

Date of Final Report	November 7, 2017
Date of Draft Report	November 2, 2017
Date of Meeting	October 23, 2017
Project Name	Hodgson Senior Public School Addition
Project Address	282 Davisville Ave., Toronto, ON M4S 1H2

Project No.	17020
Location	Hodgson Senior Public School
Time	7:00pm - 8:15pm
Issued By	Mike Tingley

Names	Company	Email	Attendees	Distribution
Salvatore Beltrano	TDSB (Regional Manager)	salvatore.beltrano@tdsb.on.ca	X	X
Paul Chang	TDSB (Architectural Coordinator)	paul.chang@tdsb.on.ca	X	X
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Ian Wilson	TDSB (Principal)	ian.wilson@tdsb.on.ca	X	"
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Lindsay Prosper	TDSB (Teacher)	lindsay.prosper@tdsb.on.ca	X	"
Sandy Colyn	TDSB (Admin)	sandy.colyn@tdsb.on.ca	X	"
Tricia Flood	Parent Representative	tricia.flood@hotmail.com	X	"
Jill Furnival	Parent Representative	jill@wordsoncall.com	X	"
Lilly McIsaac	SERRA	lillyandjeff@rogers.com	X	"
Leo Makrimichalos	MC Architects Inc.	lm@mcarch.com	X	X
Mike Tingley	MC Architects Inc.	mt@mcarch.com	X	X
Michael Clesle	MC Architects Inc.	mc@mcarch.com		X

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The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

	Action by
<p>1.0 OBJECTIVE</p> <p>1.1 To present schematic design to the new school review team (NSRT) for general comments, concerns and approval of the overall design concept. (<i>Drawings, as presented, sent to TDSB project managers on Friday October 20th, 2017</i>)</p>	MCA
<p>2.0 GENERAL / ADMINISTRATION</p> <p>2.1 Architect to follow up with City of Toronto Planning for review and comments.</p> <p>2.2 Trustee Laskin suggested to the effect that we have a public community presentation at the earliest time that makes sense. From past experience involving the community earlier rather than later will help with understanding, resolving any concerns or issues, and getting comments to further develop the design of the addition. A date for a community presentation will be set when the design has progressed further.</p> <p>2.3 There was approval from everyone in attendance for the schematic design to proceed to design development. This approval was for the general "building blocks" of the design.</p> <p>2.4 The TDSB project coordinator suggested that MC Architects apply for a Preliminary Project Review.</p>	MCA
<p>3.0 AUTHORITIES HAVING JURISDICTION</p> <p>3.1 Comments have not been received to date from the city planning department.</p>	
<p>4.0 ARCHITECTURAL - SITE</p> <p>4.1 MC Architects to receive a detailed topographical site survey.</p> <p>4.2 An aerial view of site showing the proposed addition requested to provide better visual.</p>	TDSB MCA

	Action by
8.0 STRUCTURAL	
8.1 Consultant has reviewed existing structure on site and confirmed that the structure was ±95% built as per record drawings provided. This means that the existing structure was built to support a second floor addition. (This is to be confirmed once calculations are completed)	RAVENS
8.2 Consultant requested a geotechnical investigation be completed.	
8.3 The reuse of the existing structure will assist to reduce construction costs and the time period that the gym and change rooms are not accessible.	TDSB
9.0 MECHANICAL	
9.1 Consultant to be engaged for preliminary review of proposed schematic design.	MCA
10.0 ELECTRICAL	
10.1 Consultant to be engaged for preliminary review of proposed schematic design.	MCA
11.0 SCHEDULE AND DELIVERABLES	
11.1 Concern was expressed from parents and staff regarding the schedule as to the disturbance of regular day to day classes, access to certain areas such as gymnasium and parking/drop off during construction.	
.1 These issues will be discussed in further detail at the next NSRT meeting. Architect expressed that construction impact will be minimized as much as possible for gymnasium access and the rest of the school by establishing a phasing schedule.	
11.2 Next NSRT meeting tentatively set for the end of January or beginning of February 2018. Exact date to be determined at a later date (Monday evenings seem to work best for most of the team)	

END OF DESIGN MEETING REPORT