

Regular Meeting

November 23, 2016

A regular meeting was convened at 4:33 p.m. on Wednesday, November 23, 2016, in the Boardroom, 5050 Yonge Street, Toronto, with Robin Pilkey, Chair of the Board, presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Sheila Cary-Meagher, Jerry Chadwick, Tiffany Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Shelley Laskin, Ken Lister, Alexandra Lulka, Ausma Malik, Avtar Minhas, Chris Moise, Robin Pilkey, Neethan Shan, Marit Stiles, Jennifer Story, Chris Tonks, Manna Wong and Student Trustees Shams Mehdi and Saad Wazir. Regrets were received from Trustee David Smith. Trustee Tonks participated for part of the meeting by electronic means and for part in person.

1. Resolution Into Committee of the Whole (Private)

At 4:35 p.m., on motion of Trustee Gough, seconded by Trustee Lister, the regular meeting resolved into Committee of the Whole (Private) to consider matters on the private agenda of the Committee of the Whole.

2. Reconvene

At 6:50 p.m., the regular meeting reconvened.

3. Committee of the Whole (Private), Report No. 122, November 23, 2016 (see page 9)

Trustee Lister, seconded by Trustee Shan, moved: **That Items 1 to 3 of Report No. 122 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

4. Recess and Reconvene

At 6:50 p.m., the meeting reconvened, on motion of Trustee Lister, seconded by Trustee Shan, recessed for dinner and reconvened at 7:05 p.m.

5. National Anthem and Acknowledgement of Traditional Lands

Following the playing of the national anthem (video of students from Ben Heppner Vocal Music Academy), the Chair recited the acknowledgement of traditional lands.

6. Approval of the Agenda

Trustee Stiles, seconded by Trustee Moise, moved: **That the agenda be approved.**

The motion to approve the agenda, as amended was carried.

7. Celebrating Board Activities

(a) Aboriginal Education Month

Trustees Chadwick and Brown spoke in recognition of Aboriginal Education Month which provides the opportunity to put Aboriginal perspectives, histories and contemporary realities at the centre of learning. Traditional Teacher Clayton Shirt shared information on the Seven Sacred Teachings. Trustee Chadwick introduced a performance by the Red Rhythm hand drum group led by Aqua Rennie and Veronica Johnny from East York CI. A video clip on activities that took place in schools during the month was also shown.

(b) United Way

Trustee Laskin spoke about Northern Secondary School's involvement with the annual fundraising drive for the United Way, which has become an integral part of Northern's school culture. This year, more than 200 students participated in the CN tower stair climb, raising \$22,765.

(c) Living City Award

Trustee Gough spoke about the Living City Award which was presented to the Toronto District School Board by the Toronto and Region Conservation Authority and the Living City Foundation. The Board was chosen because of its leadership in building sustainable communities and for its long-standing commitment to outdoor education and to the EcoSchools program. A video clip on the EcoSchool award was also shown.

(d) Happiness at School Project

Trustees Minhas spoke about The Happiness at School Project which is currently running in several schools. The project promotes mental health and well-being through positive psychology, happiness, humour and stand-up comedy. Two comedians from North Kipling Junior Middle School performed.

8. Memorials

The Chair expressed sympathy on behalf of the Board to the families of Nelly Liu, Steven Hayakawa, Carmen Skiba, McLean St Juste and Anita Vyas, Board employees who recently died.

9. Chair's Announcements

- (a) The Chair spoke about the recent incidents of racism and hate across the city and reinforced the message that acts of hate have no place in the city and will not be tolerated by the Toronto District School Board.

10. Reports From Trustees Appointed to External Organizations and Student Trustees

- (a) Student Trustees Medhi and Wazir presented a written report from the Student SuperCouncil.
- (b) Trustee Laskin, on behalf of Trustees Gershon and Kandavel provided a written report presenting an update from the Ontario Public School Boards' Association.
- (c) Trustee Ford provided a written report summarizing discussions at the Toronto Student Transportation Group governance meeting held on November 15, 2016.

11. Director's Leadership Report

Dr. John Malloy presented the Director's Leadership Report for November 2016 and spoke about the resources that would be shared to support schools to challenge bias, embed equity into every classroom and ensure a positive school climate every day in each school.

12. Matters to be Decided Without Discussion

Trustee Glover, seconded by Trustee Story, moved: **That the following matters presented as matters to be decided without discussion be approved or received, as appropriate:**

- (a) **Confirmation of Minutes of Meetings Held on October 26 and November 9, 2016.**
- (b) **Program and School Services Committee, Report No. 55, November 2, 2016 (see page 11)**
 - 1 Aboriginal Community Advisory Committee Meeting Dates**
 - 2 Application From Integration Action for Inclusion in Education and Community for Membership on Special Education Advisory Committee Association**
 - 3 The Rights of Parents, Guardians and Students With Special Needs to Know About and How to Access Special Education Programs, Services and Supports**
 - 4 Ensuring that Parents, Guardians and Students Have a Fair and Effective Process for Raising Concerns About the Board's Accommodation of the Education Needs of Students With Special Education Needs**
 - 5 Ensuring a Fully Accessible Build Environment at Schools**
 - 6 Digital Accessibility**
 - 7 Consultation Regarding Transportation Services for Students With Special Needs**

- 8 Reduction of Duplicate Forms**
 - 9 Instructional Practices During Heat Waves**
 - 10 Addressing the Mental Well-being Needs of East Asian Students**
 - 11 International Languages: Internationalization Strategy**
- (c) Finance and Accountability Committee, Report No. 16, November 9, 2016 (see page 25)**
- 1 Contract Awards, Operations [2945]**
 - 2 Contract Awards, Facilities [2944]**
 - 3 Purchase of Supply and Transportation of Natural Gas [2953]**
 - 4 Science School Partnership Agreement: Memorandum of Understanding, 2016-19 [2967]**
 - 5 Transition to Employee Life and Health Trust [2966]**
 - 6 Receipt of Section 37 Funds From City of Toronto to Fund Improvements at Beverley Junior Public School, Morse Street Junior Public School, Ogden Junior Public School and Runnymede Junior Public School [2955]**
 - 7 Lawrence/Midland Secondary School Project Program and Sketch Plan Approval: Revision [2962]**
 - 8 Vehicle Fleet Greening Initiative Update [2946]**
- (d) Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016 (see page 42)**
- 1 Program Area Review for the York Mills Collegiate Institute Cluster Of Schools: Armour Heights Public School, Broadlands Public School, Denlow Public School, Don Valley Middle School, Dunlace Public School, Harrison Public School, Owen Public School, Rippleton Public School, St. Andrew's Junior High School, Windfields Junior High School, And York Mills Collegiate Institute [2957]**
 - 2 Pupil Accommodation Review for Cordella Junior Public School, Dennis Avenue Community School, George Syme Community School, Harwood Public School, Lambton Park Community School, Rockcliffe Middle School and Roselands Junior Public School [2959]**
 - 3 Pupil Accommodation Review for Elizabeth Simcoe Junior Public School, Guildwood Junior Public School, Jack Miner Senior Public School and Poplar Road Junior Public School [2960]**

- 5 Pupil Accommodation Review For Kipling Collegiate Institute, Richview Collegiate Institute, And Scarlett Heights Entrepreneurial Academy [2958]
- 6 Block 31, Railway Lands Project: Status Update [2969]
- 7 Disposable Plastic Water Bottles [2925]
- 8 Student Trustee Participation [2937]
- 9 Policy Review Schedule: Revisions [2939]
- 10 Policy Review Work Plan for Policy P047, Naming of Schools and Special Purpose Areas [2951]
- 11 Work Plan for Review of Policy P021, Fundraising [2952]
- 12 PR715, Program Area Review Procedure: New [2936]
- 13 PR667, Educational Programming Partnership Criteria: Revisions [2941]
- 14 PR700, Educational Programming Partnership Criteria Procedure [2942]
- 15 Development of an Open Data Policy [2938]
- 16 Central Equity Fund: Status
- 17 Actual Enrolment as of September 2016 [2949]
- 18 2016-17 Enrolment Update [2964]
- 19 Learning Centre Allocation to Support 2016-17 Leading and Learning Directions [2968]
- 20 2017-18 Education Funding Engagement Guide [2965]
- 21 Funding for Capital Improvements

13. Bylaw Revisions Regarding Committee Structure

Trustee Pilkey, seconded by Trustee Arp, moved:

Whereas, over time the Board has established several special committees (trustees only), community advisory committees, three standing committees and one permanent committee in accordance with the Bylaws, and the provincial government has mandated three legislated committees and trustee responsibilities related to suspensions and expulsions [Education Act, ss 310,311] and Supervised Alternative Learning and Other Excusals From Attendance at School [Education Act, O. Reg. 374/10];

Whereas, the Human Resources and Professional Learning Committee, a standing committee, has the least amount of annual business to consider;

Whereas, it may be prudent at this time, in advance of the Board's Organizational Meeting, to review the number of committees that have been established, the mandates of committees, the number that require trustee participation and the scheduling of meetings;

Therefore, be it resolved that the Board's bylaws be amended as follows, effective December 1, 2016:

- (a) That Clause 10.1 (c) be amended by deleting "Human Resources and Professional Learning Committee" and adding "Governance and Policy Committee";**
- (b) That Clause 10.4 be replaced with "The Governance and Policy Committee shall consider and make recommendations to the Board on governance and policy matters referred to it for consideration";**
- (c) That Clause 11.3 be amended by deleting the following two parts of the mandate of the Board's permanent committee, the Planning and Priorities Committee:**
 - (i) (c) matters relating to meetings of the Board and the standing Committees**
 - (ii) (d) the Board's Bylaws and procedures**
- (d) That the Budget and Enrolment Committee be discharged;**
- (e) That Clause 10.2, mandate of the Finance and Accountability Committee, be amended by adding:**
 - (i) To review the impact of enrolment and policy change on the Board's budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city;**
 - (ii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget;**
- (f) That the Director establish a schedule for monthly meetings of the Board's community advisory committees, determining on a consistent day of the month and time for each committee.**

Trustee Glover, seconded by Trustee Story, moved in amendment: **That Clause 10.1(a) be amended by changing “Finance and Accountability Committee” to “Finance, Budget and Enrolment Committee”.**

The amendment was carried.

The main motion, as amended, was carried on a recorded vote (Recorded Vote 82). Student Trustees Mehdi and Wazir voted in favour.

14. Notice of Bylaw Revision

The Board received a notice of a Bylaw revision that will be presented for consideration at the next regular meeting. The proposed revision involves changes to terms limitations of members, chairs and vice-chairs on committees.

15. Resolution Into Committee of the Whole (Private)

At 9:04 p.m., on motion of Trustee Chadwick, seconded by Trustee Glover, the regular meeting resolved into Committee of the Whole (Private) to continue consideration of matters on the private agenda of the Committee of the Whole.

16. Reconvene

At 10:03 p.m., the regular meeting reconvened.

17. Committee of the Whole (Private), Report No. 122, November 23, 2016 (see page 9)

Trustee Chadwick, seconded by Trustee Stiles, moved: **That Items 4 to 8 of Report No. 122 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

18. Adjournment

At 10:04 p.m. on motion of Trustee Lulka, seconded by Trustee Lister, the meeting adjourned.

Robin Pilkey
Chair

Summary of Recorded Votes

Trustee	Recorded Vote 82 (see pg. x)
Arp	Y
Brown	N
Cary-Meagher	N
Chadwick	Y
Ford	Y
Gershon	Y
Glover	Y
Gough	N
Kandavel	Y
Laskin	Y
Lister	Y
Lulka	Y
Malik	Y
Minhas	Y
Moise	Y
Pilkey	Y
Shan	Y
Smith	A
Stiles	Y
Story	Y
Tonks	Y
Wong	Y
Total Y	18
Total N	3
Total A and C	1

Y Vote in favour **N** Vote against **A** Absent * No vote cast (the Chair). The Board's Bylaws, Section 28.5 states: "The chair may vote once on each motion under consideration."

N* No vote cast. The Board's Bylaws, Section 28.3 states: A member, except the chair, who is present and who fails to vote on a motion shall be deemed to have voted against the motion.

C Absent due to declaration of a possible conflict of interest

Committee of the Whole (Private), Report No. 122, November 23 2016

Committee of the Whole (Private)

Report No. 122, November 23, 2016

A meeting of the Committee of the Whole (Private) was convened at 4:35 p.m. on Wednesday, November 23, 2016, in the Boardroom, 5050 Yonge Street, Toronto, with Jennifer Arp, presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Sheila Cary-Meagher, Jerry Chadwick, Tiffany Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Ken Lister, Alexandra Lulka, Ausma Malik, Avtar Minhas, Chris Moise, Robin Pilkey, Neethan Shan, David Smith, Marit Stiles, Jennifer Story, Chris Tonks and Manna Wong. Trustee Smith participated by electronic means.

1. Private Pupil Matter

The Committee considered a staff report (as shown in the private minutes of the Committee of the Whole) concerning a private pupil matter.

The Committee of the Whole (Private) **RECOMMENDS** that a private pupil matter as contained in the private minutes of the Committee of the Whole (Private) be approved.

2. Selections, Transfers and Placements of Principals and Vice-principals

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting selections, transfers and placements of principals and vice-principals for approval.

The Committee of the Whole **RECOMMENDS** that the selections, transfers and placements of principals and vice-principals be approved.

3. Staff Changes

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting staff changes.

The Committee of the Whole (Private) **RECOMMENDS** that the staff changes be approved.

4. Private Matter

The Committee heard an oral update on a private matter.

5. Private Personnel Matter

The Committee **RECOMMENDS** that a private personnel matter be received.

6. Private Personnel Matter 2

The Committee **RECOMMENDS** that a private personnel matter be received.

Committee of the Whole (Private), Report No. 122, November 23 2016

7. Toronto Lands Corporation Board of Directors: Sequential Change of Directors

The Committee considered a report from the Toronto Lands Corporation (as shown in the private minutes of the Committee of the Whole) presenting the following citizen appointment renewals to the Toronto Lands Corporation Board of Directors for the three-year term December 1, 2016 to November 30, 2019.

- (i) Steven Zekem
- (ii) Michael Fenn
- (iii) Sheerin Sheikh

8. Private Matter

The Board approved a private matter.

Jennifer Arp
Chair of the Committee

Adopted November 23, 2016 (see page 1)

Program and School Services Committee, Report No. 55, November 2, 2016

Program and School Services Committee

Report No. 55, November 2, 2016

TO Regular Meeting Date: November 23, 2016

MEETING A meeting of the Program and School Services Committee convened on Wednesday, November 2, 2016 from 5:04 to 9 p.m. in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Parthi Kandavel presiding.

ATTENDANCE The following members were present: Trustees Parthi Kandavel (Chair), Alexander Brown, Pamela Gough, Chris Moise, Jennifer Story and Manna Wong. Regrets were received from Trustee Avtar Minhas. Also present were Trustees Sheila Cary-Meagher, Gerri Gershon, Chris Glover, Ken Lister, Alexandra Lulka, Robin Pilkey, Neethan Shan and Student Trustee Shams Mehdi. Trustee Shan participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Aboriginal Community Advisory Committee Meeting Dates

The Committee considered a report from the Aboriginal Community Advisory Committee (see PSSC:057A, page 3) presenting a recommendation regarding Aboriginal Community Advisory Committee meeting dates.

On motion of Trustee Kandavel, the Program and School Services Committee **RECOMMENDS that commencing January 2017, the TDSB keep to the third Tuesday evening of every month for Aboriginal Community Advisory Committee meetings and that the meeting dates do not change.**

2. Application From Integration Action for Inclusion in Education and Community for Membership on Special Education Advisory Committee Association

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 17) presenting a recommendation for memberships from Integration Action for Inclusion in Education and Community.

On motion of Trustee Gough, the Program and School Services Committee **RECOMMENDS:**

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- (a) That the association, Integration Action for Inclusion in Education and Community be appointed to the Board's Special Education Advisory Committee for the term ending November 30, 2018;**
- (b) That Kim Southern Paulsen be appointed to the Special Education Advisory Committee as the representative for the Integration Action for Inclusion in Education and Community for a term ending November 30, 2018.**

3. The Right of Parents, Guardians and Students With Special Needs to Know About and how to Access Special Education Programs, Services and Supports

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 21) presenting recommendations regarding access to information and supports for parents, guardians and students with special needs.

On motion of Trustee Kandavel, the Program and School Services Committee **RECOMMENDS that the following be referred to staff for a report at the next meeting:**

- (a)** Effective information resources on services for students with special education needs be developed and provided to all parents;
- (b)** Parents, guardians and where practicable, students be informed, as soon as possible, in a readily accessible and understandable way about important information such as:
 - (i)** what "special education" is and who is entitled to receive it;
 - (ii)** the Board's duty to ensure that the special educational needs of students with disabilities are effectively accommodated, as required by the Ontario Human Rights Code and the Charter of Rights;
 - (iii)** the range of options, placements, programs, services, supports and accommodations available for students with special education needs;
 - (iv)** from whom and which office at the TDSB the information above can be received, with whom and which office requests for placements, programs, supports, services or accommodations for students with special education needs, or to raise concerns about whether the TDSB is effectively meeting the student's education needs are made;
 - (v)** the processes and procedures at the TDSB for a parent, guardian or student to request or change placements, programs, services, supports or accommodations for students with special education needs. This includes formal legislated processes like the Identification and Placement Review Committee (IPRC) and the development and implementation of the students Individual Education Plan (IEP). It also includes other informal processes like requests for programs, services, supports and accommodations in the classroom that are not covered in an IPRC or IEP.
- (c)** Without restricting the important information that must be made readily available, staff should ensure, among other things, that:

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- (i) parents and guardians of students with special education needs can easily find out and, where necessary, visit different placement, program, service and support options for a student with special education needs, before the parent, guardian or, where practicable, the student must take a position on what placement, program or services should be provided to that student;
 - (ii) parents and guardians of students with special education needs and, where practicable, students with special education needs themselves, should be given clear, understandable explanations of their rights in the special education process. For example, when the TDSB presents parents or guardians with a proposed IEP, the TDSB should carefully explain to them that they need not agree to the proposed IEP, that the TDSB is open to their suggestions for changes to the proposed IEP, and the avenues by which parents or guardians can seek to get the TDSB to make changes to the proposed IEP;
- (d)** A comprehensive plan should be implemented to substantially improve the provision of the important information, described above, to all parents and guardians of TDSB students, and to all TDSB students where practicable, and especially to parents and guardians of students with special education needs. Every parent should have an option to receive information digitally and/or in hard copy, and to be able to opt in or opt out of the format they prefer:
- (i) the plan's objective should be to ensure that all parents, guardians and where practicable, students, have the important information they need to ensure that students of all abilities can fully access and benefit from the educational opportunities available at the TDSB;
 - (ii) it should not simply be left to each principal or teacher to make sure that this important information is effectively provided. Instead, an effective system should be put in place to ensure that this information actually reaches all parents and guardians,
 - (iii) all of this important information should be fully and readily accessible in a prompt and timely way to all parents, guardians and students, in accessible formats and in jargon-free plain language, in a diverse range of languages. It should be easy to find this information, without having to call all around the TDSB;
 - (iv) the TDSB should not simply rely on its web site to share this information since this will not serve those families that do not have internet access. Instead, the TDSB should both improve its internet content on this information, and ensure that this information is provided to parents and guardians in written form;
 - (v) the plan should include the TDSB sending home information at the start of each school year in a package of information to all families, and not merely families of those students who are already being served as having special education needs. This package should include, among other things, a Question and Answer format to help families think about how this information could relate to the student in their family;
 - (vi) the plan should include the creation of a user-friendly package of information to be provided to families who first approach TDSB about the

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possibility of enrolling a child at TDSB, e.g. when they register for kindergarten.

- (vii) the plan should also include hosting events at local schools to help families learn how to navigate the TDSB processes like the Individual Education Plan and the Identification and Placement Review Committee processes.

4. Ensuring that Parents, Guardians and Students Have a Fair and Effective Process for Raising Concerns About the Board's Accommodation of the Education Needs of Students With Special Education Needs

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 25) presenting a recommendation regarding effective processes for parents, guardians and students to raise concerns.

On motion of Trustee Kandavel, the Program and School Services Committee RECOMMENDS that the following be referred to staff for a report at the next meeting:

- (a) An improved process be established for parents and guardians of students with special education needs to more effectively take part in the development and implementation of a student's Individual Education Plan (IEP). This should include giving parents in advance, complete, timely and readily-understandable information about the IEP development process, and the parents/ guardians' rights and opportunities in that process (in accordance with Motion #1 - Parents/Guardians Right to Know);
- (b) Parents and guardians of students with special education needs, and where practicable, the student, should be invited to take part in a joint TDSB IEP development meeting, where the IEP will be written. TDSB should bring to the table all key professionals who can contribute to this. The family should be invited to bring to the table any supports and professionals that can assist the family. Parents/families should be given a wide range of options for participating e.g. in person or by phone. They should be told in advance who will attend from TDSB. Any proposal for a draft IEP should include a summary of key points to assist families in understanding them;
- (c) If the TDSB refuses to provide an accommodation, service, or support for a child's disability that a parent, guardian, or where appropriate, the student requests, the TDSB should, on request, promptly provide written reasons for that refusal.
- (d) If parents and guardians of students with special education needs, and where practicable, the student, disagree with any aspect of the proposed IEP, the TDSB should make available an internal appeal process for hearing and deciding on the family's concerns. This internal TDSB appeal process should meet the following requirements:
 - (i) it should be very prompt. An IEP should be finalized as quickly as possible, so that the students' learning needs are promptly met;

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- (ii) no proposed accommodations should be withheld from a student pending an appeal. The family should not feel pressured not to appeal, lest the child be placed in a position of educational disadvantage during the appeal process. In other words, a family should not fear that if they launch an appeal, the student will suffer because TDSB will not provide an accommodation or service TDSB has offered, during the time while the appeal is pending;
 - (iii) the appeal process should be fair. TDSB should let the family know all of its issues or concerns with a family's proposal regarding the IEP. The family should be given a fair chance to express its concerns and recommendations regarding the IEP;
 - (iv) the appeal should be to a person or persons who are independent and impartial. They should have expertise in special education. They should not have taken part in any of the earlier discussions or decisions regarding the IEP for that child;
 - (v) at the appeal, every effort should be made to mediate and resolve any disagreements between the family and TDSB. If the matter cannot be resolved by agreement, there should be an option for TDSB to appoint a person or persons who are outside TDSB to consider the appeal, along short time lines;
 - (vi) at the appeal, written reasons should be given for the decision, and especially if any of the family's requests or concerns are not accepted;
 - (vii) if, after receiving the appeal reasons, the family wishes to present any new information, it can ask for the appeal to be reconsidered. This should be along short time lines;
 - (viii) after the appeal is decided, if the family is not satisfied, it should be able to bring its concerns regarding the proposed IEP to the Executive Superintendent for Special Education, for a further consideration.
- (e) A process should be established for parents and guardians of students with special education needs and where practicable, the student, where they can raise concerns about the implementation of the IEP. For example, this should be available if there is a concern that the IEP is not being fully implemented. These should follow the same procedures as listed above for family concerns regarding the content of the IEP;.
- (f) Once an IEP is established, a process should be put in place for monitoring or periodically checking on a random basis to see to what extent IEPs are being effectively implemented. A synthesis or summary of the results of this audit or monitoring should be shared with the Special Education Advisory Committee and trustees, with any identification of students removed. It should break down the information, including showing any differences in the experiences of students in elementary school as compared to those in high school.

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5. Ensuring a Fully Accessible Built Environment at Schools

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 29) presenting a recommendation regarding a fully accessible built environment.

On motion of Trustee Kandavel, the Program and School Services Committee

RECOMMENDS that the following be referred to staff for a report at the next meeting:

- (a) A plan should be developed for ensuring that the built environment of schools and other educational facilities becomes fully accessible to people with disabilities as soon as reasonably possible, and in any event, no later than 2025. The focus is to do as much as can be done within available funding, and through school-based decisions. As part of this planning process:
 - (i) As a first step, the TDSB should develop a plan for making as many of its schools disability-accessible within its current financial context. Accessibility does not only include the needs of people with mobility disabilities. It must include the needs of people with all disabilities, e.g. those with vision and/or hearing loss;
 - (ii) The TDSB should identify which schools can be more easily made accessible, and which schools would require substantially more extensive action to be made physically accessible. An interim plan should be developed to show what progress towards full physical accessibility can be made by first addressing schools that would require less money to be made physically accessible, taking into account the need to also consider geographic equity of access across the TDSB;
- (b) If the Ontario Government does not have a detailed and sufficient accessibility standard for the design of the built environment in schools, the TDSB should develop an up-to-date list of design criteria for ensuring the physical accessibility of any new construction or renovation, especially at a school. This should meet the accessibility requirements of the Ontario Human Rights Code and the Charter of Rights. It should meet the needs of all disabilities, and not only those of people with mobility disabilities;
- (c) When the TDSB seeks to retain outside design professionals, such as architects, for the design of a new school or a school renovation, or for any other TDSB construction project, it should include in any Request for Proposal (RFP) a strong condition that the design professional must have sufficient expertise in accessibility design. This includes the accessibility needs of people with all kinds of disabilities, and not just those with mobility impairments;
- (d) Trustees and SEAC should review design decisions on new construction or renovations to ensure that physical accessibility is effectively addressed;
- (e) The TDSB should look for funding to reallocate to accessibility retrofits, where possible, from within its budget. When doing this, TDSB should recognize that

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fulfilling its duties under the Charter of Rights and the Ontario Human Rights Code is an important budgetary priority;

- (f) Where possible, the TDSB should avoid throwing good money after bad, i.e. by renovating an existing school that lacks disability accessibility, unless TDSB has a plan to also make that school accessible. For example, TDSB should not spend public money to renovate the second storey of a school which lacks accessibility to the second storey, if TDSB does not have a plan to make that second storey disability-accessible. Health and safety concerns should be the only reason for any exception to this;
- (g) When the TDSB decides which schools to close due to reduced enrollment, a priority should be placed on keeping open schools with more physical accessibility, while a priority should be given to closing schools that are the most lacking in physical accessibility, or for which retrofitting is the most costly. For example, none of the 85 TDSB schools that are now accessible should be closed.
- (h) The TDSB should adopt a policy that TDSB off-site events will only be held at venues with built environment accessibility.
- (i) The TDSB should designate a chief accessibility officer, with ultimate responsibility for all accessibility efforts at TDSB, including accessibility of the built environment. This position should report directly to the Director of Education. TDSB's chief accessibility officer should periodically report to TDSB trustees and to SEAC on TDSB plans and progress on built environment accessibility.

Staff undertook to provide a list of new TDSB buildings equipped with elevators.

Staff undertook to provide information on the timelines of the AODO compliance report and whether it has been filed with the Ministry.

6. Digital Accessibility

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 31) presenting a recommendation regarding digital accessibility.

On motion of Trustee Kandavel, the Program and School Services Committee

RECOMMENDS that the following be referred to staff for a report at the next meeting:

- (a) The TDSB should ensure that:
 - (i) educational equipment and technology, including hardware and software, deployed in educational settings should be designed based on universal design principles, to ensure that as many students with different abilities can use them;
 - (ii) TDSB Learning Management Systems (LMS) should be accessible to staff and students who use adaptive technology. They should have all accessibility features invoked and available to ensure that information posted through them will be accessible to students using adaptive technology such as screen

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- readers or voice recognition tools. TDSB should ensure that no teacher is able to turn off any feature of the MS that is accessible in favour of one that is not;
- (iii) TDSB web sites and intranet content should be fully accessible, with all new information posted on them fully accessible;
 - (iv) electronic documents created at the TDSB should be created in accessible formats unless there is some exceptional and unavoidable reason demanding otherwise. If a PDF document is created, it should conform to ISO 14289 with an alternate version of the content posted in Microsoft Word or HTML format;
 - (v) software used to produce TDSB documents such as report cards, Individual Education Plans, or other key documents should be designed to ensure that they produce these documents in accessible formats;
 - (vi) only textbooks and learning software should be procured which include full information technology accessibility. Any textbook used in any learning environment must be accessible to teachers and students with disabilities at the time of procurement. For example, if a textbook is available in EPUB or PDF format, the textbooks must meet the international standard for that file format. For PDF it is ISO 14289 and for EPUB it is the W3C Digital Publishing Guidelines currently under review. If a textbook is available in print, the publisher should be required to provide the digital version of the textbook in an accessible format (for example, EPUB or PDF) at the same time the print version is delivered to the school/Board. Both of these formats, if created to be accessible, provide conversion-ready content for students who might need Braille or large print versions;
- (b) TDSB should establish, implement and publicize information technology procurement accessibility requirements, to ensure that no information technology is purchased unless it ensures full digital accessibility. Digital and information technology accessibility should be included in all Requests for Proposal (RFP) or other tenders for sale of products and services to TDSB;
 - (c) As recommended in Motion #3, TDSB should establish the position of chief accessibility officer, who should have ultimate responsibility for digital accessibility;
 - (d) TDSB should establish a detailed plan for ensuring digital accessibility. It should include a monitoring/ audit component. TDSB should semi-annually report on progress towards digital and information technology accessibility to TDSB trustees and to SEAC;
 - (e) TDSB should include in its digital accessibility plan a detailed plan for training TDSB staff, including teachers, on ensuring digital/information technology accessibility in the classroom, on the use of access technology (where needed) and on steps how to create accessible documents and web content.

7. Consultation Regarding Transportation Services for Students With Special Needs

The Committee considered a report from the Special Education Advisory Committee (see PSSC:057A, page 36) presenting a recommendation regarding transportation services for students with special education needs.

Program and School Services Committee, Report No. 55, November 2, 2016

On motion of Trustee Gough, the Program and School Services Committee **RECOMMENDS:**

- (a) **That the Special Education Advisory Committee be fully included and consulted, with regard to any inquiry into and discussion of resolution of the current problems with student bus transportation services;**
- (b) **That should a committee be established to review or discuss the problems with student bus transportation services, the chair of SEAC be invited to become a member of such a committee for the purpose of addressing the bus transportation services, as a voting member if permitted, and if not so permitted, then as a member with speaking privileges.**

8. Reduction of Duplicate Forms

On motion of Trustee Story, the Program and School Services Committee **RECOMMENDS:**

Whereas, parents are consistently frustrated each September with the repetition and volume of forms they are asked to fill out at the beginning of each school year; and

Whereas, many families fill out the exact information from one September to the next; and

Whereas, significant cost savings can be achieved by adopting a paperless or near paperless approach to gathering information; and

Whereas, there are likely to be examples and best practices from other jurisdictions that have successfully reduced or eliminated this duplication and waste;

Therefore, be it resolved:

- (a) **That the Director present a report to the Program and School Services Committee on options for reducing the number and repetition of start-of-year forms that parents are required to submit in any given year and year over year;**
- (b) **That the report be presented to allow sufficient time for implementation of proposed improvements for the start of the 2017-18 school year.**

9. Instructional Practices During Heat Waves

On motion of Trustee Brown, as amended by Trustee Gough, the Program and School Services Committee **RECOMMENDS:**

Whereas, it is now becoming a fact of life that the shoulder months will have intolerably hot days, even weeks; and

Program and School Services Committee, Report No. 55, November 2, 2016

Whereas, during the first days of school for the 2016-17 school year, there was an outcry from parents, children and staff; and

Whereas, it is clear that these kinds of temperatures are no longer unexpected and must be planned for and adapted to;

Therefore be it resolved that the Director present a report on the development of instructional and environmental practices for school use during difficult days, including teaching and learning that can be employed on hot days, as well as how to use the building and school grounds not just to mitigate the discomfort, but to make it a useful teaching tool.

At the Committee meeting, on amendment of Trustee Gough, “and environmental” was added after “instructional”.

10. Addressing the Mental Well-being Needs of East Asian Students

On motion of Trustee Wong, as amended by Trustee Gough, the Program and School Services Committee **RECOMMENDS:**

Whereas, student success is defined by the three tenets of achievement, equity and wellbeing; and

Whereas, student well-being is intricately tied to their self-esteem, cultural identities and sense of belonging; and

Whereas, research by the TDSB and respected community organizations have well documented the need in addressing social and emotional well-being issues of East Asian students; and

Whereas, TDSB student census findings indicate East Asian students feel less comfortable to participate in class, are less likely to have school adults whom they feel comfortable to turn to for advice or support, and do not feel they are part of leadership, all of which further perpetuates their well-being issues and their sense of disengagement; and

Whereas, programs that provide a setting and opportunities where students can develop positive long-term relationships among themselves, with teachers, with their families and with the community will significantly improve their well-being and sense of engagement; and

Whereas, it is imperative that we support and strengthen the activities our schools have already undertaken as we move forward to implement the new Integrated Equity Framework Action Plan in fulfilling our mandate of fostering and promoting equity, inclusive education and diversity; and

Program and School Services Committee, Report No. 55, November 2, 2016

Whereas, there is currently an existing after-school, on-site secondary panel resilience and relationship-building program for East Asian students at Stephen Leacock and Dr. Norman Bethune Collegiate Institutes providing them with a safe and culturally-sensitive environment where they can share, recognize and discuss their well-being needs with peers and mentors in the community, and be encouraged and nurtured to assume leadership roles through meaningful activities and community involvement;

Therefore, be it resolved that the Director:

- (i) look into continuing to provide the existing after-school program at Stephen Leacock and Dr. Norman Bethune Collegiate Institutes;**
- (ii) develop strategies and programs in addressing the identified needs in order to close achievement, opportunity, participation and leadership gaps experienced by East Asian students;**
- (iii) present a report to the Program and School Services Committee in June 2017 with an update on action plans.**

At the Committee meeting, on amendment of Trustee Gough, “look into” was added before “continue” at Part (i) and “February 2017” was changed to “June 2017” at Part (iii).

Staff undertook to do an initial evaluation of the after-school program in April 2017.

11. International Languages: Internationalization Strategy

On motion of Trustee Story, on behalf of Trustee Shan, as amended by Trustee Gough, the Program and School Services Committee RECOMMENDS:

Whereas, staff presented information on the Internationalization Strategy on October 25, 2016; and

Whereas, more information would be beneficial;

Therefore be it resolved that the Director present a report, including the following information by the January 2017 cycle of meetings:

- (i) the number of languages being offered by the International Languages program and the number of students, by grade, and sites for each language, charted over the last ten years or as far back as possible;**
- (ii) information as requested in Part (i) on International Languages and Heritage programs offered in after-school and weekend programs, dayschool and credit courses, shown by ward;**

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- (iii) **the number of International Language students learning a language that is not their "home" language compared to those who are learning a new language;**
- (iv) **the current process used to ensure a high quality of teaching and the course content.**

At the committee meeting, “by the January 2017 cycle of meetings” was added on amendment of Trustee Story.

On motion of Trustee Gough, the following was deleted:

- (v) with respect to Internationalization Strategy, a list of schools taking international students, the number of students and their country of origin for each;
- (vi) the longitudinal study referenced in the Internationalization Strategy presentation;
- (vii) An overview of a new strategy to facilitate Elementary international students to enter specialty programs in Secondary school;
- (viii) Information resulting from the consultations with international students regarding their needs.

Part B: Information Only

12. Safe Environments for Active School Transportation: Factors Involved in the Safety of Children who Walk to School

The committee heard a presentation from Dr. Linda Rothman presenting information on providing safe environments for children who walk to school.

13. Delegations

The following oral delegations were heard in accordance with the Board’s procedure for hearing delegations:

re Guide to Safer Streets Near Schools

- Nancy Smith Lea, Director, Toronto Centre for Active Transportation and Katie Whitman (TCAT)

re Advocacy for Mandatory Teaching of Basic CPR in all High Schools

- Jillian Sprenger, Student, University of Toronto

re Addressing the Mental Well-being Needs of East Asian Students

- Quiana Xing, Student, Dr. Norman Bethune Collegiate Institute
- Chenyang Zhang, Student, Stephen Leacock Collegiate Institute

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- Nick Poon, Youth Worker, Across U-hub

re French-as-a-Second-Language Community Advisory Committee Year-end Report

- Kristina Laperle, Co-chair, French-as-a-Second-Language Community Advisory Committee

re Special Education Advisory Committee

- David Lepofsky, Chair of SEAC

14. Aboriginal Community Advisory Committee Reports, September 20 and October 11, 2016

On motion of Trustee Kandavel, the Committee received the Aboriginal Community Advisory Committee reports dated September 20 and October 11, 2016 (see PSSC:057A, page 1).

15. Alternative Schools Community Advisory Committee Report, September 27, 2016

On motion of Trustee Kandavel, the Committee received the Alternative Schools Community Advisory Committee report dated September 27, 2016 (see PSSC:057A, page 5).

16. Community Use of Schools Advisory Committee Report, June 2, 2016

On motion of Trustee Kandavel, the Committee received the Community Use of Schools Advisory Committee report dated June 2, 2016 (see PSSC:057A, page 7).

17. Equity Policy Community Advisory Committee Report, June 14, 2016

On motion of Trustee Kandavel, the Committee received the Equity Policy Community Advisory Committee report dated June 14, 2016 (see PSSC:057A, page 13).

18. Special Education Advisory Committee Reports, June 13, September 12 and October 24, 2016

On motion of Trustee Brown, the Committee received the Special Education Advisory Committee reports dated June 13, September 12 and October 24, 2016 (see PSSC:057A, page 41).

At the Committee meeting, the Chair ruled the following motion presented in the SEAC report dated October 24, 2016, out of order and the matter was not considered by the Committee:

Whereas, the TDSB is required to consult the Special Education Advisory Committee on its special education budget, SEAC recommends that the TDSB appoint SEAC member Paula Boutis to the SEAC Trustees' Budget Committee, with voting privileges, if possible, and if not possible, then without voting privileges.

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19. French-as-a-Second-Language Community Advisory Committee Report, June 9, 2016 and Year-end Report for 2015-16

The Co-Chair of the French-as-a-Second-Language Community Advisory Committee presented the FASL year-end report for 2015-16.

On motion of Trustee Gough, the Committee received the French-as-a-Second-Language Community Advisory Committee report dated June 9, 2016 and Year-end Report for 2015-16 (see PSSC:057A, page 45).

Part C: Ongoing Matters

20. CPR Mandated for All Students

With the permission of the meeting, and on motion of Trustee Moise, on behalf of Trustee Glover, the matter was added to the agenda as New Business and discussed.

Trustee Glover provided notice of motion regarding CPR training and certification for students for consideration at a future meeting.

SUBMITTED BY Parthi Kandavel
 Chair of the Committee

Finance and Accountability Committee, Report No. 16, November 9, 2016

Finance and Accountability Committee

Report No. 16, November 9, 2016

TO Regular Meeting Date: November 9, 2016

MEETING A meeting of the Finance and Accountability Committee was convened on Wednesday, November 9, 2016 from 5:04 to 7:49 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Marit Stiles presiding. Tiffany Ford chaired for part of the meeting.

ATTENDANCE The following members were present: Trustees Marit Stiles (Chair), Sheila Cary-Meagher, Tiffany Ford, Ken Lister, Alexandra Lulka and Ausma Malik. Regrets were received from Trustee Shelley Laskin. Also present were Trustees Alexander Brown, Gerri Gershon, Pamela Gough, Chris Moise and Robin Pilkey. Trustee Gough participated by electronic means. Trustee Lister participated for part of the meeting by electronic means and for part in person.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Contract Awards, Operations [2945]

The Committee considered a staff report (see FAC:064A, page 1) presenting contract awards. The Committee received the contracts in Appendix A and approved the contract in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur
<input type="checkbox"/> Amend
<input type="checkbox"/> Disregard | <input type="checkbox"/> Refer
<input type="checkbox"/> Postpone consideration (defer)
<input type="checkbox"/> Other |
|--|---|

On motion of Trustee Cary-Meagher, the Finance and Accountability Committee **RECOMMENDS that the contracts on Appendix C, as presented in the report, be approved.**

Staff undertook to provide a month-by-month breakdown of spending on the provision of moving services in a typical year.

Staff undertook to provide further information on the provision of insurance to international students including the number of student, the individual rates charged per student and the annual tuition cost for international students

Finance and Accountability Committee, Report No. 16, November 9, 2016

2. Contract Awards, Facilities [2944]

The Committee considered a staff report (see FAC:064A, page 13) presenting contract awards. The Committee received the contracts in Appendix A and approved the contracts in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Cary-Meagher, the Finance and Accountability Committee **RECOMMENDS that the contracts on Appendix C, as presented in the report, be approved.**

3. Purchase of Supply and Transportation of Natural Gas [2953]

The Committee considered a report from staff (see FAC:064A, page 25) presenting information on a request for proposals for the supply and transportation of natural gas.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Lister, the Finance and Accountability Committee **RECOMMENDS that the report be received.**

4. Science School Partnership Agreement: Memorandum of Understanding, 2016-19 [2967]

The Committee considered a report from staff (see FAC:064A, page 29) presenting information on an educational partnership with the Ontario Science Centre

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Lister, the Finance and Accountability Committee **RECOMMENDS that the memorandum of understanding for 2016-19 for the Science School partnership agreement with the Ontario Science Centre, be approved.**

Finance and Accountability Committee, Report No. 16, November 9, 2016

5. Transition to Employee Life and Health Trust [2966]

The Committee considered a report from staff (see FAC:064A, page 31) presenting information on the transition to the recently created employee life and health trusts.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Lister, the Finance and Accountability Committee **RECOMMENDS that the report be received.**

6. Receipt of Section 37 Funds From City of Toronto to Fund Improvements at Beverley Junior Public School, Morse Street Junior Public School, Ogden Junior Public School and Runnymede Junior Public School [2955]

The Committee considered a report from staff (see FAC:064A, page 43) presenting projects for completion using Section 37 funds from the City of Toronto.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Cary-Meagher, the Finance and Accountability Committee **RECOMMENDS:**

- (a) **That \$150,000 received from the City of Toronto under Section 37 of the *Planning Act* be used to fund costs related to a new sensory garden project at Beverley Junior Public School;**
- (b) **That the Director be authorized to enter into a community use agreement with the City of Toronto for a period of five years with regard to a new sensory garden project at Beverley Junior Public School;**
- (c) **That \$100,000 received from the City of Toronto under Section 37 of the *Planning Act* be used to fund costs related to capital improvements to the grounds at Morse Street Junior Public School;**
- (d) **That the Director be authorized to enter into a community use agreement with the City of Toronto for a period of five years with regard to capital improvements to the grounds at Morse Street Junior Public School;**

Finance and Accountability Committee, Report No. 16, November 9, 2016

- (e) **That \$100,000 received from the City of Toronto under Section 37 of the *Planning Act* be used to fund costs related to capital improvements to the playground at Ogden Junior Public School;**
- (f) **That the Director be authorized to enter into a community use agreement with the City of Toronto for a period of five years with regard to capital improvements to the playground at Ogden Junior Public School;**
- (g) **That \$35,000 received from the City of Toronto under Section 37 of the *Planning Act* be used to partially fund costs related to capital improvements to the grounds at Runnymede Junior Public School;**
- (h) **That the Director be authorized to enter into a community use agreement with the City of Toronto for a period of three years with regard to capital improvements to the grounds at Runnymede Junior Public School.**

7. Lawrence /Midland Secondary School Project Program and Sketch Plan Approval: Revision [2962]

The Committee considered a report from staff (see FAC:064A, page 73) presenting revisions to the Lawrence/Midland Secondary School project.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Cary-Meagher, the Finance and Accountability Committee

RECOMMENDS that the Board contribute \$1,560,284 to the Proceeds of Disposition funding for a total of 7,237,284 for a replacement secondary school of approximately 168,579 square feet for David & Mary Thomson Collegiate Institute and Bendale Business and Technical Institute to accommodate 1,509 students.

8. Vehicle Fleet Greening Initiative Update [2946]

The Committee considered a report from staff (see FAC:064A, page 75) presenting information on the greening initiative for the Board's vehicle fleet.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

Finance and Accountability Committee, Report No. 16, November 9, 2016

On motion of Trustee Cary-Meagher, the Finance and Accountability Committee
RECOMMENDS that the report be received.

Part B: Information Only

9. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re John Fisher Junior Public School and the Development of 18-30 Erskine Avenue

- Chris Leung, Parent of students attending John Fisher and French Connection Child Care Centre
- Etienne de Villiers and Mary Mowbray, John Fisher Public School Parent Council's Erskine Development Committee
- Jennifer Steele, Parent of two sons attending John Fisher Public School
- Michael Stewart, Solicitor, Goodmans LLP, on behalf of Mr. Marvin Katz, Principal, 18 Erskine Holdings Inc.

10. School Bus Driver Shortage: Impact on Student Transportation

The Committee heard an update from staff on the status of student transportation and school bus driver shortages.

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Marit Stiles
Chair of the Committee

Finance and Accountability Committee, Report No. 16, November 9, 2016

Contract Awards, Facilities [2900]

As presented to the Finance and Accountability Committee on November 9, 2016 (see page 25).

In accordance with the Board's Policy P.017: Purchasing:

- The Director or designate may approve facility related contracts over \$50,000 and up to \$500,000 and report such contracts to Finance and Accountability Committee;
- Finance and Accountability Committee may approve facility related contracts in excess of \$500,000 and up to \$1,000,000;
- The Board shall approve all facility related contracts over \$1,000,000. All contracts for Consulting Services in excess of \$50,000 must be approved by the Board;

The recommended suppliers and the term of each contract are shown in the attached appendices. The amounts shown are based on the total value over the term of the contract unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Contractors bidding on Board construction/maintenance projects must be pre-qualified. Consideration is given to bonding ability, financial stability, depth of experience, references, on-site safety record, and proof of union affiliation (applies to projects less than \$1.5M or additions less than 500 square feet). Issuing a market call to pre-qualify is periodically advertised in the Daily Commercial News and on www.biddingo.com to facilitate broader public access.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met. When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing and Distribution Services department.

Finance and Accountability Committee, Report No. 16, November 9, 2016

Chart 1: Facility Services Contract Awards Provided for Information (over \$50,000 and up to \$500,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
MECHANICAL											
1	Design, Construction and Maintenance	CN16-367T Misc. and Emergency Repairs at Various Sites for Heating (Gas and Oil). These Contractors of Record can be accessed when our in- house trade's staff cannot respond.	N/A	Pipe All Plumbing & Heating Ltd.	Yes	No	4	\$450,000	November 23, 2016 / November 23, 2020	Design, Construction and Maintenance	School Operations Grant
2	Design, Construction and Maintenance	CN16-367T Misc. and Emergency Repairs at Various Sites for Heating (Gas and Oil). These Contractors of Record can be accessed when our in-house trade's staff cannot respond.	N/A	Gorbern Mechanical Contractors Ltd.	Yes	No	4	\$400,000	November 23, 2016 / November 23, 2020	Design, Construction and Maintenance	School Operations Grant
3	Design, Construction and Maintenance	CN16-368T Plumbing Emergency and Miscellaneous Repairs at Various TDSB Schools. These Contractors of Record can be accessed when our in-house trade's staff cannot respond.	N/A	Pipe All Plumbing & Heating Ltd.	Yes	No	4	\$400,000	November 23, 2016 / November 23, 2020	Design, Construction and Maintenance	School Operations Grant
4	Design, Construction and Maintenance	CN16-368T Plumbing Emergency and Miscellaneous Repairs at Various TDSB Schools. These Contractors of Record can be accessed when our in-house trade's staff cannot respond.	N/A	Gorbern Mechanical Contractors Ltd.	Yes	No	4	\$250,000	November 23, 2016 / November 23, 2020	Design, Construction and Maintenance	School Operations Grant
5	Design, Construction and Maintenance	STM17-024T West Hill CI Art Room Air Handling Unit (AHU) Replacement. The existing rooftop AHU is out of commission and is not repairable. A new gas fired rooftop AHU controlled by Building Automation System (BAS) shall be installed.	22	Battaglia Mechanical Services	Yes	No	5	\$135,000	November 2016/ January 30, 2017	Design, Construction and Maintenance	School Condition Improvement
6	Design, Construction and Maintenance	CN17-023T Lucy Maud Montgomery PS Upgrades to Existing Diesel Fuel System. Upgrade existing system to comply	21	Vanguard Mechanical Inc	Yes	No	1	\$77,000	October 2016/ December 15, 2016	Design, Construction and	School Condition Improvement

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		with current TSSA Act.								Maintenance	
7	Design, Construction and Maintenance	CN17-031T Weston CI Diesel Supply Generator Replacement. Existing diesel generator is at the end of its life cycle and needs to be replaced.	6	Bomben Plumbing & Heating Ltd.	Yes	No	3	\$72,000	November 2016/ February 28, 2017	Design, Construction and Maintenance	School Condition Improvement
8	Design, Construction and Maintenance	CN17-038T Chester Le JPS Boiler Replacement. Existing boilers at end of life cycle.	20	Active Mechanical Ltd.	Yes	No	7	\$107,901	October 2016/ November 18, 2016	Design, Construction and Maintenance	School Condition Improvement
9	Design, Construction and Maintenance	SX17-040T Sunny View Jr. Sr. PS General Purpose Room. Air Handling Unit (AHU) Replacement. Steam coil AHU installed in 1951. The unit is unreliable and cannot be repaired.	13	Gorbern Mechanical Contractors Ltd.	Yes	No	2	\$ 448,800	October 2016/ August 31, 2017	Design, Construction and Maintenance	School Condition Improvement
10	Design, Construction and Maintenance	STM17-039T John English JMS Outdoor Sanitary/Storm Drain Replacement. Combined Sanitary/Storm drain lines on TDSB property back-up into gym after rain. A parallel line is being built with adequate slope and connected to existing feeders to remedy the situation.	3	Gorbern Mechanical Contractors Ltd.	Yes	No	4	\$340,880	October 2016/ December 2, 2016	Design, Construction and Maintenance	School Condition Improvement
11	Design, Construction and Maintenance	CN17-041T McCulloch Centre Fuel Station Upgrade Various components of the fuel stations have substantial deterioration and must be replaced. (Pumps, dispensers, underground piping, controller, electrical).	1	Claybar Contracting Inc.	Yes	No	3	\$192,945	April 2017/ May 15, 2017	Design, Construction and Maintenance	Renewal
12	Design, Construction and Maintenance	CN17-041T McGriskin Centre Fuel Station Upgrade Various components of the fuel stations have substantial deterioration and must be replaced. (Pumps, dispensers, underground piping, controller, electrical).	21	Claybar Contracting Inc.	Yes	No	3	\$225,245.00	April 2017/ May 15, 2017	Design, Construction and Maintenance	Renewal
13	Design, Construction	SX17-046T George R Gauld PS	3	M. Schultz	Yes	No	5	\$394,500		Design,	School Condition

Finance and Accountability Committee, Report No. 16, November 9, 2016

	and Maintenance	Boiler Plant Replacement. Beyond end of life expectancy and is not feasible to repair any longer.		Mechanical Limited					November 2016/ September 30, 2017	Construction and Maintenance	Improvement
14	Design, Construction and Maintenance	OM17-011T Supply Only of Backflow Material for 26 TDSB Sites (2016-2017). Required under City of Toronto By-Law 851.	N/A	Elite Plumbing & Heating Supplies Ltd.	Yes	No	4	\$144,140	October 15, 2016/ February 15, 2017	Design, Construction and Maintenance	Renewal
STRUCTURAL / BRICK WORK											
15	Design, Construction and Maintenance	SX17-026T Kipling CI Fascia Restoration. Repairs to building's east wing elevation are required to prevent further deterioration of reinforced concrete structure.	2	Limen Group Ltd.	Yes	No	6	\$223,000	October 2016/ August 15, 2017	Design, Construction and Maintenance	School Condition Improvement
16	Design, Construction and Maintenance	STM17-028T St. Margaret PS Column Repairs Phase 2. Structural steel columns had been deteriorated and losing 50% of their cross-sectional area at grade level. Columns shall be repaired by welding steel plates and protected by concrete encasement.	22	Greco Construction	Yes	No	5	\$234,000	October 2016/ August 23, 2017	Design, Construction and Maintenance	School Condition Improvement
17	Design, Construction and Maintenance	SX17-033T Woburn CI Exterior Walls Restoration Ph-2. At several locations of the building, masonry walls are deteriorated and windows are in poor condition. As part of Phase-2 of the project replacing remaining of windows at 2 nd floor and replacement of deteriorated masonry on the Courtyard and South elevations shall be completed.	19	Dole Contracting	Yes	No	6	\$289,000	October 2016/ August 23, 2017	Design, Construction and Maintenance	School Condition Improvement
WINDOWS											
18	Design, Construction and Maintenance	SX16-272T Supply of Caulking & Glazing Products at Two Facility Stockrooms and Distribution Centre (stock). Supply only of products for stock replenishment.	N/A	Construction Dist. Supply Co. Inc.	Yes	No	1	\$293,356	November 26, 2016/ November 25, 2020	Design, Construction and Maintenance & Plant Operations and Sustainability	School Operations Grant
ELECTRICAL											

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19	Design, Construction and Maintenance	SX17-019T Victoria Park CI Main Transformer & High Voltage Switchgear Upgrade. School's power supply had been repeatedly disturbed and could fail at any time. The PCB (polychlorinated biphenyl) transformer and switchgear have been found to be the source of the problem and should be replaced.	17	Ainsworth Inc.	Yes	No	4	\$ 272,915	October 2016/ December 15, 2016	Design, Construction and Maintenance	School Condition Improvement
20	Design, Construction and Maintenance	STM17-022T Norseman JMS Public Address (PA) System and Fire Alarm (FA) Panel Replacement. Replace outdated PA system that no longer suits needs of the school and service parts are difficult to obtain. Replace FA Panel. Existing is outdated and capacity cannot be upgraded.	3	R.C.N. Electric	Yes	No	7	\$108,400	October 2016/ February, 2017	Design, Construction and Maintenance	School Condition Improvement
21	Design, Construction and Maintenance	CN17-047T Lakeshore CI. PA System Replacement. Replace outdated PA system that no longer suits needs of the school and service parts are difficult to obtain.	3	Stevens & Black Electrical Contractors Ltd.	Yes	No	8	\$158,620	November 2016/ February 20, 2017	Design, Construction and Maintenance	School Condition Improvement
22	Design Construction and Maintenance	CN16-356T Miscellaneous & Emergency Electrical Repairs at Various TDSB Sites. Contractors of Record can be accessed when our in-house trade's staff cannot respond.	N/A	Alltech Electrical Systems Inc.	Yes	No	5	\$125,000	November 23, 2016 / November 23, 2020	Design, Construction and Maintenance	School Operations Grant
23	Design, Construction and Maintenance	CN16-356T Miscellaneous & Emergency Electrical Repairs at Various TDSB Sites. Contractors of Record can be accessed when our in-house trade's staff cannot respond.	N/A	R.E. Cavanagh Electric Co. Ltd.	Yes	No	5	\$100,000	November 23, 2016 / November 23, 2019	Design, Construction and Maintenance	School Operations Grant
FIELD RESTORATION											
24	Design, Construction and Maintenance	STM17-042T Yorkview PS Playground Renovation. Replacement of deteriorated play structure including reconfiguration of playground pathways and site drainage.	12	Edgefield Construction Inc.	Yes	No	6	\$186,900	October 2016/ May 30, 2017	Design, Construction and Maintenance	Renewal
25	Design, Construction	OM17-010T Purchase of Heavy	N/A	Bobcat of Toronto	Yes	No	4	\$89,825	One-time	Design,	Renewal/ School

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	and Maintenance	Equipment at Oakburn Centre. One Skid-Steer and one Track Loader.								Construction and Maintenance	Condition Improvement
INTERIOR COMPONENTS / FASCIA / PAINTING											
26	Design, Construction and Maintenance	STM17-016T Brookbanks PS Washroom Renovations. Tenant has requested renovations in order to provide better services to students.	10	Classic Construction Company	Yes	No	6	\$116,900	October 2016/ November 15, 2016	Design, Construction and Maintenance	Tenant Funded
27	Design, Construction and Maintenance	STM17-045Q Hodgson MS Fascia Canopy Cornice Upgrade Damaged fascia Canopy and Cornice has stains and is deteriorated.	11	Phoenix Restoration	Yes	No	4	\$109,850	October 2016/ August 31, 2017	Design, Construction and Maintenance	School Condition Improvement
OTHER											
28	Design, Construction and Maintenance	SX17-014T Purchase of Four (4) Vehicles for TDSB Fleet Renewal, replacing very old trucks. The old trucks are too expensive to maintain. The four vehicles include one 16' dump truck with crane, two 14' dump trucks, and one 16' dump truck with tandem axle.	N/A	Premier Truck Group (for the two 14' dump trucks and one 16' dump truck with crane) Tallman Truck Centre (for the one tandem axle 16' dump truck)	Yes	No	5	\$390,294 \$138,270	One-time	Design, Construction and Maintenance	Renewal
29	Design, Construction and Maintenance / Schools	WM17-012T Supply of Rental Vehicles to the TDSB Facility Services vehicle rental and school occasional/project rentals.	N/A	Discount Car and Truck Rentals Enterprise Rent-a-Car Canada	Yes	No	3	\$200,000 \$200,000	December 2016/ November 2020	Design, Construction and Maintenance & Plant Operations and Sustainability	Renewal/ School Condition Improvement/ School Budget
30	Schools & Admin Departments	WM17-002Q Cleaning of Drapery/Blinds and Drapery Fire-Proofing	N/A	On-Site Drapery Cleaning	Yes	No	3	\$100,000 \$100,000	December 2016/ November 2020	Standards & Compliance	Schools & Admin Departments

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DrapeMaster

Chart 2: Facility Services Contracts Requiring Finance and Accountability Committee Approval (over \$500,000 and up to \$1,000,000)

	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
ROOFING											
1	Design, Construction and Maintenance	STM17-025P Analysis of Bulk Building Material Samples for Roofing Replacements. To have vendor of record For the Analysis of Bulk Building Material samples as required.	N/A	ECOH Management Inc.	Yes	No	3	\$600,000	December 2016/ November 2019	Design, Construction and Maintenance	Renewal
MECHANICAL											
2	Design, Construction and Maintenance	CN17-029T Perth Ave PS Boiler Plant Replacement. Beyond end of life expectancy and is not feasible to repair any longer.	9	Masen Mechanical Inc.	Yes	No	4	\$675,000	November 9, 2016/ September 30, 2017	Design, Construction and Maintenance	School Condition Improvement

Chart 3: Facility Services Contracts Requiring Board Approval (over \$1,000,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
MECHANICAL											
1	Design Construction and Maintenance	CN17-021T Rosedale Heights School of the Arts The boilers are obsolete and the heating plant needs to be replaced with a newer, more efficient one.	14	Municipal Mechanical Contractors	Yes	No	5	\$1,322,000	November 23, 2016/ September 15, 2017	Design Construction and Maintenance	School Condition Improvement
2	Design Construction and Maintenance	STM17-035T Northlea EMS Heat Pump Replacement. Existing heat pump older and exceeded life expectancy.	13	Stellar Mechanical Inc.	Yes	No	5	\$1,380,000	October 2016/ August 2018	Design Construction and Maintenance	School Condition Improvement

Finance and Accountability Committee, Report No. 16, November 9, 2016

Chart 4: Summary of Select Facilities Contracts: (September 1, 2016 to Present)

	Project Classification	Total Expenditures for this Report	Total Number of Projects for this Report	Total Number of Projects 2016/17 to date	Total 2016/17 Contract Awards Reported to Date	Current Backlog
1	ROOFING - November 2013 Bulk Tendering for Roofing Supplies (4 separate tenders) and Roof Installations (1 consolidated tender)	\$ 600,000	1	1	\$ 600,000	\$ 176,372,770
2	MECHANICAL	\$ 7,015,411	17	21	\$ 7,482,341	\$ 1,238,082,944
3	STRUCTURAL / BRICK WORK	\$ 746,000	3	3	\$ 746,000	\$ 180,490,176
4	WINDOWS	\$ 293,356	1	1	\$ 293,356	\$ 93,110,854
5	ELECTRICAL	\$ 764,935	5	5	\$ 764,935	\$ 559,270,760
6	BARRIER FREE	\$ -	-	-	\$ -	\$ -
7	PARKING LOTS	\$ -	-	-	\$ -	\$ 77,130,296
8	FIELD RESTORATION	\$ 276,725	2	2	\$ 276,725	\$ 282,371,429
9	INTERIOR COMPONENTS / FASCIA / PAINTING	\$ 226,750	2	2	\$ 226,750	\$ 822,738,523
10	OTHER (FDK, EL4, and Compliance)	\$ 1,128,564	3	3	\$ 1,128,564	\$ -

Finance and Accountability Committee, Report No. 16, November 9, 2016

Contract Awards, Operations [2901]

As presented to the Finance and Accountability Committee on November 9, 2016 (see page 25).

In accordance with the Board's Policy P.017: Purchasing:

- The Director or designate may approve operations contracts over \$50,000 and up to \$175,000 and report such contracts to Finance and Accountability Committee;
- Finance and Accountability Committee may approve operations contracts in excess of \$175,000 and up to \$250,000;
- The Board shall approve all operations contracts over \$250,000. All contracts for Consulting Services in excess of \$50,000 must be approved by the Board.
-
- The Director, in consultation with the Chair of the appropriate standing committee, may call meetings to approve contracts during months where there are no scheduled meetings and report such approvals at the first scheduled Board meeting.

The recommended suppliers and the term of each contract are shown in the attached appendices. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Purchasing and Distribution Services invited bids from a minimum of three firms except where sole/single source is indicated. Requirements expected to exceed \$100,000 were also posted on www.biddingo.com, an electronic bulletin board extensively used by public and private organizations to advertise procurement opportunities, to facilitate broader public access.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met. When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing & Distribution Services department.

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Chart A: Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Distribution Centre	Bandages SS16-328P For stock replenishment as and when required at the Distribution Centre.	N/A	Kit Care	Yes	No	8	\$18,000	October 2016 / June 2019	Purchasing Services
2	Special Education / Ministry Funded	Redcat Media Hearing Assistive Audio System This technology assists students with hearing impairments.	N/A	Excelavue	Yes	No	2	\$50,000	October 2016 / September 2017	Special Education and Purchasing Services
3	Health & Safety	Safety Data Sheet Management AS16-068P	N/A	Brisk Mobile Inc.	Yes	No	3	\$18,900	November 2016 / October 2022	Health & Safety, IT Services and Purchasing departments
4	Library Resource Services	Curio.ca Subscription Curio is CBC's video streaming database providing copyrighted Canadian K-12 content for Ontario educational institutions. They are the sole provider of this content which is not available through other suppliers.	N/A	Canadian Broadcasting Corporation	Sole Source	N/A	N/A	\$53,000	September 2016 / August 2017	Library Resource Services
5	Director / Associate Directors	Provision of Professional Services This engagement will include support to the four Learning Centre Executive Superintendents in the development of leadership capacity plans. Funded out of 2016-17 budget allocation.	N/A	Dr. Denese Belchetz	Single Source	N/A	N/A	\$40,000	October 2016 / June 2017	Director / Associate Directors
6	Director's Office	Provision of Professional Services This engagement of Liz Rykert will work with Associate Director Usih to support the re-establishment of the Inner City Task Force. Funded out of Director's Office 2016-17 budget allocation.	N/A	META Strategies	Single Source	N/A	N/A	\$10,000	October 2016 / June 2017	Director's Office
7	Employee Services	Provision of Technical Support	N/A	Ventura Capital	Single	N/A	N/A	\$40,000	October 2016 /	Employee

Finance and Accountability Committee, Report No. 16, November 9, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
		Services This engagement will provide the needed support with ongoing development of the pension/benefit functionality within SAP.		Corporation	Source				March 2017	Services

Chart B: Contracts Requiring Finance and Accountability Committee Approval (contracts over \$175,000 and up to \$250,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Library Resource Services	Forest of Reading Program	N/A	Tinlids	Sole Source	N/A	N/A	\$240, 000	One Time	Library Resource Services

Finance and Accountability Committee, Report No. 16, November 9, 2016

Chart C: Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	IT Services	Storage Area Network AS16-004P See Appendix "G"	N/A	Compugen Systems	Yes	No	2	\$527,038	November 2016 / October 2021	Purchasing Services and IT Services
2	International Students	International (Visa) Student Insurance SM16-355P See Appendix "H"	N/A	Ingle International & Imagine Financial	Yes	No	2	\$571,200 ¹	December 2016 / November 2021	Purchasing, Risk Management, and International Students departments
3	All Schools and Administrative Departments	Provision of Moving Services SM16-306P Vendors of record to provide moving services to schools/departments as and when required.	N/A	Guardian Van Lines Multi Trade Services DDI Group All Points Messenger SFI Group Mayhew Mackie	N/A	No	10	\$229,000 ²	December 2016 / November 2021	Purchasing Services

1 - No cost to the Board, paid by students through tuition fees. All international students attending TDSB schools must have appropriate levels of health/accident insurance.

2 - Total estimated annual spend for moving services based on past history. Vendors of record are not guaranteed an even share of the work.

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

Planning and Priorities Committee

Report No. 59 (Part A), November 16, 2016

TO Regular Meeting Date: November 23, 2016

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, November 16, 2016 from 5:05 p.m., recessed at 10:34 p.m. and reconvened on Thursday, November 16, 2016 from 4:05 to 5:06 p.m., in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick, Tiffany Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Ausma Malik, Marit Stiles and Jennifer Story. Also present were Trustees Alexander Brown, Sheila Cary-Meagher, Shelley Laskin, Ken Lister, Alexandra Lulka, Chris Moise and Neethan Shan. Trustees Ford and Lister participated by electronic means. Trustees Gershon, Kandavel and Shan participated for part of the meeting in person and for part by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Program Area Review for the York Mills Collegiate Institute Cluster Of Schools: Armour Heights Public School, Broadlands Public School, Denlow Public School, Don Valley Middle School, Dunlace Public School, Harrison Public School, Owen Public School, Rippleton Public School, St. Andrew’s Junior High School, Windfields Junior High School and York Mills Collegiate Institute [2957]

The Committee considered a report from staff (see PPC:067A, page 1) presenting recommendations following the establishment of a program area review team for the York Mills Collegiate Institute cluster of schools.

Committee’s recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That York Mills Collegiate Institute be converted from a Grade 10 to 12 school to a Grade 9 to 12 school, effective 1 September 2018;**
- (b) That the existing Grade 10 to 12 secondary attendance area for York Mills Collegiate Institute become a Grade 9 to 12 secondary attendance area, effective 1 September 2018;**
- (c) That St. Andrew's Junior High School and Windfields Junior High School be converted from Grade 7 to 9 schools to Grade 6 to 8 schools, effective 1 September 2018;**
- (d) That the existing Grade 7 to 9 intermediate attendance areas for St. Andrew's Junior High School and Windfields Junior High School become Grade 6 to 8 intermediate attendance areas, effective 1 September 2018;**
- (e) That St. Andrew's Junior High School and Windfields Junior High School be renamed as St. Andrew's Middle School and Windfields Middle School to reflect their new grade configurations, effective 1 September 2018;**
- (f) That Denlow Public School, Dunlace Public School, Harrison Public School, Owen Public School and Rippleton Public School be converted from Junior Kindergarten to Grade 6 schools to Junior Kindergarten to Grade 5 schools, effective 1 September 2018;**
- (g) That the existing junior attendance areas for Denlow Public School, Dunlace Public School, Harrison Public School, Owen Public School and Rippleton Public School become Grade Junior Kindergarten to 5 junior attendance areas, effective 1 September 2018;**
- (h) That Broadlands Public School be converted from a Senior Kindergarten to Grade 6 school to a Senior Kindergarten to Grade 5 school, effective 1 September 2018;**
- (i) That the two shared junior attendance areas for Armour Heights Public School and Owen Public School become part of the Owen Public School junior attendance area with the pathway to St. Andrew's Middle School and York Mills Collegiate Institute, effective 1 September 2018;**
- (j) That the shared junior attendance area for Denlow Public School and Rippleton Public School become part of the Denlow Public School junior attendance area with the pathway to Windfields Middle School and York Mills Collegiate Institute, effective 1 September 2018;**
- (k) That the shared intermediate attendance area for Ledbury Park Elementary and Middle School and St. Andrew's Middle School become part of the St. Andrew's Middle School intermediate attendance area, effective 1 September 2018;**

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

- (l) **That for Parts (i) to (k), all students who currently reside in the affected attendance areas as of the end of the 2017-18 school year and their siblings be grandparented and allowed to remain at the schools until they graduate.**

2. Pupil Accommodation Review for Cordella Junior Public School, Dennis Avenue Community School, George Syme Community School, Harwood Public School, Lambton Park Community School, Rockcliffe Middle School and Roselands Junior Public School [2959]

The Committee considered a report from staff (see PPC:067A, page 23) presenting a recommendation for the establishment of a pupil accommodation review for a group of elementary schools in Ward 6.

Committee’s recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that a Pupil Accommodation Review be established for the following schools:**

- (i) **Cordella Junior Public School**
- (ii) **Dennis Avenue Community School**
- (iii) **George Syme Community School**
- (iv) **Harwood Public School**
- (v) **Lambton Park Community School**
- (vi) **Rockcliffe Middle School**
- (vii) **Roselands Junior Public School**

3. Pupil Accommodation Review for Elizabeth Simcoe Junior Public School, Guildwood Junior Public School, Jack Miner Senior Public School and Poplar Road Junior Public School [2960]

The Committee considered a report from staff (see PPC:067A, page 59) presenting a recommendation for the establishment of a pupil accommodation review for a group of elementary schools in Ward 22.

Committee’s recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS that a Pupil Accommodation Review be established for the following elementary schools:**

- (i) **Elizabeth Simcoe Junior Public School**
 - (ii) **Guildwood Junior Public School**
 - (iii) **Jack Miner Senior Public School**
 - (iv) **Poplar Road Junior Public School**
- 4. Pupil Accommodation Review for Forest Hill Collegiate Institute, John Polanyi Collegiate Institute, Oakwood Collegiate Institute, Vaughan Road Academy and York Memorial Collegiate Institute [2950]**

To be considered at the Board meeting on December 7, 2016.

- 5. Pupil Accommodation Review For Kipling Collegiate Institute, Richview Collegiate Institute and Scarlett Heights Entrepreneurial Academy [2958]**

The Committee considered a report from staff (see PPC:067A, page 161) presenting a recommendation for the establishment of a pupil accommodation review for a group of secondary schools in Ward 2.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS that a Pupil Accommodation Review be established for the following secondary schools:**

- (i) **Kipling Collegiate Institute**
 - (ii) **Richview Collegiate Institute**
 - (iii) **Scarlett Heights Entrepreneurial Academy**
- 6. Block 31, Railway Lands Project: Status Update [2969]**

The Committee considered a report from staff (see PPC:067A, page 183) presenting information on the construction of the Railway Lands Public School.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS that the report be received.**

7. Disposable Plastic Water Bottles [2925]

The Committee considered a report from staff (see PPC:067A, page 257) presenting recommendations regarding refillable water bottles.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That the Director organize a campaign at the Head Office, 5050 Yonge Street to encourage the use of refillable water bottles, the campaign to apply for a water refilling station through the TDSB Project Refill;**
- (b) **That an annual budget of \$500 be allocated to support efforts to improve environmental sustainability, as presented at Part (a) above.**

8. Student Trustee Participation [2937]

The Committee considered Report No. 07 of the Governance Review Committee dated October 13, 2016 (see PPC:067A, page 261) presenting information on input from student leaders on the role of students in the governance process.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the report be received.**

9. Policy Review Schedule: Revisions [2939]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting revisions to the policy review schedule.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the revisions to the policy review schedule, as presented in the report, be approved.**

10. Policy Review Work Plan for Policy P047, Naming of Schools and Special Purpose Areas [2951]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting a work plan for the review of policy P047, Naming of Schools and Special Purpose Areas.

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the policy review work plan for policy P047, Naming of Schools and Special Purpose Areas, as presented in the report, be approved.**

11. Work Plan for Review of Policy P021, Fundraising [2952]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting a work plan for the review of policy P021, Fundraising.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the work plan for the review of policy P021, Fundraising, as presented in the report, be approved.**

12. PR715, Program Area Review Procedure: New [2936]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting a new procedure, PR715, Program Area Review.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that procedure PR715, Program Area Review, as presented in the report, be received.**

13. PR667, Educational Programming Partnerships Procedure: Revisions [2941]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting revisions to procedure PR667, Educational Programming Partnerships.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the revised operational procedure PR667, Educational Programming Partnerships, as presented in the report, be received.**

14. PR700, Educational Programming Partnership Criteria Procedure [2942]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting revisions to procedure PR700, Educational Programming Partnerships Criteria.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the revised operational procedure PR700, Educational Programming Partnership Criteria, as presented in the report, be received.**

15. Development of an Open Data Policy [2938]

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting a policy development process for an open data policy.

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the policy development process for an open data policy, as presented in the report, be approved.**

16. Central Equity Fund: Status

The Committee considered Report No. 10 of the Policy Review Committee dated November 3, 2016 (see PPC:067A, page 263) presenting the matter of the central equity fund, which was raised as New Business.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that the Director present a report to the Finance and Accountability Committee on the status of the central equity fund for the period 2014 to 2016.**

17. Actual Enrolment as of September 2016 [2949]

The Committee considered Report No. 11 of the Budget and Enrolment Committee dated November 7, 2016 (see PPC:067A, page 269) presenting information on actual and projected enrolments for schools as of September 2016.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that report be received.**

18. 2016-17 Enrolment Update [2964]

The Committee considered Report No. 11 of the Budget and Enrolment Committee dated November 7, 2016 (see PPC:067A, page 269) presenting updated enrolment projections and impact on the budget for 2016-17 as at September 30, 2016.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that report be received.**

19. Learning Centre Allocation to Support 2016-17 Leading and Learning Directions [2968]

The Committee considered Report No. 11 of the Budget and Enrolment Committee dated November 7, 2016 (see PPC:067A, page 269) presenting information on the budget allocations to learning centres, Superintendents of Education and central departments for the implementation of the Board's Learning/Leadership Capacity plans.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that report be received.**

20. 2017-18 Education Funding Engagement Guide [2965]

The Committee considered Report No. 11 of the Budget and Enrolment Committee dated November 7, 2016 (see PPC:067A, page 269) presenting information on the Education Funding Engagement Guide which identifies key areas of interest on which the Ministry of Education

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

would like school boards to provide feedback, as it develops the Grants for Student Needs for 2017-18.

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS that report be received.**

21. Funding for Capital Improvements

On motion of Trustee Arp, the Planning and Priorities Committee **RECOMMENDS:**

Whereas, the Ministry of Education does provide funding to the Board for repairs of school buildings physically; and

Whereas, the Board does not receive funding from the Ministry of Education for repairs of fields and playgrounds; and

Whereas, many of the Board's fields, playgrounds and tracks are not in good condition since there is no funding to repair them; and

Whereas, the Government of Ontario recently announced it will use photo radar in school zones to keep children safe;

Therefore, be it resolved that the Chair send a letter to the Premier and Minister of Education requesting that the revenues generated by photo radar enforcement, which will keep children safe, be directed to school boards to repair and maintain in good order playing fields, playgrounds, and tracks.

Part B: Information Only

22. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re Pupil Accommodation Review Committee for Forest Hill Collegiate Institute, George Harvey Collegiate Institute, John Polanyi Collegiate Institute, Oakwood Collegiate Institute, Vaughan Road Academy and York Memorial Collegiate Institute [2950]

1. Julian Heller, Julian Heller and Associates, past member of the TDSB's Task Forces on Harmonization of Special Programs, and Optional Attendance, and past Parent Co-Chair of TDSB FSLAC
2. Kelly Walters, Vaughan Road Academy Parent
3. Lynn Gluckman, parent of children at Cedarvale Community School

Planning and Priorities Committee, Report No. 59 (Part A), November 16, 2016

4. Elizabeth Cinello
5. Melissa Grossman, Co-Chair of the Parent Council at Cedarvale Public School
6. Bill Worrell
7. Anna Sottile
8. Alexis Dawson, Co-Treasurer, Rawlinson School Advisory Council
Rawlinson Community School/Ecole Communautaire, on behalf of the Rawlinson CS
parent community.
9. Susan Kellner
10. Behzad Jazizadeh

23. Report No. 07 of the Governance Review Committee

On motion of Trustee Arp, the Committee received the Report No. 07 of the Governance Review Committee (October 13, 2016) (see PPC:067A, page 261) including:

- City of Toronto Ward Boundary Review
- Schedule of Committee Meetings (postponed to the next meeting)
- Delegations Procedure [2931] (further discussion postponed to the next meeting)
- Government Relations Strategy (postponed to the next meeting)

24. Report No. 10 of the Budget and Enrolment Committee

On motion of Trustee Arp, the Committee received the Report No. 10 of the Budget and Enrolment Committee (October 6, 2016) (see PPC:067A, page 267) including:

- Enrolment Update [2933] (postponed to the next meeting)
- Budget Alignment for 2016-17 to Support the Board's Leadership Capacity Plan [2934] (postponed to the next meeting)

25. Report No. 11 of the Budget and Enrolment Committee

On motion of Trustee Arp, the Committee received the Report No. 11 of the Budget and Enrolment Committee (November 7, 2016) (see PPC:067A, page 269) including:

- 2017-18 Operating Budget Communications Support and Tactics (Draft) [2963] (postponed to the next meeting)
- Annual Budget Shortfall

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Robin Pilkey
 Chair of the Committee