**COMMUNITY ADVISORY COMMITTEE MINUTES**

Committee Name: Student Nutrition Advisory Committee

Date: March 31, 2015

Time: 4:15 pm - 6:00pm

Present: Fiona Bowser (FoodShare Toronto); Meredith Hayes ( FoodShare Toronto); Denise Vavaroutsos(Toronto Public Health); Michelle Hall (Parent); Marvin Greenberg(Healthy Learning Healthy Living); Krista Taylor(Parent); Helen Montagnese( York Humber); Trustee Howard Kaplan; Trustee Jerry Chadwick

Staff: TDSB Mary Jane McNamara (Superintendent); Patricia Manousos (Nutrition Services); Mena Paternostro (Teaching and Learning); Catherine Parsonage

Guests: Leeyal Diamond (Vitamix /FoodShare); A J Goodman (Real Food for Real kids)

Recorder: Latha John (Parent and Community Engagement Office)

| **ITEM** | **DISCUSSION** | **MOTIONS or ACTIONS** |
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| Call to Order/Quorum | Meeting started at 4:35 Chair Marvin Greenberg welcomed the committee.  The committee remembered Elizabeth Barrie Head of Nutrition Services by observing a moment of silence. |  |
| Approval of Agenda | Motion to approve the Agenda by Trustee Kaplan  All in Favour. Motion carried. |  |
| Confirmation of Minutes from November 24, 2014 | Motion to approve the minutes by Catherine Parsonage  Seconded by Krista Taylor  All in favour. Motion carried. |  |
| Business Arising from Minutes   * SNAC Mandate | SNAC Mandate – The recommendation from the Community Advisory Committee review to add the ‘Code of Conduct” to SNAC‘s Terms of Reference. | **Action**: Code of Conduct to be send to the committee for review and to be discussed at the next SNAC meeting. |
| List of Cafeterias - Patricia Manousos | A question was raised on the definition of Full service cafeteria which are cafeterias currently running and in full operations.  The committee was provided a current list of cafeteria currently running and in operations at the secondary, middle and elementary schools and the list of closures of cafeteria.  The closures came as a result ofthe motion passed in 2012 by TDSB due to budgetary reasons.  Each school was surveyed specifically on a budgetary basis; it was no longer viable to operate the schools which brought in less than $200 in income.  The schools whose cafeteria closed were surveyed and a follow up assessment was conducted on how the cafeteria was being used.  The assessment was done between February – May 2014 and has been documented.  The schools with closure of cafeterias were offered an alternative program to service the students as well.  **Feedback**  The data should also have the lists of Hospitality schools which provide cafeteria services to the schools.  The Hospitality schools can also become a hub to feed other schools  Trustee Kaplan- Downsview school council to meet and working to reopen the cafeteria.  Mena: Schools have requested to run the cafeteria program as an extension to the student nutrition program. It’s been done at Oakdale Park. The program should be cost recovery and reported through Student Nutrition Program. I t is not a funded program due to no more funding.  **Questions-** Why are the cafeterias closed, is that information available.  Eating patterns of students have changed due to many factors such as - body image, poverty and mental health.  Catherine Parsonage-Extended Student Nutrition Program run at Parkdale CI successfully.  **Question:**  What is the dollar amount for running a cafeteria?  Minimum of $300/day of sales is required to run the cafeteria in a school.  **Feedback**  Trustee Howard Kaplan -Provincial regulations PPM 150 mandated healthy meals and the way of implementing meals served turned a lot of kids off from cafeteria.  Each school should to set up a food/nutrition/lunch committee to advise the kitchen on the foods that kids would like to eat and nutritious as per PPM 150.  Mena- Humber summit -Mars Project on Research and innovation- Students identified the problem of not having a cafeteria in the building and they created a whole student focused learning activity. The students presented “Let’s eat Café “they got a cafeteria up and running for a day.  The program will continue as an extension of student nutrition program. Students need to be part of the development of the Lunch Nutrition component. | **Action:** Update on Hospitality program  **Action:** The number of Schools who are trying to run the cafeteria on their own.  **Action:** Patricia to report on the evaluation of the school kitchens that have been closed  , the state of the facility and the cost to open them.  **Action:** Mena to report on the reopening of the Downsview cafeteria and any progress made |
| Student Nutrition Provincial Expansion Update | Presentation by Catherine Parsonage attached.  **Discussion:**  SNAC to endorse the Student Nutrition Program Expansion plan to the research department.  Facilities staff to be part of SNAC.  To review the cost and recommend a budget increase  Staff to consider and support contributions to Student Nutrition Program.  SNAC to approach the Ministry of Education for funding.  TDSB to outreach to TDSB staff through employee groups about staff payroll contribution plans to support the Student Nutrition Program  SNAC to endorse and make recommendation to PSSC.  Mena to recommend to PSSC to investigate the feasibility of outreaching to the board staff.  Michelle Hall- Questions-Is there a standard role for fundraisers done by parents?  The policy of the TDSB ensures a collaborative effort between School Administrators and Parents Council. The Principal has to have approval and therefore should provide full disclosure of all funds.  The complement of the Student Nutrition Office be increase by two positions to support a new and ongoing student nutrition program  The TDSB sponsor system approach to increasing staff payroll contribution to support student nutrition program. | Student Nutrition Expansion Update    **Recommendations**  \*\*Motion by Catherine Parsonage  recommending to the Program of School Services Committee and Facilities department,  That Facility Services designate a staff liaison to work closely with TDSB Student Nutrition Office and the TFSS to facilitate equipment installation.  TDSB undertake a system impact evaluation of student nutrition focussing on educational and health outcomes.  **Action:** Staff to consult the feasibility of the following recommendations and report back to SNAC at the next committee meeting |
| Work Plan 2014 2015  Master Recipe Book PPM 150 | Master Recipe Book by George Brown taste tested by TDSB students. Nutrition Services adopted them and the kitchen staff are trained in the recipes.  Work in progress, more updates to be presented in the next meeting - Recipe Book can be uploaded to AW SNAC website  Recipes to fit PPM150 criteria and produce food to fit PMM 150  Meredith Hayes FoodShare Toronto - Engaging students , Food in touch with hospitality and recipe collection to be presented in May  Student Nutrition Website  Inviting Collections from Food share  Web portable to be challenged to AW and teachers access the workspace |  |
| Academic Workspace | Latha presented to the SNAC committee a presentation on Academic Workspace (AW). This was a recommendation from CAC ‘s review that CAC’s to have access  The Academic Workspace (AW); it is available for individual committees. A decision was reached to utilize one central AW site for all CAC’s. Currently, Co-chairs and staff liaison are the only ones who have access to this site, however, all SNAC members will be added to the website.  All in Favour of using Academic Workspace. | Academic Workspace    **Action :** SNAC Members to be set up on Academic workspace. |
| Partner Updates | Denise Vavaroutsos -City Budgets have increased the city’s contribution to the Student Nutrition program. The contribution has increased by $ 1.5 million  Motion by Catherine Parsonage to send a letter of thanks to the chair of the board of health.  Leeyal Diamond -Vitamix Representative– In 2012 Vitamix donated 20 blenders to schools in Alberta part of pilot project to promote healthy eating.  Due to the good response 100 more blenders were donated to schools all over the country promoting good healthy eating habits in students.  Vitamix may be able to donate blenders to TDSB Schools.  **Question:** If Vitamix could be priced at lower cost for TDSB Schools.  The proposal can be drafted for the low pricing | **Action:** Mena to submit the list of schools to Vitamix. |
| Other Business | SNAC meeting to be scheduled for June and late September meeting. Future meeting dates to be sent out to the committee.  **Announcements**  Top Chef Canada is looking for students to participate. |  |
| Next Meeting Date | May 14, 2015 |  |
| Adjournment | Meeting adjourned at 6:00pm |  |