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| **School Council Insurance** |
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| **Purpose:**Many school councils are very active in their community and on occasion, participate or organize events that are not under the control of the school board. In these situations, the board’s liability policy may not provide protection to the school council, its members or volunteers acting on behalf of the school council. As such, it is important to ensure that your school council has appropriate coverage in place to protect the council, its members, and volunteers accordingly.**Examples:**Some examples of events that school councils organize which may not be under the direct control of the board and, therefore, not covered by the board’s policy:• Fundraising activities including fun fairs• Wine and cheese socials• Home coming class reunions (including functions involving alcohol)• Santa Clause parades, etc.*When hiring or retaining external vendors (including food and/or liquor services), it is important to ensure that evidence of the third party vendor’s commercial general liability insurance coverage is provided to the school council in the form of a valid certificate of insurance, making sure the school council is also named as additional insured under the third party’s policy.***Resources:**[School Councils and Insurance](http://tdsbweb/webdocuments/BOPManual/docs/151109-School%20Councils%20and%20Insurance%20Handout.docx) Information SheetSchool Council Request Form: November 1, 2016 – November 1, 2017To purchase coverage please complete the attached application form and return back to risk.management@tdsb.on.caShould you have policy coverage, risk management or claims related questions or if you would like to purchase additional coverage extensions (refer to exclusions section on the back of this form) please contact:

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