 and ends on the following November 30. In 2021, the year of a member's term of office begins on December 1 and ends on the following November 14. Subsequently, in 2022, a year of a member's term of office begins on November 15 and ends on the following November 14.

4.0 RESPONSIBILITY

The Director of Education holds primary responsibility for this Policy.

Within the Director's Office, the responsibility for the implementation, coordination, and day-to-day management of the Policy is assigned to the Associate Director, Business Operations and Service Excellence and subsequently the Executive Officer, Finance.

5.0 APPLICATION AND SCOPE

This Policy applies to all Trustees of the Board, including Student Trustees, as related to the calculation of Trustee Honoraria on an annual basis.

6.0 POLICY

6.1. General

Trustees of the Board will be paid a Trustee honorarium for each term, including both a base and enrolment amount, in accordance with the *Education Act* and related Ontario Regulations, specifically Ontario Regulation 357/06 and 286/18.

Student Trustees receive a base amount different from Trustees of the Board in accordance with section 9 of Ontario Regulation 7/07 but are not eligible for enrolment payments.

Any legislative changes to the amounts prescribed will be reviewed and updated accordingly in the Policy.

6.2. Base Amount

- (a) The base amount for Trustees for each year of the term beginning on or after December 1, 2018, will be \$5,900.
- (b) The base amount for the Chair and Vice-Chair in all years of the term will be the amount set out above in respect of the year in question plus an additional \$5,000.00 in the case of the Chair and an additional \$2,500.00 in the case of the Vice-Chair.

Appendix A

- (c) The base amount for Student Trustees for each year of the term beginning on or after December 1, 2018, will be \$2,500 in accordance with section 9 of Ontario Regulation 7/07.

6.3. Enrolment Amount

- (a) For each year of the Term, Trustees will receive 100% of the allowable enrolment amount permitted by section 6(1) of Ontario Regulation 357/06, such amount to be calculated annually.
- (b) For each year of the Term, Trustees will receive \$1.75 per Average Daily Enrolment (ADE) as defined by Ontario Regulation 286/18 and divided by the number of Trustees in accordance with section 6(2) of Ontario Regulation 357/06.
- (c) The enrolment amount for the Chair and Vice-Chair in all years of the Term will be the amount set out above plus 100% of the amount permitted by sections 6(3) and(4) of the Regulation, respectively. This is expected to generate an additional \$5,000.00 in the case of the Chair and an additional \$2,500.00 in the case of the Vice-Chair.
- (d) Student Trustees are not entitled to an enrolment amount and only a base amount as outlined in 6.2(c) of this Policy in accordance with section 9 of Ontario Regulation 7/07.

6.4. Honoraria

- (a) The honoraria for Trustees for one year of the Term commencing December 1, 201~~9~~⁸ is as follows:

Honoraria

	Trustees	Vice-Chair	Chair	Student Trustees
Base Amount	\$5,900	\$8,400	\$10, 900	\$2,500
Enrolment Amount*	\$19, 413,238	\$21, 813,738	\$24, 313,238	\$0
Total	\$25, 213,138	\$30, 213,138	\$35, 213,138	\$2,500

*The enrolment amount (~~242,790.21~~^{ADE}) is based on what was reported in the 201~~87~~-201~~98~~⁸ estimates in accordance with sections 6(2) and 9 of Ontario Regulation 357/06.

Appendix A

6.5. Attendance Amount

- (a) An attendance amount of \$50.00 per meeting will be paid to Trustees attending Statutory Committee meetings as required by the *Education Act* and its regulations.
- (b) Student Trustees are not eligible to receive any meeting attendance payments.

7.0 EVALUATION

This Policy will be reviewed as required, but at a minimum every four (4) years after the effective date.

8.0 APPENDICES

N/A

9.0 SPECIFIC DIRECTIVES

The Director has authority to issue operational procedures to implement this policy.

10.0 REFERENCE DOCUMENTS

Legislative Acts and Regulations:

- *Education Act*
- *Ontario Regulation 357/06, Honoraria for Board Members*
- *Ontario Regulation 7/07, Student Trustees*
- *Ontario Regulation 286/18, Calculation of Average Daily Enrolment for the 2018-2019 School Board Fiscal Year.*

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