

## Regular Meeting

March 22, 2017

A regular meeting was convened at 4:31 p.m. on Wednesday, March 22, 2017, in the Boardroom, 5050 Yonge Street, Toronto, with Robin Pilkey, Chair of the Board, presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Sheila Cary-Meagher, Jerry Chadwick, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Shelley Laskin, Ken Lister, Alexandra Lulka, Ausma Malik, Avtar Minhas, Chris Moise, Robin Pilkey, David Smith, Jennifer Story, Chris Tonks, Manna Wong and Student Trustee Shams Mehdi. Regrets were received from Trustees Tiffany Ford and Marit Stiles. Trustees Glover, Kandavel and Story participated for part of the meeting by electronic means and for part in person.

The office of Trustee held by Neethan Shan was vacated on February 15, 2017, following his election to Toronto City Council, pursuant to sections 219(4) and 228(1) of the *Education Act*.

### 1. Resolution Into Committee of the Whole (Private)

At 4:34 p.m., on motion of Trustee Gough, seconded by Trustee Chadwick, the regular meeting resolved into Committee of the Whole (Private) to consider matters on the private agenda of the Committee of the Whole.

### 2. Reconvene

At 6:16 p.m., the regular meeting reconvened.

### 3. Committee of the Whole (Private), Report No. 128, March 22, 2017 (see page 11)

Trustee Laskin, seconded by Trustee Kandavel, moved: **That Items 1 to 2 of Report No. 128 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

### 4. Recess and Reconvene

At 6:16 p.m., the meeting reconvened, on motion of Trustee Glover, seconded by Trustee Laskin, recessed for dinner and reconvened at 7:02 p.m.

### 5. National Anthem and Acknowledgement of Traditional Lands

The national anthem was performed by students from J B Tyrrell Senior Public School, following which the Chair recited the acknowledgement of traditional lands.

### 6. Approval of the Agenda

Trustee Arp, seconded by Trustee Wong, moved: **That the agenda be approved.**

Trustee Gershon, seconded by Trustee Lister, moved in amendment: **That Placement of Students in Response to Exceptional Circumstances Arising From Facility Conditions be considered after Matters to be Decided Without Discussion.**

The amendment was carried.

The motion to approve the agenda, as amended was carried.

## **7. Celebrating Board Activities**

### **(a) Performance by J B Tyrrell Senior Public School String Orchestra**

Trustee Wong introduced students from J B Tyrrell Senior Public School who performed a piece, Vivaldi's Spring.

### **(b) Greek Heritage Month**

Trustees Arp spoke about Greek Heritage Month, which is celebrated in March.

### **(c) International Women's Day**

Trustees Arp and Lulka spoke about celebrations across the district in recognition of International Women's Day on March 8, 2017, including the following:

- (i) Metamorphosis, 2017, the Board's first Science, Technology, Engineering and Math (STEM) Conference for girls was held on March 8, 2017. Two students from Ledbury Park Elementary and Middle School, who attended Metamorphosis 2017, Megan Holmes and Jennifer Reid joined the meeting to share their experiences from the conference.
- (ii) Students at Pierre Laporte Middle School heard from a number of leaders, women who overcame gender parity, including the Honourable Elizabeth Dowdeswell, Lieutenant Colonel Susan Beharriell and Board Chair, Robin Pilkey. Students Molly Lam and Norah Rahman, joined the meeting to share their insights from the event.

## **8. Memorials**

The Chair expressed sympathy on behalf of the Board to the families of Mark Beausoleil, Nazy Saber-Zaimian and Joanne Volk, Board employees who recently died.

The Chair also expressed sympathy on behalf of the Board to the families of those lost in the attack in London, England on March 22, 2017.

Trustee Gershon and Student Trustee Mehdi expressed sympathy on behalf of the Board to the family of Elizabeth Slean, a teacher at Leaside High School, who recently died.

A moment's silence was observed in memory of those who had passed away.

## **9. Chair's Announcements**

The Chair spoke about:

- (a) The candidate search to fill the trustee vacancy in Ward 21, the application deadline for which is March 31, 2017 at 5 p.m. The Ward 21 Trustee Selection Committee has been working with a third party consultant to develop the appointment process, conduct interviews and recommend a candidate. Details about the position and the application process are available on the Board's web site.
- (b) The meeting with the City Mayor, John Tory and his staff was held on March 14, 2017. Items discussed included pools school child care funding, community use of school green space, community hubs, trends in the disposition of school space and demographic data on students and schools as it relates to responding to issues of poverty.
- (c) The Parents as Partners Conference, which is organized by parents for parents will be held on April 1, 2017. The conference provides parents and guardians with information about the Board's programs and services.
- (d) April, Census Month at the TDSB, during which the Parent and Student Census will be administered across the district.
- (e) Parent and community input on the Board's budget, which will be presented to the Board in April 2017.

#### **10. Reports From Trustees Appointed to External Organizations and Student Trustees**

- (a) Student Trustee Mehdi presented a written report from the Student SuperCouncil.
- (b) Trustee Glover provided a written report from the City's Board of Health
- (c) Trustees Kandavel, Laskin and Ford provided a written report presenting an update from the Ontario Public School Boards' Association.
- (d) Trustee Malik provided a written report from the Toronto Lands Corporation's Swim Toronto Committee.
- (e) Trustee Stiles provided a verbal update on the activities of the Toronto Foundation for Student Success.

#### **11. Director's Leadership Report**

Dr. John Malloy reported on the Integrated Equity Framework focus on skills development for leaders. The Director also spoke about the concept of inclusion.

#### **12. Matters to be Decided Without Discussion**

Trustee Gershon, seconded by Trustee Gough, moved: **That the following matters presented as matters to be decided without discussion be approved or received, as appropriate:**

- (a) **Confirmation of Minutes of Meetings Held on February 8 and March 8, 2017**
- (b) **Governance and Policy Committee, Report No. 02, February 15, 2017 (see page 12)**
  - 1 **Policy P037, Equity Foundation Policy, Phase 1 [3024]**
  - 2 **Policy P088, Acceptable Use of Information Technology Resources, Revisions [3026]**
  - 3 **PR719, Storage Quota Procedure, New [3023]**

- 4 PR699, Students With Special Education Needs: Management Process for Risk-of-Injury Behaviours [3020]**
- (c) **Program and School Services Committee, Report No. 57, February 22, 2017 (see page 15)**
- 1 Handbook re School Councils: A Guide for Members**
  - 2 Alternate Representatives for the Association for Bright Children and the Brain Injury Society of Toronto on SEAC**
  - 3 School Year Calendar 2017-2018 [3019]**
  - 4 Modified School Year Calendar Process [3016]**
  - 5 2015 Early Development Instrument Results**
  - 6 Engagement in the City's Budget Process, 2017**
  - 7 Placement of Students in Secondary Gifted Intensive Support Programs: Update**
- (d) **Planning and Priorities Committee, Report No. 61, March 1, 2017 (see page 19)**
- 1 Review of the Toronto Foundation for Student Success**
- (e) **Director's Performance Appraisal Committee, Report No. 01 , January 11, 2017 (For receipt) (see page 23**
- (f) **Director's Performance Appraisal Committee, Report No. 02 , February 1, 2017 (For receipt) (see page 25)**
- (g) **Director's Performance Appraisal Committee, Report No. 03 , March 6, 2017 (see page 27)**
- 1 Goals and Objectives for the Director of Education**

**(h) Compliance and Mandatory Training for Trustees**

Whereas, all staff including trustees are required to complete compliance and mandatory training within the current school year; and

Whereas, the deadline is quickly approaching and approximately 50 percent of trustees have not fully completed their training;

Therefore, be it resolved:

- (a) That the date for completion of the mandatory and compliance training for trustees be extended to March 31, 2017;

- (b) That the Director present a report to the April 2017 Board meeting on trustee participation in compliance and mandatory training

The motion was carried.

### **13. Placement of Students in Response to Exceptional Circumstances Arising From Facility Conditions**

Trustee Laskin, seconded by Trustee Gershon, moved:

**Whereas, some parents/guardians of students currently enrolled at John Fisher Junior Public School (French Immersion Senior Kindergarten to Grade 6) have expressed concerns about attending John Fisher Junior Public School while the adjacent site is under construction; and**

**Whereas, the only option for relocating the entire John Fisher Junior Public School and the French Connection Child Care Centre is to bus to the former Vaughan Road Academy site, which would require renovations to accommodate kindergarten and child care; and**

**Whereas, some parents may seek to withdraw their children from attending French Immersion at John Fisher effective September 2017 and seek to return to their local English-program school based on home address; and**

**Whereas, some of the local English-program schools to which John Fisher students might seek to return are over capacity and have limited or no ability to accommodate portables; and**

**Whereas, it is reasonable to anticipate that there will be similar situations affecting other schools as development in the city continues;**

**Whereas, the foregoing exceptional circumstances are not addressed by existing policies and procedures;**

**Whereas, it is advisable to have Board direction to address such exceptional circumstances;**

**THEREFORE, BE IT RESOLVED that the Director designate that exceptional circumstances exist in relation to a school facility or site in order to initiate a special placement process as follows:**

**A special placement process be developed and implemented for only as long as the exceptional circumstances exist to relocate students from the affected school facility or site, who might seek placement in their local English-program school based on home address on the following basis:**

- (a) **That placement of students be centrally managed by staff with consideration given to available space, grade, siblings, distance, child care and necessary staffing adjustments;**

- (b) **Staff communicate the special placement process to parents/guardians of students at the affected school as soon as practicable including how parents are to make a placement request, the deadline to submit the request, to whom the request is to be made, how admission will be centrally considered, when parents can expect to be notified of the placement decision, and information on visiting a receiving school.**

The motion was carried on a recorded vote (see Recorded Vote 89, page 10). Student Trustee Mehdi voted against the motion.

#### **14. Integrity Commission's Code of Conduct Complaint Investigation**

The meeting considered a report from the Integrity Commissioner, Suzanne Craig, presenting her findings and recommendations following her investigation into a complaint against Trustee David Smith, regarding his alleged contravention of rules 4.3, 4.4, 4.11 and 4.12 of Policy P075, Board Member Code of Conduct.

Trustee Arp, seconded by Trustee Moise, moved:

- (a) **That Trustee David Smith be required to attend a Code of Conduct overview session with the Integrity Commissioner within 60 days of receipt of the report;**
- (b) **That Trustee Smith be required to review the policy regarding trustees' expenses with the Integrity Commissioner within 60 days of receipt of her report.**

Trustee Brown, seconded by Trustee Gershon, moved: **That consideration of the matter be postponed to the next meeting.**

With the permission of the meeting, the motion to postpone consideration was withdrawn.

Trustee Gough, seconded by Trustee Chadwick, moved in amendment: **That the following be added "That Trustee David Smith be censured with respect to his contravention of the rules for governing the Trustee Expense Budget under the Policy P016, Employee and Trustee Expenses, which is in contravention of Rule 4.11 of Policy P075, Board Member Code of Conduct."**

Following discussion, the amendment was carried on a recorded vote (see Recorded Vote 90, page 10).

The main motion, as amended, was carried on a recorded vote (see Recorded Vote 91, page 10).

Therefore the Board decided:

- (a) That Trustee David Smith be censured with respect to his contravention of the rules for governing the Trustee Expense Budget under the Policy P016, Employee and Trustee Expenses, which is in contravention of Rule 4.11 of Policy P075, Board Member Code of Conduct.;
- (b) That Trustee David Smith be required to attend a Code of Conduct overview session with the Integrity Commissioner within 60 days of receipt of her report;

- (c) That Trustee David Smith be required to review the policy regarding trustees' expenses with the Integrity Commissioner within 60 days of receipt of her report.

**15. Silver Creek Public School (65 Hartsdale Drive) and McNicoll Public School (155 McNicoll Avenue): Declaration of Surplus Property [3058]**

The Board considered a report from staff regarding the disposition of Silver Creek and McNicoll public schools.

Trustee Gough, seconded by Trustee Ford, moved: **That the Toronto Lands Corporation be directed to initiate Regulation 444/98 for the disposition of Silver Creek Public School, 65 Hartsdale Drive and McNicoll Public School, 155 McNicoll Avenue on condition that the external organizations that currently serve children with special needs and their families will continue to operate at these two locations.**

Trustee Brown, seconded by Trustee Laskin, moved in amendment: **That “and the child care centres” be added after “families”.**

The amendment was carried.

Trustee Laskin, seconded by Trustee Chadwick, moved: **That the debate be ended.**

The motion to end the debate was carried.

The main motion, as amended was carried on a recorded vote (see Recorded Vote 92, page 10). Student Trustee Mehdi vote in favour.

**16. Student Educational Travel to the United States**

The Board considered an update from the Director on planned school trips to the United States.

Trustee Laskin, seconded by Trustee Story, moved:

**Whereas, the Board remains committed to ensuring that fairness, equity and inclusion are essential principles of our school system and are integrated into all Board policies, programs, operations and practices, including school trips;**

**Therefore be it resolved:**

- (a) **That no new school trips for staff and students to the United States be approved at this time;**
- (b) **That while previously-approved school trips are proceeding at this time, should an executive order be fully implemented that could result in any TDSB students or staff being excluded from school trips across the United States border, the Director be permitted to cancel already booked trips to the US for the remainder of the school year;**

- (c) **That, in the event of Part (b), the Board would reimburse students, parents and staff where insurance will not cover the cost;**
- (d) **That the Director monitor the situation and provide further updates at a future meeting.**

Trustee Arp, seconded by Trustee Laskin, moved: **That the debate be ended.**

The motion to end the debate was carried.

The motion was carried.

**17. Planning and Priorities Committee, Report No. 61, March 1, 2017, Items 2 and 3 (see page 19)**

Trustee Pilkey, seconded by Trustee Moise moved: **That Report No. 61 of the Planning and Priorities Committee, Item 2, Trustees Discretionary Budget and Hiring of Shared Services Liaisons, and Item 3, House Committee, Report No. 28, February 16, 2017: Student Discipline Committee: Service Delivery [3017], be approved.**

**Item 2, Trustee Discretionary Budget and Hiring of Shared Services Liaisons (see page 19)**

Trustee Pilkey, seconded by Trustee Moise, moved: **That consideration of the matter be postponed to the next meeting.**

**Item 3, House Committee, Report No. 28, February 16, 2017: Student Discipline Committee: Service Delivery [3017] (see page 20)**

Trustee Pilkey, seconded by Trustee Moise, moved: **That the matter be referred back to the Planning and Priorities Committee.**

The motion to refer was carried.

The main motion, as amended was carried.

**18. Extension of the Meeting**

At appropriate times during the meeting, the Ending Time procedure was applied and the meeting was extended.

**19. Resolution Into Committee of the Whole (Private)**

At 11:58 p.m., on motion of Trustee Glover, seconded by Trustee Story, the regular meeting resolved into Committee of the Whole (Private) to continue consideration of matters on the private agenda of the Committee of the Whole.

**20. Reconvene**

At 12:20 a.m. on Thursday, March 23, 2017, the regular meeting reconvened.



**21. Committee of the Whole (Private), Report No. 128, March 22, 2017 (see page 11)**

Trustee Laskin, seconded by Trustee Tonks, moved: **That Item 3 of Report No. 128 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

**22. Adjournment**

At 12:21 a.m. on Thursday, March 23, 2017, on motion of Trustee Lulka, seconded by Trustee Story, the meeting adjourned.

Robin Pilkey  
Chair

Summary of Recorded Votes

Trustee	Recorded Vote 89 (see pg. 6)	Recorded Vote 90 (see pg. 6)	Recorded Vote 91 (see pg. 6)	Recorded Vote 92 (see pg. 7)
Arp	Y	N	Y	Y
Brown	N	Y	Y	Y
Cary-Meagher	N	Y	Y	Y
Chadwick	Y	Y	Y	Y
Ford	A	A	A	A
Gershon	Y	Y	Y	Y
Glover	Y	Y	Y	Y
Gough	Y	Y	Y	Y
Kandavel	Y	N	Y	Y
Laskin	Y	Y	Y	Y
Lister	Y	Y	Y	Y
Lulka	Y	Y	Y	Y
Malik	Y	Y	Y	Y
Minhas	A	A	A	A
Moise	Y	N	Y	Y
Pilkey	Y	Y	Y	Y
Smith	Y	C	C	Y
Stiles	A	A	A	A
Story	Y	Y	Y	Y
Tonks	Y	N	Y	A
Wong	Y	Y	Y	Y
Total Y	16	13	17	17
Total N	2	4	0	0
Total A and C	3	4	4	4

**Y** Vote in favour      **N** Vote against      **A** Absent      \* No vote cast (the Chair). The Board's Bylaws, Section 28.5 states: "The chair may vote once on each motion under consideration."

**N\*** No vote cast. The Board's Bylaws, Section 28.3 states: A member, except the chair, who is present and who fails to vote on a motion shall be deemed to have voted against the motion.

**C** Absent due to declaration of a possible conflict of interest

Committee of the Whole (Private), Report No. 128, March 22, 2017

## **Committee of the Whole (Private)**

### **Report No. 128, March 22, 2017**

A meeting of the Committee of the Whole (Private) was convened at 4:34 p.m. on Wednesday, March 22, 2017 in the Boardroom, 5050 Yonge Street, Toronto, with Chris Moise presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Sheila Cary-Meagher, Jerry Chadwick, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Shelley Laskin, Ken Lister, Alexandra Lulka, Ausma Malik, Avtar Minhas, Chris Moise, Robin Pilkey, David Smith, Jennifer Story, Chris Tonks and Manna Wong. Regrets were received from Trustees Tiffany Ford and Marit Stiles. Trustee Lister participated for part of the meeting in person and for part by electronic means.

The office of Trustee held by Neethan Shan was vacated on February 15, 2017, following his election to Toronto City Council, pursuant to sections 219(4) and 228(1) of the *Education Act*

#### **1. Selections, Transfers and Placements of Principals and Vice-principals**

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting selections, transfers and placements of principals and vice-principals for approval.

The Committee of the Whole **RECOMMENDS** that the selections, transfers and placements of principals and vice-principals be approved.

#### **2. Private Personnel Matter**

The Committee considered a private personnel matter.

The Committee of the Whole **RECOMMENDS** that the private personnel matter be received.

#### **3. Private Legal Matter**

The Committee heard an update from staff on a private legal matter.

The Committee of the Whole **RECOMMENDS** that the private legal matter be received.

Chris Moise  
Chair of the Committee

**Adopted March 22, 2017 (see pages 1 and 9)**

## Governance and Policy Committee

### Report No. 02, February 15, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Governance and Policy Committee was convened on Wednesday, February 15, 2017 from 4:35 to 8:45 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Alexander Brown presiding.

ATTENDANCE The following members were present: Trustees Alexander Brown (Chair), Sheila Cary-Meagher, Tiffany Ford, Gerri Gershon, Parthi Kandavel and Shelley Laskin. Regrets were received from Trustee Avtar Minhas. Also present were Trustees Jennifer Arp, Chris Glover, Pamela Gough, Ken Lister, Alexandra Lulka and Robin Pilkey. Trustee Laskin participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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**1. Policy P037, Equity Foundation Policy, Phase 1 [3024]**

The Committee considered a report from staff (see GPC:002A, page 123), presenting a work plan for the review of policy P037, Equity Foundation.

Committee's recommendation or action regarding the staff recommendation:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>Concur</b><br><input type="checkbox"/> <b>Amend</b><br><input type="checkbox"/> <b>Disregard</b> | <input type="checkbox"/> <b>Refer</b><br><input type="checkbox"/> <b>Postpone consideration (defer)</b><br><input type="checkbox"/> <b>Other</b> |
|---|--|

On motion of Trustee Ford, the Governance and Policy Committee **RECOMMENDS that the work plan for the review of policy P037, Equity Foundation, as presented in the report, be approved.**

**2. Policy P088, Acceptable Use of Information Technology Resources, Revisions [3026]**

The Committee considered a report from staff (see GPC:002A, page 147), presenting revisions to policy P088, Acceptable Use of Information Technology Resources.

**Committee's recommendation or action regarding the staff recommendation:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>Concur</b> | <input type="checkbox"/> <b>Refer</b>                          |
| <input type="checkbox"/> <b>Amend</b>             | <input type="checkbox"/> <b>Postpone consideration (defer)</b> |
| <input type="checkbox"/> <b>Disregard</b>         | <input type="checkbox"/> <b>Other</b>                          |

On motion of Trustee Ford, the Governance and Policy Committee **RECOMMENDS that the revisions to the Acceptable Use of Information Technology Resources Policy, as presented in the report, be approved.**

**3. Operational Procedure PR719, Storage Quota Procedure, New [3023]**

**The Committee considered a report from staff (see GPC:002A, page 151), presenting a new Storage Quota Procedure.**

**Committee's recommendation or action regarding the staff recommendation:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>Concur</b> | <input type="checkbox"/> <b>Refer</b>                          |
| <input type="checkbox"/> <b>Amend</b>             | <input type="checkbox"/> <b>Postpone consideration (defer)</b> |
| <input type="checkbox"/> <b>Disregard</b>         | <input type="checkbox"/> <b>Other</b>                          |

On motion of Trustee Ford, the Governance and Policy Committee **RECOMMENDS that the report be received.**

**4. PR699, Students With Special Education Needs: Management Process for Risk-of-Injury Behaviours [3020]**

The Committee considered a report from staff (see GPC:002A, page 157), presenting a revised operational procedure, PR699, Students With Special Needs: Management Process for Risk-of-Injury Behaviours.

**Committee's recommendation or action regarding the staff recommendation:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>Concur</b> | <input type="checkbox"/> <b>Refer</b>                          |
| <input type="checkbox"/> <b>Amend</b>             | <input type="checkbox"/> <b>Postpone consideration (defer)</b> |
| <input type="checkbox"/> <b>Disregard</b>         | <input type="checkbox"/> <b>Other</b>                          |

On motion of Trustee Ford, the Governance and Policy Committee **RECOMMENDS that the report be received.**

Part B: Information Only
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No matters to report.

<b>Part C: Ongoing Matters</b>
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**5. Operational Procedure PR582b, Trustee Expense Procedure [3021]**

The Committee considered a report from staff (see GPC:002A, page 1), presenting a review of the trustee expenditure guidelines.

Following review and discussion, staff undertook to revise the report to incorporate committee comments and bring back to the next meeting of the committee.

**6. Postponed Matters**

The Committee postponed consideration of the following to a future meeting:

- Policy Review Process
- Policy P075, Board Member Code of Conduct and PR708, Complaint Protocol for the Board Member Code of Conduct, Phase 1 [3022]

SUBMITTED BY     Alexander Brown  
                                 Chair of the Committee

**Adopted March 22, 2017 (see page 3)**

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 Program and School Services Committee, Report No. 57, February 22, 2017

## Program and School Services Committee

### Report No. 57, February 22, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Program and School Services Committee convened on Wednesday, February 22, 2017 from 4:36 to 7:18 p.m. in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Jennifer Story presiding.

ATTENDANCE The following members were present: Trustees Jennifer Story (Chair), Jennifer Arp, Pamela Gough and Chris Tonks. Regrets were received from Trustee Manna Wong. Also present were Trustees Alexander Brown, Sheila Cary-Meagher, Gerri Gershon, Chris Glover, Ken Lister, Alexandra Lulka, Robin Pilkey and Chris Moise. Trustees Gough, Tonks, Gershon and Glover participated by electronic means.

A vacancy was created on the Program and School Services Committee following the resignation of Trustee Neethan Shan on February 15, 2017.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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**1. Handbook re School Councils: A Guide for Members**

The Committee considered a report from the Parent Involvement Advisory Committee (see PSSC:059A, page 1) presenting a recommendation regarding the Ministry's school councils handbook.

On motion of Trustee Arp, **the Program and School Services Committee RECOMMENDS that the Chair send a communication to the Ministry of Education requesting that the Ministry update the handbook, School Councils – A Guide for Members.**

**2. Alternate Representatives for the Association for Bright Children and the Brain Injury Society of Toronto on SEAC**

The Committee considered a report from the Special Education Advisory Committee (see PSSC:059A, page 13) presenting a recommendation for alternate representatives for the Association for Bright Children and the Brain Injury Society of Toronto on SEAC.

On motion of Trustee Pilkey, the Program and School Services Committee **RECOMMENDS:**

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- (a) **That Melissa Rosen be appointed to the Special Education Advisory Committee as the alternate representative for the Association for Bright Children for a term ending November 30, 2018;**
- (b) **That Melissa Bygard be appointed to the Special Education Advisory Committee as the alternate representative for the Brain Injury Society of Toronto for a term ending November 30, 2018.**

### 3. School Year Calendar 2017-2018 [3019]

The Committee considered a staff report (see PSSC:059A, page 21) presenting the 2017-18 school year calendar for elementary, secondary and year-round alternative schools.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                                |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer)       |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other (refer without recommendation) |

On motion of Trustee Moise, the Program and School Services Committee **RECOMMENDS that the school year calendar for 2017-18 for elementary, secondary and year-round alternative schools be approved.**

### 4. Modified School Year Calendar Process [3016]

The Committee considered a staff report (see PSSC:059A, page 53) presenting information on the modified school year calendar process.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                                |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer)       |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other (refer without recommendation) |

On motion of Trustee Moise, the Program and School Services Committee **RECOMMENDS that the report be received.**

### 5. 2015 Early Development Instrument Results

The Committee heard a presentation from staff on the findings of the Early Development Instrument (see attached).

On motion of Trustee Story, the Program and School Services Committee **RECOMMENDS that a request be made to present the 2015 early development instrument results to the City's Community Development and Recreation Committee and the sub-committees of the Toronto Child and Family Network in relation to the shared responsibilities vis-a-vis child care and parent and family literacy.**



Program and School Services Committee, Report No. 57, February 22, 2017

**6. Engagement in the City's Budget Process, 2017**

With the permission of the meeting and on motion of Trustee Arp, on behalf of Trustee Cary-Meagher, the matter was added to the agenda as new business and discussed.

On motion of Trustee Arp, on behalf of Trustee Cary-Meagher, the Program and School Services Committee **RECOMMENDS that the Director present a report to the Program and School Services Committee in October 2017 on:**

- (i) the lessons learned from engagement with the City regarding its 2017 budget process;**
- (ii) plans for dealing with any cuts or shifts in funding that may arise from the budget process;**
- (iii) possible community and/or Board actions to support and protect child care programs.**

**7. New Universal Screening Process: Update**

With the permission of the meeting and on motion of Trustee Moise, on behalf of Trustee Gershon, the matter was added to the agenda as new business and discussed.

On motion of Trustee Moise, on behalf of Trustee Gershon, the Program and School Services Committee **RECOMMENDS:**

**Whereas, starting in the 2016-17 school year, Grade 3 students wrote the Canadian Cognitive Abilities Test to improve equity of access to differentiated programming including gifted; and**

**Whereas, the first year of this process has now been completed;**

**Therefore, be it resolved that the Director present a report to the Program and School Services Committee on the results and effectiveness of the new universal screening process.**

Part B: Information Only
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**8. Delegations**

The following oral delegation was heard in accordance with the Board's procedure for hearing delegations:

*re School Year Calendar 2017-18*

- Charlene Spiteri, Parent

**9. Aboriginal Community Advisory Committee Report, January 17, 2017**

On motion of Trustee Arp, the Committee received the Aboriginal Community Advisory

Program and School Services Committee, Report No. 57, February 22, 2017

Committee report dated January 17, 2017 (see PSSC:059A, page 1).

**10. Equity Policy Community Advisory Committee Report, January 19, 2017**

On motion of Trustee Moise, the Committee received the Equity Policy Community Advisory Committee report dated January 19, 2017 (see PSSC:059A, page 3).

**11. French-as-a-Second-Language Community Advisory Committee Report, November 24, 2016**

On motion of Trustee Moise, the Committee received the French-as-a-Second-Language Community Advisory Committee report dated November 24, 2016 (see PSSC:059A, page 5).

**12. Parent Involvement Advisory Committee Report, January 17, 2017**

On motion of Trustee Arp, the Committee received the Parent Involvement Advisory Committee report dated January 17, 2017 (see PSSC:059A, page 9) as presented by the Co-chairs of PIAC.

**13. Special Education Advisory Committee Reports, January 16 and February 6, 2017**

On motion of Trustee Arp, a report from SEAC dated February 6, 2017 was added to the agenda as new business.

On motion of Trustee Arp, the Committee received the Special Education Advisory Committee reports dated January 16 and February 6, 2017 (PSSC:059A).

The Committee heard clarification from the Director on a meeting with the Chair of SEAC regarding motions passed by SEAC on January 16, 2017..

**14. Early Years Community Advisory Committee Report, January 13, 2017**

On motion of Trustee Arp, the Committee received the Early Years Community Advisory Committee report dated January 13, 2017 (see PSSC:059A, page 19).

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Jennifer Story  
Chair of the Committee

**Adopted March 22, 2017 (see page 4)**

Planning and Priorities Committee, Report No. 61 (Part 1), March 1, 2017

## Planning and Priorities Committee

### Report No. 61 (Part 1), March 1, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, March 1, 2017 from 5:01 to 10:30 p.m., in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Alexander Brown, Tiffany Ford, Pamela Gough, Parthi Kandavel, Ken Lister, Ausma Malik, Chris Moise, Marit Stiles and Jennifer Story. Also present were Trustees Sheila Cary-Meagher, Gerri Gershon and Chris Glover. Trustee Gershon participated for part of the meeting in person and for part by electronic means. Trustee Kandavel participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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#### 1. Review of the Toronto Foundation for Student Success

On motion of Trustee Stiles, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That the Director provide an in-depth review of the relationship between the Toronto District School Board and the Toronto Foundation for Student Success including the history of the relationship, a clear explanation of the present relationship, both operationally around the delivery of services including those not directly related to student nutrition, and administratively from a governance and oversight perspective;**
- (b) **That the review report be presented to the Planning and Priorities Committee meeting in May 2017, prior to the Annual General meeting of the Toronto Foundation for Student Success scheduled for May 30, 2017.**

#### 2. Trustees Discretionary Budget and Hiring of Shared Services Liaisons

The matter will be considered at a future Board meeting.

Planning and Priorities Committee, Report No. 61 (Part 1), March 1, 2017

**3. House Committee, Report No. 28, February 16, 2017: Student Discipline Committee: Service Delivery [3017]**

The Committee considered Report No. 28 of the House Committee (see page 21). The matter was added to the agenda as an item of new business.

At the Planning and Priorities Committee meeting, on motion of Trustee Moise, the Planning and Priorities Committee referred the matter to the Board without recommendation.

At the meeting held on March 22, 2017, the Board referred the matter back to the Planning and Priorities Committee.

Part B: Information Only
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**4. Delegations**

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

*re Trustees Discretionary Budget and Hiring of Shared Services Liaisons*

1. Heather Vickers, Ward 2 resident, Parent Council Chair at West Glen Junior School, Member of PIAC
2. Nora Green, Ward 2 Special Education Ward Forum, Parent Participant

*re Review of the Toronto Foundation for Student Success*

1. Catherine Parsonage, Executive Director and CEO, Toronto Foundation for Student Success (TFSS)

Part C: Ongoing Matters
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**5. Postponed Matters**

The Committee postponed consideration of the following to the next meeting:

- Parameters for Land Severance and Sale

SUBMITTED BY     Robin Pilkey  
                                 Chair of the Committee

**Adopted March 22, 2017 (see pages 4 and 8)**

## House Committee

### Report No. 28, February 16, 2017

TO Planning and Priorities Committee Date: March 1, 2017

MEETING A meeting of the House Committee was convened on Thursday, February 16, 2017, from 4:41 to 7:10 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Tiffany Ford presiding.

ATTENDANCE The following members were present: Trustees Tiffany Ford (Chair), Sheila Cary-Meagher, Jerry Chadwick, Gerri Gershon and Ken Lister. Regrets were received from Trustee David Smith. Also present were Trustees Alexander Brown, Pamela Gough, Alexandra Lulka, Chris Moise and Robin Pilkey. Trustees Chadwick, Gershon and Gough participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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1. Student Discipline Committee: Service Delivery [3017]

The Committee considered a report from staff (see HSC:029A, page 1) presenting information on improving service delivery and trustee participation in discipline hearings, including the implementation of a training program for trustees on the adjudication process.

Committee's recommendation or action regarding the staff recommendation:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer                          |
| <input type="checkbox"/> Amend             | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard         | <input type="checkbox"/> Other                          |

On motion of Trustee Lister, the House Committee recommended to the Planning and Priorities Committee that Student Discipline Training Plan for Trustees, as presented in the report, be approved.

Note: The staff report is attached and the recommendation has been changed from "receipt" to "that the Student Discipline Training Plan for Trustees, as presented in the report, be approved."

Part B: Information Only
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2. Election of Committee Chair

The Committee elected Trustee Ford to the position of chair of the committee.

3. Audiovisual Equipment Upgrade: Feedback

The Committee heard a presentation from George Panagopoulos, Audiovisual Consultant with Global Unified Solution Services (see attached) on proposed options for upgrading the audiovisual equipment in the Boardroom.

Following feedback from the committee, it was decided that additional information will be presented for consideration at the next meeting.

Part C: Ongoing Matters
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4. Student Discipline Committee Debrief

Trustee Cary-Meagher provided notice of motion for the following, for consideration at the next meeting of the House Committee:

That the Director present a report at a future meeting of the House Committee on a process to debrief trustees participating in a student discipline committee hearing, for the purpose of documenting and applying learning from each hearing.

5. Postponed Matters

The Committee postponed consideration of the following matters to the next meeting:

- Anti-racism and Anti-oppression Training for Trustees [3025]
- Mandatory and General Trustee Training
- Education Today Renewal
- Committee Meeting Expenses: Food [3027]

SUBMITTED BY     Tiffany Ford  
                                 Chair of the Committee

**As adopted by the Planning and Priorities Committee, March 1, 2017**

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 Director's Performance Committee, Report No.02, February 1, 2017

## Director's Performance Appraisal Committee

### Report No. 01, January 11, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Director's Performance Appraisal Committee was convened on Wednesday, January 11, 2017 from 1 to 1:55 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick and Gerri Gershon. Regrets were received from Trustees Pamela Gough, Chris Moise and Parthi Kandavel. Trustee Chadwick participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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No matters to report

Part B: Information Only
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**1. Review of P049, Performance Management: Director of Education**

The Committee reviewed policy P049, Performance Management: Director of Education.

**2. Development of Terms of Reference, Operational Procedures**

The Committee decided that Brown Governance will draft the terms of reference for the Committee, with goals and objectives to be presented at the Board meeting on February 8, 2017.

**3. Development of Goals and Objectives for the Director of Education**

The Committee decided that Brown Governance will work with the Director on goals, objectives and measurement tools, as well as definitions for each, and finalize before presenting to the committee.

**4. Timelines**

The Committee decided:

## Director's Performance Committee, Report No.02, February 1, 2017

- (a) That Brown Governance will present staff feedback survey to the Committee for approval.
- (b) Brown Governance will develop a work plan following policy P049 and present Terms of Reference at the November 22, 2017 Board meeting. A cycle for the process will be established.
- (c) The Chair will share with the Director and Brown Governance the comments and feedback during the Director Search.

Part C: Ongoing Matters
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No matters to report

SUBMITTED BY Robin Pilkey  
Chair of the Committee

**Received March 22, 2017 (see page 4)**



Director's Performance Committee, Report No.02, February 1, 2017

## Director's Performance Appraisal Committee

### Report No. 02, February 1, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Director's Performance Appraisal Committee was convened on Wednesday, February 1, 2017 from 1 to 2:35 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick, Pamela Gough, Parthi Kandavel and Chris Moise. Regrets were received from Gerri Gershon. Trustee Kandavel participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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No matters to report

Part B: Information Only
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#### 1. Director's Performance Appraisal Committee Terms of Reference

The Committee considered a report from Brown Governance presenting proposed terms of reference for the Director's Performance Appraisal Committee (see attached).

The Committee decided on the following revisions:

- (a) "seconded" was deleted from last bullet point on Page 2, #4.
- (b) "Approximately 4 meetings are held each school year as required", replaced with "Meetings are held as required" on #5.

Part C: Ongoing Matters
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On motion of Trustee Pilkey, the Committee postponed consideration of the following to the next meeting:

Director's Performance Committee, Report No.02, February 1, 2017

- Review and Approval of Goals and Objectives for the Director of Education
- 2017 Director Performance Evaluation 360 Degree Review
- Brown Governance High Level Work Plan

SUBMITTED BY Robin Pilkey  
Chair of the Committee

**Received March 22, 2017 (see page 4)**

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Director's Performance Committee, Report No.03, March 6, 2017

## Director's Performance Appraisal Committee

### Report No. 03, March 6, 2017

TO Regular Meeting Date: March 22, 2017

MEETING A meeting of the Director's Performance Appraisal Committee was convened on Monday, March 6, 2017 from 4 pm to 5:35 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick, Gerri Gershon and Pamela Gough. Regrets were received from Trustees Parthi Kandavel and Chris Moise. Trustee Arp participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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**1. Review and Approval of Goals and Objectives for the Director of Education**

The Committee considered goals for the Director of Education (see attached).

On motion of Trustee Gershon, the Director's Performance Appraisal Committee **RECOMMENDS that the Director's Performance Appraisal Goals be approved.**

It was decided that the goals will be presented at the March 22, 2017 Board meeting in public.

Part B: Information Only
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**2. Brown Governance High Level Work Plan**

The Committee considered a work plan from Brown Governance (see attached) following Policy P049.

Director's Performance Committee, Report No.03, March 6, 2017

It was decided:

- (a) That timelines for the work plan will be adjusted to reflect achievable dates.
- (b) That Brown Governance will attend the March 22, 2017 Board meeting.

**3. 2017 Director Performance Evaluation 360 Degree Review**

The Committee considered and accepted the 2017 Director Performance Evaluation 360 Degree Review.

Part C: Ongoing Matters
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No matters to report

SUBMITTED BY     Robin Pilkey  
                                 Chair of the Committee

**Adopted March 22, 2017 (see page 4)**

