



REPLACEMENT STAFF OPPORTUNITIES

EARLY CHILDHOOD EDUCATOR – EARLY LEARNING PROGRAM

The Early Childhood Educator partners with the classroom teacher to plan and implement a full day early learning program within a classroom setting and provide supervision and age appropriate programming for groups of students as part of the extended day program as required. The Early Childhood Educator collaborates in the design of programs and environments which will enhance children's cognitive, physical, social and emotional development.

Supply Rate: \$15.48/hr - After 30 Days \$26.06/hr
(All rates effective September 1, 2010)

Summary of Key Duties:

- Partner with the Kindergarten teacher to implement and plan developmentally appropriate activities to build skills in literacy and cognition through large and small group activities;
- Work in collaboration with the Kindergarten teacher to implement the curriculum and to address individual student's identified needs, stages of development and interests;
- Provide positive social and emotional experiences to strengthen prosocial skills such as sharing, problem solving, and cooperation;
- Plan programs and environments for play and activities to create opportunities for developmental progress;
- Maintain a healthy emotional and social learning context for students;
- Assist children in washroom routines, dressing and lunchtime activities;
- Accompany children on field trips;
- Work collaboratively as a team and with teachers and staff of school to deliver a Kindergarten/ Extended Day program;
- Report to parents and supervisors on children's developmental progress within healthy, safe, nurturing and challenging play environments before and after school;
- Observe and assess children's progress and behaviour;
- Provide supervision and age appropriate programming for groups of students as part of the extended day program as required.

Key Qualifications:

- Two year community college Early Childhood Education Diploma with six months childcare experience in an educational setting;
- Proof of registration with the Ontario College of Early Childhood Educators;
- Current First Aid and CPR certification;
- Knowledge of Ministry of Education full day learning program;
- Experience planning and implementing age-appropriate programs;
- Knowledge of related legislation and working knowledge of TDSB related policies and procedures;
- Ability to communicate in a sensitive, courteous manner with children, parents, staff and the general public;
- Proven ability to follow directions, policies and procedures in an appropriate and timely manner;
- Understanding and commitment to confidentiality;
- Proven ability to deal with difficult situations and to take appropriate action in stressful or emergency situations according to policies and procedures;
- Strong organization and time management skills and the ability to meet deadlines;
- Ability to stand/walk for extended periods and move/carry equipment for program; and
- Must be able to physically assist children as required (e.g. lifting).

Special Note: Possible work schedules according to program needs: 7:15 a.m. - 1:15 p.m. (includes running lunch); or 9:00 a.m. - 3:30 p.m. or 12:15 p.m. - 6:15 p.m. (includes running lunch)