

**POLICY DEVELOPMENT PROCESS**

**APPENDIX C**

**Phase 1:**  
Approval of Policy Rationale

**Phase 2:**  
Obtaining Trustees' Directions and Drafting Policy

**Phase 3:**  
Internal Reviews and Sign-offs

**Phase 4:**  
External Consultations

**Phase 5:**  
Committee/Board Approvals

**Phase 6:**  
Implementation

