

# Next-Steps Employment Centre

*Riverdale@Gerrard Square Mall presents*

**HIRING EVENT:** Thursday October 18, 2018  
10:00 a.m. - 1:00 p.m.



**Availability :** Full-time : Flexible to work shifts 8 a.m. to midnight  
**Location:** North York easily accessible by TTC and public parking nearby

## Technical Support Representative Salary \$15-15.50

- Ability to work independently and within a team and maintain accuracy
- 2+ years in a technical support position, proficient computer skills
- Strong attention to detail with excellent written and verbal communication skills
- Proficient computer skills

## Customer Service Representative Salary \$14.25-15.75

- Ability to work independently and within a team and maintain accuracy
- 2+ years of experience in a customer service role, proficient computer skills
- Strong attention to detail with excellent written and verbal communication skills

## Customer Service Representative– Collections Salary \$14-15.75

- Ability to work independently and within a team and maintain accuracy
- Strong attention to detail with excellent written and verbal communication skills
- Experience in accounts receivables at various stages of overdue payments, call center or customer service environments is a plus
- Proficient computer skills

**Pre-registration and Pre-screening is required, email your resume to:**

**Jesse.Jhita@tdsb.on.ca**

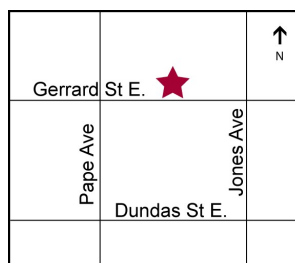
Please quote **"Gatestone"** and the position applying for, in the subject heading in your email reply. We thank all applicants for their interest, however, only those selected for an interview will be contacted.

[www.next-steps.ca](http://www.next-steps.ca)

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Operated by



**Riverdale—Gerrard Square Mall, 2nd floor**

**1000 Gerrard Street East  
Toronto, ON M4M 3G6**

**Open Monday to Friday, 9am-5pm**

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