



**Early Years Advisory Committee  
Summary Notes**  
**Location: 5050 Yonge Street, Committee Room A**  
**Date: Friday, March 08, 2013**  
**Time: 9:15 a.m. – 11:30 a.m.**

**MEMBERS IN ATTENDANCE:**

Co-Chairs: Gershon, Gerri (Trustee, Ward 13); McArthur, Pam (Runnymede Adventure Club); Oakes, Jill (YMCA);  
Members: Caplan, Esther (Adventure Place, Early Years Action Group - North Quad); Chorney Rubin, Patricia (George Brown College, Ryerson Campus);  
DaSilva, Guida (Toronto Public Library, Children & Youth Advocacy Unit); Frois, Frank (Centre for E.C.E);  
Levy, Elaine (WoodGreen Community Services); Marcoux, Dan (NYAD Community Inc); Mazurek, Joanna (Macaulay Child Development); Pantos, Grace (Ideal Child Care);

**STAFF IN ATTENDANCE:**

Chan, Shirley (TDSB); Hawkins, Lise (TDSB); Joliffe, May (TDSB); Torres, Fidelia (TDSB);

**REGRETS:**

Ali, Sophia (Growing Up Healthy Downtown); Hendy, Nancy (Community Living Toronto); Slezak-Kawa, Susan (Etobicoke Brighter Futures Coalition); Stadius, Tara (Toronto Public Library, Children & Youth Advocacy Unit); Chow, Haley (TDSB);

**GUESTS:**

Kitty Leung (Permits), Steve Shaw (Facility Services)

**RECORDER:** Manalo, John (Parent and Community Engagement)

| Item                      | Information/Discussion   | Action/<br>Recommendation |
|---------------------------|--|---------------------------|
| Welcome and Introductions | Meeting was called to order by Pam McArthur at 9:15 a.m.<br>All members were welcomed by the co-chairs Gerri Gershon, Jill Oakes and Pam McArthur  |                           |
| Approval of Quorum (11)   | Quorum was not achieved with an attendance of 10 voting members out of 21.<br>The committee assistant informed the Chairs that the due to lack quorum, today's meeting may continue as informally with no minutes being taken and no decisions being made, in accordance with the Community Advisory Committee Handbook.<br><br>The committee assistant has agreed to make notes at this meeting as requested by the Chairs. |                           |
| Approval of               | ▪ The agenda was approved by consensus.  |                           |

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|--|--|---|
| Minutes of Nov. 23, 2012 and Agenda of Mar. 8, 2013              | <ul style="list-style-type: none"> <li>The minutes will be approved at the next meeting when quorum is met.</li> </ul>   |   |
| Facility related Update:<br><br>Facility Services<br><br>Permits | <ul style="list-style-type: none"> <li>Steve Shaw updated the group on Facility Services: Permit application form generates a permit request and a caretaker request.</li> <li>Kitty Leung updated the group on Permits: Child-care providers have a lease for either 6-months or 12-months under the Community Use of Board Facilities (Permits) Operational Procedure PR666 (which can be found on-line on <a href="http://www.tdsb.on.ca">www.tdsb.on.ca</a> under the Board policies. In summary, child-care service providers may operate on statutory holidays and must have a permit; however on days, such as March break, a permit is not required for operators to be opened.</li> </ul> <p>Discussion included:</p> <ul style="list-style-type: none"> <li>Issues were raised around the permit application forms and to make necessary changes to the application form; standard process for permit application.</li> </ul>  | John M will send the next meeting date of CUSAC |
| TDSB Update  | <ul style="list-style-type: none"> <li>A system-wide review of CACs is happening; The EYAC Co-chairs encouraged members to fill out the survey on-line.</li> <li>For consultations, EYAC Chairs are often invited and four alternate representatives have volunteered;</li> <li>The district child care advisory network meetings are on City of Toronto website; discussion includes licensing, centralized processes, shared space and other stakeholders' concerns.</li> <li>Shirley Chan updated: A few new schools are being planned to become built or renovated so that accommodation to FDK continues; Phase 4 transitions of in-service schools; work group on licensing process; Report Card FDK - should there be a provincial standard; ECE staffing continues with interviews with outcomes in April or May – 300 positions at the TDSB out of 6000 applicants;</li> <li>Fidelia Torres updated: send email to keep contact details updated to help manage communications.</li> </ul> |   |
| Updates from Other Networks                                      | <ul style="list-style-type: none"> <li>Faye Jose shared that the Advancing Quality Committee is working across the sector from 0-12 years old and early intervention for Special Education. School climate survey meeting to converse on positive school spaces: the two-phase rollout will occur with surveys for Grades 4-6 going out this year and surveys for Grades 7-12 going out for next year. Social school Issues are addressed in the survey which includes special education and bullying.</li> <li>Senior Kindergarten needs programs for school-age learners. The next meeting is in May. 6 –at Metro Hall</li> </ul>  |   |

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|  | <p>Rm 303, for Early Years Network, 9:30pm -11pm.</p> <ul style="list-style-type: none"> <li>Toronto Public Library is working on a resource booklet and would like to have after-school programs, but is finding it difficult to bring the students to the library.</li> <li>CAC Review at the TDSB: A survey was developed for CAC members to fill out.</li> </ul> |   |
| -Follow up Items from last meeting<br>*Focus areas of EYAC for school year   | <p>Discussion on standing items for future meetings:</p> <ul style="list-style-type: none"> <li>Shared space and best practices;</li> <li>Items related to facilities;</li> <li>Clarifying mandate of group and whether it serves as an advisory or more of a network.</li> </ul>  |   |
| <p>Standing Items for Discussion (as applicable):</p> <ul style="list-style-type: none"> <li>Shared Space – Best Practices</li> <li>Facility Related Topics</li> </ul> | <p>-TDSB staff within the Early Years met with City of Toronto – Policy makers to understand the issues around the FDK instructors/ECEs needs and find a balance on best practices.</p> <p>-discussion to continue</p>   |   |
| Other Updates and Information Sharing  | <p>Other Updates included:</p> <ul style="list-style-type: none"> <li>Toronto Public Library is having a launch party on March 26 to give out copies of their new resource guides. David Booth will be the main speaker.</li> </ul>  |   |
| Early Years Advisory Committee Future Meetings   | <p>Early Years Advisory Committee Future Meetings in 2012-2013:</p> <ul style="list-style-type: none"> <li><b>12 April 2013;</b></li> <li><b>31 May 2013.</b></li> </ul> <p>These new dates were approved by the group at the last meeting.</p>  | <p>-Invite Lorraine McLeod from City of Toronto (Fidelia T)</p> <p>-Invite Haley Chow (Shirley Chan)</p> <p>-Invite Patricia C. from George Brown (?)</p> |
| Adjournment  | Meeting adjourned by Jill Oakes and Pam McArthur at 10:50 AM   |   |

**Next Meeting:** Friday, 12 April 2013