



Community Advisory Committees

**Community Use of Schools
Community Advisory Committee
(CUSCAC)**

2018-2019 ANNUAL REPORT





Community Advisory Committees

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Community Advisory Committees

Co-Chair Message

We have had a successful year addressing issues raised by permit holders, board staff and stakeholder groups. We achieved quorum at all meetings but one and have an active and engaged group of volunteer members, with strong TDSB support. We have welcomed two new Trustees to CUSCAC and their presence at meetings has been valuable: Trustee Aarts (Co-Chair) and Trustee MacLean.

We continue to request clear and transparent communication and data about the community use of school properties. We proposed to revise our Terms of Reference to incorporate the change in name from CUSAC to CUSCAC and to add a Code of Conduct section based on the TDSB Code of Conduct. We recommended to staff to prepare a key messages document to help members of the public, members of other CACs and TDSB staff better understand the permit process.

We do have some concerns as we head into our 2019-20 school year series of meetings:

1. We are very concerned with the reduction of funding for Focus on Youth, Priority School Initiatives and Community Use of Schools funding. We believe that healthy communities come from a wide range of community recreational, general learning opportunities and employment opportunities for students and that use of public properties (i.e., school buildings) is necessary.
2. We continue to work with the Permit Unit and the CUS staff to understand the permit use and the impact of any changes in funding and policy on such use. We see that it is crucial that we have access to data to understand the usage of school spaces by community groups.
3. We feel that advocacy efforts to support and facilitate community use of schools will need to intensify and we look to the TDSB staff and Trustee for the best way to do this.

Judy Gargaro, Community representative Co-Chair





Community Advisory Committees

CAC Mandate/Purpose

- a. to facilitate ongoing feedback from community organizations on both the continued implementation of policies P.011 (Community Use of Board Facilities) and P.023 (Parent and Community Involvement - see appendices);
- b. to suggest improvements to the policy;
- c. to provide an opportunity to explore the concept of Integrated Service Delivery (ISD) with community agencies and groups;
- d. to assess the impact of CUS funding from the Ministry of Education on use of space and to make recommendations regarding that funding;
- e. to make recommendations to the TDSB in order to:
 - increase the accessibility and use of school facilities by community groups
 - increase the concurrent use of school facilities by multiple community groups
 - increase revenues from the Province of Ontario to support CUS
 - improve and streamline the permit application process and reduce barriers to access
 - ensure access and equity considerations re CUS
- f. to consider and coordinate the work of other initiatives within TDSB as they impact on CUS: e.g. Model schools, Focus on Youth program, service integration, Continuing Education, access to pools, Toronto Lands corporation re: community use, Full Day Kindergarten, Priority School Initiative, Facilities Partnership Agreements (not a comprehensive list). This may also involve the TDSB speaking to the City of Toronto and Province for areas under their jurisdiction





Community Advisory Committees

CAC Activities

Meetings

September 13, 2018 – quorum was not reached; informal meeting was held

October 9, 2018

November 13, 2018

December 11, 2018

January 15, 2019

February 12, 2019 – cancelled due to weather

March 19, 2019

April 9, 2019

May 14, 2019

June 11, 2019

Delegations:

Nov Meeting: Tim Foley from Resa's Pieces – issue: vulnerability of permit holders to experience cancelled permits or be denied usual space with no warning or reasonable explanation/consideration of long-standing relationship

It should be noted that there were no formal delegations on the following issue but there were several groups who consistently attended our meetings and participated in discussions about experienced increases in the costs of their permits and the financial hardship that this was bringing.

Outreach initiative(s)

1. Continued to receive reports from Baseball and Pools Work Groups
2. Participated in the Toronto Sports Summit
3. Had a table at the Parent Conferences
4. Maintained representation on the SPACE Coalition





Community Advisory Committees

CAC Activities Cont'd...

Special Event(s)

November 27, 2018 - AGM

Board Directed Events/Consultations

1. We had representation at PSSC meetings
2. We participated in two parent conferences





Community Advisory Committees

Committee Members

Co-Chairs:

Judy Gargaro

Trustee Michelle Aarts

Category	Name	Organization
Children	Susanne Burkhardt	Applegrove Community Complex
Community Advocacy	Susan Fletcher	SPACE Coalition
For-Profit	Patrick Rutledge	Big League Book Club
Seniors	Mary Hynes Gerry Lang (alt)	Older Women's Network Citizens for Life Long Learning
Persons with Disabilities	Jonathan Wood	Toronto Accessible Sports
Arts and Hobbies	Judy Gargaro	Etobicoke Philharmonic Orchestra
Faith-based	Dennis Keshinro Sam Glazer (alt)	Belka Enrichment Centre/CGM Congregation Beth Haminyan
Sports and Recreation	Alan Hrabinski	Scarborough Basketball Association
Youth	Lynn Manning	Girl Guides of Canada, Ontario Council
Members-at-large	Heather Mitchell Doug Blair (alt)	Toronto Sports Council North Toronto Soccer Club
	Mohamed Hassan Abdirahim Ali Rage (alt)	Muqdishu Football Club
	Dave McNee	Quantum Sports and Learning Association
	Luetasha Watkins	The Learning Enrichment Foundation
	Alex Viliansky	Felix Swim School





Community Advisory Committees

Self-Evaluation Tool

The committee self-evaluation process is a collective, introspective and comprehensive reflection by your committee members. By asking specific questions, your committee members, in collaboration with the committee chair, can find ways to enhance the effectiveness of the committee.

Your committee should conduct a self-evaluation on an annual basis. This evaluation can be done in a number of different ways. The sample questions included in this document are examples and intended to provide a starting point to evaluate the performance and effectiveness of your committee. Your committee should use the evaluation process to identify strengths and weaknesses, to flag areas for improvement, and to plan for further action as appropriate.

Before you complete the evaluation, determine how you are going to ensure the responses you receive will reflect an open and positive exchange of ideas and opinions. You should also determine how to best report or share the findings (all findings) of the self-evaluation before the evaluation.

The following pages provide a framework and suggested questions for use in evaluating your committee. Not all questions will be appropriate for your committee. Use the questions provided as a basis for your own committee evaluation. The best tool to evaluate your committee will be the one that you construct to meet your own unique needs.





Community Advisory Committees

Goals or Purpose of Committee

1. All committee members understand the goals and purpose of our committee.

1 2 3 4 5
Strongly Agree Strongly Disagree

2. The committee members agree on the goals and purpose of the committee.

1 2 3 4 5
Strongly Agree Strongly Disagree

3. There is alignment between our goals and purpose and the actions taken and/or the decisions made by the committee.

1 2 3 4 5
Strongly Agree Strongly Disagree

Support for the Committee

4. Our committee has adequate resources (for example, budget, people) to support its function.

1 2 3 4 5
Strongly Agree Strongly Disagree

5. Our committee has the respect and support of key stakeholders within our organization.

1 2 3 4 5
Strongly Agree Strongly Disagree





Community Advisory Committees

Time and Location of Meetings

6. Our meetings are held regularly and with appropriate frequency.

1 2 3 4 5
Strongly Agree Strongly Disagree

7. Our meetings begin and end as scheduled.

1 2 3 4 5
Strongly Agree Strongly Disagree

8. The length of our meetings is appropriate and respectful of the agenda.

1 2 3 4 5
Strongly Agree Strongly Disagree

9. We receive the meeting agenda and materials in advance of the meeting to allow for appropriate review and preparation.

1 2 3 4 5
Strongly Agree Strongly Disagree

10. We consistently use our meeting time well. Issues get the time and attention proportionate to their importance.

1 2 3 4 5
Strongly Agree Strongly Disagree

11. The location where our meetings are held is conducive to positive group interaction and discussion.

1 2 3 4 5
Strongly Agree Strongly Disagree





Community Advisory Committees

Membership

15. Our membership represents the talent and skill set required to fulfill the goals and purpose of the committee.

1 2 3 4 5

Strongly Agree

Strongly Disagree

16. Our members treat each other with respect and courtesy.

1 2 3 4 5

Strongly Agree

Strongly Disagree

17. Our members come to meetings prepared and ready to contribute.

1 2 3 4 5

Strongly Agree

Strongly Disagree

18. As a general rule, when I speak I feel listened to and that my comments are valued.

1 2 3 4 5

Strongly Agree

Strongly Disagree

General Comments

19. What I like the most about our meetings?

- effective chairing of the meetings
- we are a cohesive group and work well together

20. What I would like to see improve at our meetings?

- access to statistics information collected by the TDSB on a more timely basis
- reports presented at meetings included with the Minutes
- use of visual aids (power point, video display) to present information (statistics, reports, etc.) during meetings
- page numbers on the Minutes
- better materials available to prep for deputations
- we would like to increase the communication with other Committees so that we can maximize our ability to work together and not at cross-purposes

