

Regular Meeting

February 10, 2016

A regular meeting was convened at 4:32 p.m. on Wednesday, February 10, 2016, in the Boardroom, 5050 Yonge Street, Toronto, with Robin Pilkey, Chair of the Board, presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Jerry Chadwick, Michael Ford, Tiffany Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Howard Kaplan, Shelley Laskin, Ken Lister, Ausma Malik, Robin Pilkey, Neethan Shan, David Smith, Marit Stiles, Jennifer Story, Chris Tonks, Sheila Ward, Manna Wong and Student Trustees Sammy Al Rubaie and Hamima Fattah. Trustee Smith participated by electronic means.

1. Official Election Results for By-election in Scarborough-Rouge River, Ward 21

The office of Trustee held by Shaun Chen was vacated on October 21, 2015, upon confirmation of his election to the House of Commons of Canada, pursuant to sections 219 (4) and 228 (1) of the *Education Act*. In addition, with the departure of former Trustee Chen and following the Organizational meeting held on December 1, 2015, a vacancy on the Human Resources and Professional Learning Committee was created.

A by-election to fill the vacancy in Ward 21, Rouge-River was held on Monday, January 25, 2016. The City of Toronto's City Clerk's Office has posted results of the by-election (see page 15) and declared Neethan Shan elected as a member of the Toronto District School Board for the term of office January 26, 2016 to November 30, 2018.

Trustee Shan also expressed an interest in serving on the Equity Policy Advisory Committee and the Inner City Advisory Committee.

Trustee M. Ford, seconded by Trustee Kaplan, moved:

- (a) That the memorandum dated January 26, 2016 from the City Clerk advising that Neethan Shan has been declared elected to the office of Trustee for Ward 21, Scarborough-Rouge River, for a term ending November 30, 2018, be received.**
- (b) That Trustee Neethan Shan be appointed to serve on the Human Resources and Professional Learning Committee for the term ending November 30, 2016;**
- (c) That Trustee Neethan Shan be appointed to serve on the Equity Policy Advisory Committee and the Inner City Advisory Committee for a term ending November 30, 2016**

The motion was carried.

2. Resolution Into Committee of the Whole (Private)

At 4:34 p.m., on motion of Trustee Glover, seconded by Trustee Story, the regular meeting resolved into Committee of the Whole (Private) to consider matters on the private agenda of the Committee of the Whole.

3. Reconvene

At 6:15 p.m., the regular meeting reconvened.

4. Committee of the Whole (Private), Report No. 109, February 10, 2016 (see page 12)

Trustee Laskin, seconded by Trustee Glover, moved: **That Items Nos. 1 to 9 on Report No. 109 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

5. Recess and Reconvene

At 6:15 p.m., on motion of Trustee Laskin, seconded by Trustee Glover, the meeting recessed for dinner and reconvened at 7 p.m.

6. National Anthem and Acknowledgement of Traditional Lands

Following the playing of the national anthem (video of students from the Ben Heppner Vocal Academy), the Chair recited the acknowledgement of traditional lands.

7. Approval of the Agenda

Trustee Story, seconded by Trustee Gough, moved: **That the agenda be approved.**

Trustee Story, seconded by Trustee Gough, moved in amendment: **That the matter, Bike to School Week, 2016 be added as New Business.**

The amendment was carried.

The motion to approve the agenda, as amended was carried.

8. Celebrating Board Activities

Trustee Brown introduced students and staff from Highland Junior High School, on whose initiative, infected ash borer trees were made into outdoor classroom furniture. A video clip from CTV news featuring the students' work was shown and a presentation made to the Chair of the Board.

Canada's Outstanding Principals

Trustee Gough introduced Alison Gaymes San Vicente, Principal at Lanor Junior Middle School, Trustee Brown introduced Sarah Frost, Principal at Cliffwood Public School and Trustee Chadwick introduced Arlene Knights-Svarich, Principal at Elizabeth Simcoe Junior Public School, and Duncan LeBlanc, Principal at Maplewood High School, who have been named among Canada's outstanding principals by The Learning Partnership.

United Way

Associate Director Angelos Bacopoulos introduced and acknowledged the TDSB's United Way volunteers Candice O'Grady, Maryann Agueci, Manon Gardner, Sherry Pike, Garry Green and Susanna Siou.

9. Memorials

Trustee Kaplan expressed sympathy on behalf of the Board to the family of Rayeed Khan, a student at Northview Heights Secondary School, who recently died.

Trustee Laskin expressed sympathy on behalf of the Board to the family of Robert O'Connell, a teacher at North Toronto, who recently died.

The Chair expressed sympathy on behalf of the Board to the families of Catherine Hong Louie, Brendan Lyons, John Stewart, Susan Bond and Amandio Da Silva, Board employees who recently died.

A moment's silence was observed in memory of those who had passed away.

10. Chair's Announcements

The Chair:

- welcomed Trustee Nathan Shan to the Toronto District School Board and thanked Trustees Chadwick and Smith for covering Ward 21 prior to the filling of the vacancy in Ward 21.
- welcomed Director of Education, Dr. John Malloy to the meeting
- acknowledged the celebration of African Heritage during the month of February
- reported that trustees, the Director and senior staff hosted a meeting with Education Minister, The Honourable Liz Sandals, at her request held at the TDSB head office.

11. Reports From Trustees Appointed to External Organizations and Student Trustees

Trustee Glover provided a written report presenting a summary of decisions made by the Board of Health at its meeting on January 25, 2016.

Trustee Laskin provided a written report presenting an update from the Ontario Public School Boards' Association.

Student Trustees Fattah and Al Rubaie presented a written report on the activities of the Student SuperCouncil and spoke about the two-term student trustee initiative.

12. Director's Leadership Report

Dr. John Malloy presented the Director's Leadership Report for February 2016, which focused on shared leadership.

13. Declarations of Possible Conflict of Interest

Trustees Brown and Cary-Meagher declared possible conflicts of interest with regard to Item 9 of Report No. 109 of the Committee of the Whole (Private). Trustee Brown is a member of the Ontario Secondary School Teachers' Federation and Trustee Cary-Meagher has a daughter who is a member of the Ontario Secondary School Teachers' Federation, District 12. The trustees were not present for the discussion or vote on the matter for which they declared a conflict.

14. Matters to be Decided Without Discussion

Trustee Gough, seconded by Trustee Cary-Meagher, moved: **That the following matters presented as matters to be decided without discussion be approved or received, as appropriate:**

- (a) Confirmation of Minutes of Meetings Held on December 1, 9 and 17, 2015 and January 20, 2016**
- (b) Special and Ad Hoc Committees: Mandates [2736] (see page 17)**
- (c) Bannockburn: Update on Disposition (see page 26)**
- (d) Audit Committee, Report No. 32, December 7, 2015 (see page 28)**
 - 1 2014-15 Audited Financial Statements [2707]**
 - 2 Privacy and Records Management Audit: Policy, Research and Information Management [2644]**
 - 3 School Generated Funds Audit [2693]**
- (e) Program and School Services Committee, Report No. 50, January 20, 2016 (see page 31)**
 - 1 Consultation on the 2015-16 Special Education Budget**
 - 2 Implementation Update: Recommendations of the Community Advisory Committee Review [2692]**
 - 3 Implementation of Centres of Innovation for Skills and Technology**

- (f) **Finance and Accountability Committee, Report No. 08, January 27, 2016 (see page 35)**
- 1 Contract Awards, Operations [2724]**
 - 2 Contract Awards, Facilities [2731]**
 - 3 Science School Partnership Agreement [2730]**
 - 4 Borrowing Resolution to Meet Current and Permanent Improvement Expenditures [2734]**
 - 5 First Quarter Interim Financial Report for 2015-16 [2733]**
 - 7 Elementary School Design Guideline [2680]**
- (g) **Planning and Priorities Committee, Report No. 52, February 3, 2016 (see page 51)**
- 1 Use of Ranked Ballots [2685]**
 - 2 Feasibility of a New French Immersion Program at Bloordale Middle School [2739]**
 - 3 Reconvened Program Area Review for Ward 10 Schools: Da Vinci School, Huron Street Junior Public School, Kensington Community School, King Edward Junior and Senior Public School, Lord Lansdowne Junior and Senior Public School, Orde Street Junior Public School and Ryerson Community School [2738]**
 - 5 Yonge-Eglinton Program Area Review of Davisville Junior Public School, Eglinton Junior Public School, Forest Hill Junior and Senior Public School, Hodgson Senior Public School, Maurice Cody Junior Public School, Northlea Elementary and Middle School, Oriole Park Junior Public School and Spectrum Alternative Senior School [2735]**
 - 6 2016-17 Budget Communications Plan [2701]**
 - 7 2015-16 Enrolment Update [2705]**
 - 8 2016-17 Education Funding Consultation Guide: Feedback [2702]**
 - 9 Update on the 2016-17 Operating Budget Development Timeline and Tracking Sheet [2703]**
 - 10 Ad Hoc Workgroup on Enrolment: Update [2718]**
 - 11 2014-15 Working Funds Year-end Financial Position [2719]**
 - 12 Review of Committee Mandate: Combining the Budget Committee and the Ad Hoc Workgroup on Enrolment [2729]**
 - 13 Preliminary Three-year Financial Projections [2741]**
 - 14 Financial Facts: Revenue and Expenditure Trends, January 2016 [2742]**
 - 15 Ward Forum/Council Meeting Budget Presentation and Schedule 2016-17 [2740]**

- 16 Inner City Advisory Committee Report, January 16, 2016: Request for Information on Revenues and Expenditures for Programs and Services for At-Risk Students**
- 17 Fact Finding Visit to Union City School Board**
- 18 PR501, Policy Development and Management Procedure and Policy Review Schedule [2653]**
- 19 Policy Review Committee: Review of Committee Mandate**
- 20 International Partnerships Ad Hoc Committee: Review of Committee Mandate**
- 21 City-School Boards Strategy Workgroup: Review of Committee Mandate**
- 24 Trustee Electoral Transition Process**
- 26 Championship Field Projects: Property Tax Assessment [2744]**

The motion was carried.

15. Finance and Accountability Committee, Report No. 08, January 27, 2016

Re Item 6, Student Transportation Contracts [2743] (see page 37)

Trustee Lister, seconded by Trustee M. Ford, moved: **That the award of student transportation services contracts to the following carriers for a six-year term, with the option to exercise two additional one-year extensions, based on satisfactory performance of the carrier and market conditions, effective September 2016, be approved:**

- (i) Attridge Transportation**
- (ii) First Student**
- (iii) McCluskey Transportation**
- (iv) Sharp Bus Lines Ltd.**
- (v) Stock Transportation**
- (vi) Switzer-Carty Transportation**
- (vii) Wheelchair Accessible Transit.**

The motion was carried.

16. Planning and Priorities Committee, Report No. 52, February 3, 2016

Re Item 4, Pupil Accommodation Review for Maplewood High School, Sir Robert L. Borden Business and Technical Institute, Sir Wilfrid Laurier Collegiate Institute and West Hill Collegiate Institute: Response to Recommendations of the Pupil Accommodation Review Committee [2714] (see page 53)

Trustee Gough, seconded by Trustee Shan, moved:

- (a) That Sir Robert L. Borden Business and Technical Institute be closed effective 30 June 2016;**
- (b) That the existing business and technical attendance boundary for Sir Robert L. Borden Business and Technical Institute be eliminated effective 30 June 2016.**

The motion was carried on a recorded vote (see Recorded Vote 71, page 11). Student Trustees Al Rubaie and Fattah voted in favour.

Re Item 22, Documents for Access, Transparency and Accountability Workgroup: Review of Committee Mandate (see page 61)

Trustee Gershon, seconded by Trustee M. Ford, moved:

- (a) That the mandate of the Documents for Access, Transparency and Accountability Workgroup be as follows:**
 - (i) To develop an open data policy encompassed within the Board's information management framework, which will guide the implementation of an online platform where the public can access published Board data;**
 - (ii) To report to the Policy Review Committee;**
- (b) That two additional members be selected to serve on the committee;**

The motion was carried.

Trustees Brown and Cary-Meagher nominated themselves to the two additional positions on the Documents for Access, Transparency and Accountability Workgroup for a term ending November 30, 2016.

Trustee Shan, seconded by Trustee M. Ford, moved: **That Trustees Brown and Cary-Meagher be appointed to serve on the Documents for Access, Transparency and Accountability Workgroup for a term ending November 30, 2016.**

The motion was carried.

Re Item 23, Governance Review Workgroup: Review of Committee Mandate (see page 61)

Trustee Gough, seconded by Trustee Kaplan, moved:

- (a) **That the Governance Review Workgroup become a special committee of the Board;**
- (b) **That the current membership and chair of the committee continue as the committee, and that the Board elect two additional trustees, for a total of seven members to serve on the committee;**
- (c) **That the mandate of the committee be to provide ongoing review of Board governance practices, including proposed amendments to the bylaws and committee structure;**
- (d) **That the committee report to the Board through the Planning and Priorities Committee.**

The motion was carried.

Trustees Cary-Meagher, Chadwick, Glover, Gough and Kandavel nominated themselves to the two additional positions on the Governance Review Committee for a term ending November 30, 2016. A vote was taken by secret ballot and Trustees Chadwick and Kandavel were elected.

Re Item 25, Celebrations and Statements at Board Meetings (see page 62)

Trustee Malik, seconded by Trustee T. Ford, moved:

- (a) **That celebrations and recognitions at regularly scheduled Board meetings not exceed 20 minutes;**
- (b) **That for each Board meeting, two trustees be allotted five minutes each for a statement, on a rotating basis, in alphabetical order by last name, and that trustees may trade their scheduled statements if mutually agreed upon, and the Chair is informed in advance;**

Trustee Pilkey, seconded by Trustee Story, moved: **That the matter be referred back to the Governance Review Committee.**

The motion to refer the matter to the Governance Review Committee was carried.

17. Governance Review Workgroup, Report No. 12, February 9, 2016 (see page 66)

Trustee Laskin, seconded by Trustee Stiles, moved: **That Report No. 12 of the Governance Review Workgroup, be adopted.**

The motion was carried.

18. Bike to School Week, 2016

Trustee Gough, seconded by Trustee Cary-Meagher, moved:

Whereas, the lack of daily physical activity in Canadian children and youth is a known health problem, leading to a higher risk of chronic disease later in life; and

Whereas, Toronto's Public Health Department's (TPH) recent census of student health has found that only ten percent of students in Toronto are meeting the Physical Activity Guidelines set out by Health Canada; and

Whereas, the Medical Officer of Health for the City of Toronto, Dr. David McKeown, has recommended in the TPH student health report "Healthy Futures" (released March, 2015) that all schools develop active travel plans, in order to encourage walking, biking, and other forms of self-propelled travel to school; and

Whereas, the Toronto District School Board has passed and is implementing a Charter for Active, Safe and Sustainable Transportation; and

Whereas, school boards and municipalities across the Greater Toronto and Hamilton Areas are celebrating Bike to School Week;

Therefore, be it resolved that the week beginning on the last Monday of May be declared as Bike to School Week in the Toronto District School Board in 2016 and all subsequent years, and celebrated system-wide as a symbol of the importance of active, safe and sustainable transportation.

The motion was carried.

19. Resolution Into Committee of the Whole (Private)

At 9:10 p.m., on motion of Trustee Chadwick, seconded by Trustee Gough, the regular meeting resolved into Committee of the Whole (Private) to continue consideration of matters on the private agenda of the Committee of the Whole.

20. Reconvene

At 9:30 p.m., the regular meeting reconvened.

21. Committee of the Whole (Private), Report No. 109, February 10, 2016 (see page 12)

Trustee Chadwick, seconded by Trustee Laskin, moved: **That Items 10 and 11 of Report No. 109 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

22. Adjournment

At 9:30 p.m. on motion of Trustee Chadwick seconded by Trustee Laskin, the meeting adjourned.

Robin Pilkey
Chair

Summary of Recorded Votes

Trustee	Recorded Vote 71 (see p.7)
Arp	Y
Brown	A
Cary-Meagher	N
Chadwick	Y
M. Ford	Y
T. Ford	Y
Gershon	Y
Glover	Y
Gough	Y
Kandavel	Y
Kaplan	N
Laskin	Y
Lister	Y
Malik	Y
Pilkey	Y
Shan	Y
Smith	Y
Stiles	Y
Story	Y
Tonks	Y
Ward	A
Wong	Y
Total Y	18
Total N	2
Total A and C	2

Y Vote in favour **N** Vote against **A** Absent ***** No vote cast (the Chair). The Board's Bylaws, Section 28.5 states: "The chair may vote once on each motion under consideration."

N* No vote cast. The Board's Bylaws, Section 28.3 states: A member, except the chair, who is present and who fails to vote on a motion shall be deemed to have voted against the motion.

C Absent due to declaration of a possible conflict of interest

Committee of the Whole (Private)**Report No. 109, February 10, 2016**

A regular meeting of the Committee of the Whole (Private) was convened at 4:35 p.m. on Wednesday, February 10, 2016, in the Boardroom, 5050 Yonge Street, Toronto, with Jennifer Arp, presiding.

The following members were present: Trustees Jennifer Arp, Alexander Brown, Sheila Cary-Meagher, Jerry Chadwick, Michael Ford, Tiffany Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Howard Kaplan, Shelley Laskin, Ken Lister, Ausma Malik, Robin Pilkey, Neethan Shan, Marit Stiles, Jennifer Story, Chris Tonks, Sheila Ward and Manna Wong. Regrets were received from Trustee David Smith.

1. Declarations of Possible Conflict of Interest

Trustees Brown and Cary-Meagher declared possible conflicts of interest with regard to Item 9, as Trustee Brown is a member of the Ontario Secondary School Teachers' Federation and Trustee Cary-Meagher has a daughter who is a member of the Ontario Secondary School Teachers' Federation, District 12. The trustees were not present for the discussion or vote on the matter for which they declared a conflict.

2. Toronto Lands Corporation: Appointment of Citizen Director

The Committee considered a report from the Toronto Lands Corporation (as shown in the private minutes of the Committee of the Whole) presenting a recommendation for the appointment of a citizen director.

The Committee of the Whole (Private) **RECOMMENDS** that Brenda Patterson be appointed as Citizen Director to the Toronto Lands Corporation for the term March 1, 2016 to December, 2019.

3. Private Property Matter

The Committee considered a report from the Toronto Lands Corporation (as shown in the private minutes of the Committee of the Whole) concerning a private property matter.

The Committee of the Whole (Private) **RECOMMENDS** that a private property matter as contained in the private minutes of the Committee of the Whole (Private) be received.

4. Audit Committee, Report No. 32 (Private), December 7, 2015

The Committee considered Report No. 32 (Private) of the Audit Committee (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that Report No. 32 (Private) of the Audit Committee (as attached to the private minutes of the Committee of the Whole) be received.

Committee of the Whole (Private), Report No. 109, February 10, 2016

5. Planning and Priorities Committee, Report No. 52 (Private), February 3, 2016

The Committee considered Report No. 52 (Private) of the Planning and Priorities Committee (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that Report No. 52 (Private) of the Planning and Priorities Committee (as attached to the private minutes of the Committee of the Whole) be adopted

6. Staff Changes

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting staff changes.

The Committee of the Whole (Private) **RECOMMENDS** that the staff changes be approved.

7. Selections, Transfers and Placements of Principals and Vice-principals

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting selections, transfers and placements of principals and vice-principals for approval.

The Committee of the Whole **RECOMMENDS** that the selections, transfers and placements of principals and vice-principals be approved.

8. Appointment of an Integrity Commissioner

The Committee considered a report from staff (as shown in the private minutes of the Committee of the Whole) presenting a recommendation for the appointment of an integrity commissioner.

The Committee of the Whole **RECOMMENDS** that Suzanne Craig be appointed as Integrity Commissioner for the Toronto District School Board with effect from February 10, 2016, for a term of five years.

9. Private Negotiations Matter

The Committee considered a private negotiations matter (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that the private negotiations matter (as attached to the private minutes of the Committee of the Whole) be approved.

10. Private Personnel Matter 1

The Committee heard an update concerning a private personnel matter.

The Committee of the Whole (Private) **RECOMMENDS** that the private personnel matter as contained in the private minutes of the Committee of the Whole (Private) be received.

Committee of the Whole (Private), Report No. 109, February 10, 2016

11. Private Personnel Matter 2

The Committee heard an update concerning a private personnel matter.

The Committee of the Whole (Private) **RECOMMENDS** that the private personnel matter as contained in the private minutes of the Committee of the Whole (Private) be received.

Jennifer Arp
Chair of the Committee

Adopted February 10, 2016 (see pages 2 and 9)

Official Election Results for By-election in Scarborough-Rouge River, Ward 21



City Clerk's Office

City Hall
100 Queen Street West
West Tower, 13th Floor
Toronto, Ontario M5H 2N2

Ulli S. Watkiss
City Clerk

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clerk@toronto.ca
www.toronto.ca

Declaration of Results

s. 55(4) of the *Municipal Elections Act, 1996*

Toronto District School Board By-election
Scarborough-Rouge River, Ward 21
Monday, January 25, 2016

I, Ulli S. Watkiss, City Clerk of the City of Toronto declare to be elected the candidate who received the highest number of votes for the Office of Trustee, Ward 21 as indicated in the attached report.

A handwritten signature in black ink, appearing to be "Ulli S. Watkiss", written over a horizontal line.

Ulli S. Watkiss
City Clerk

Dated at Toronto this
26th day of January, 2016



Official Election Results for By-election in Scarborough-Rouge River, Ward 21

**Toronto District School Board
Office of Trustee, Ward 21, Scarborough-Rouge River**

Candidate Name	Votes	Elected
Neethan Shan	4197	X
Jack Wang	1258	
Kwesi Johnson	408	
George Lin	298	
Arjun Sahota	266	
Yama Arianfar	255	
Noah Ng	184	
Sonny Yeung	154	
Sharon Kerr	153	
Ron McNaughton	146	
Piravena Sathiyanantham	121	
Aasia Khatoon	103	
Kabirul Mollah	59	
Andy Nguyen	43	
Simone Si	41	
Dwight McLean	35	
Sahl Syed	29	
Austin Han	28	
Sandeep Srivastava	25	
Kuga Kasilingam	23	

TORONTO DISTRICT SCHOOL BOARD**SPECIAL AND AD HOC COMMITTEES: MANDATES****TO** Board

February 10 2016

RECOMMENDATION IT IS RECOMMENDED:

1. That the changes to the mandates/membership of the following committees, as presented in Section A of the attached chart, be received.
 - i. Ad Hoc Workgroup on Enrolment;
 - ii. Budget Committee;
 - iii. City-School Boards Strategy Workgroup;
 - iv. Documents for Access, Transparency and Accountability Workgroup;
 - v. Governance Review Workgroup;
 - vi. House Committee;
 - vii. International Partnerships Ad Hoc Committee
 - viii. Policy Review Committee
2. That changes to the mandates of the Health and Mental Well-being Committee and the Negotiations Steering Committee, as presented in Section B of the attached chart, be approved.
3. That the Search Committee for an Interim Director of Education and the Integrity Commissioner Selection Committee, be discharged, as presented in Section C of the attached chart.

STRATEGIC DIRECTION

Form strong and effective relationships and partnerships.

Build leadership within a culture of adaptability, openness and resilience.

RATIONALE

At its meeting on December 9, 2015, the Board decided:

- (a) That the special and ad hoc committees and workgroups convene meetings prior to the Board meeting in February 2016, to review the structure of each committee or workgroup and determine:
 - (i) whether the mandate as currently described

Special and Ad Hoc Committees: Mandates [2736]

reflects the work being done by the committee or workgroup, and propose revisions to mandate, as necessary;

- (ii) whether the work being done by workgroups has ongoing purpose and should now become a committee;**
- (iii) whether the work of the committee or workgroup should be done in private or public;**
- (iv) if a workgroup, when a report on the task will be brought to Board for completion and dissolution of the workgroup;**

(b) That recommended changes be presented to the Board in February 2016.

**IMPLEMENTATION
AND REVIEW**

Action taken in response to Board resolution:

Meetings of the special and ad hoc committees and workgroups have been convened in response to the resolution of the Board. Mandates and committee work have been reviewed. Those special and ad hoc committees and workgroups that report to the Planning and Priorities Committee had that committee review their recommendations. Recommendations concerning these are shown in the report of February 3, 2016 meeting of the Planning and Priorities Committee, contained elsewhere in the Board agenda. These are also shown in Section A of the attached chart, Status of Committee/Workgroup Mandates. Therefore it is recommended that the proposed changes to the mandates/membership, as presented in Section A of the chart be received.

The Health and Mental Well-being Committee reports to the Program and School Services Committee. The Negotiations Steering Committee reports directly to the Board. Recommendations concerning those committees are shown in Section B of the chart. It is recommended that the proposed changes, as presented in Section B of the chart be approved.

The work of the Trustee Retreat Workgroup and the Integrity Commissioner Selection Committee has been completed. These are shown in Section C of the chart. It is recommended that both be discharged.

Special and Ad Hoc Committees: Mandates [2736]

APPENDICES Appendix A: Chart: Status of Committee/Workgroup Mandates

FROM Denise Joseph-Dowers, Interim Senior Manager, Governance and Board Services at denise.joseph-dowers@tdsb.on.ca or at 416-397-3288.

APPENDIX A**Section A (Provided for information – Recommended to Board through the Planning and Priorities Committee)**

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
<p>Ad Hoc Workgroup on Enrolment</p> <p>Budget Committee</p> <p>Budget Committee met on January 25, 2016</p> <p>Chair: Trustee Lister</p>	<p>To research and make recommendations on ways to increase enrolment and present a report to the Budget Committee in June 2014.</p> <p><i>Members: Trustees Arp, Ford, Glover and Student Trustee Fattah</i></p> <p>To consider the Board's 2013-14 to 2015-16 operating budget</p> <p><i>Members: Trustees Cary-Meagher, Chadwick, Ford, Laskin, Lister, Story and Student Trustee Fattah</i></p>	<p>(a) That the Ad Hoc Workgroup on Enrolment be discharged and financial and programming matters for its consideration be referred to the Budget Committee;</p> <p>(b) That a Budget/Enrolment Committee be established;</p> <p>(c) That the mandate of the Budget/Enrolment Committee be as follows:</p> <p>(i) To review the impact of enrolment and policy change on the Board's budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city;</p> <p>(ii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget;</p> <p>(d) That the membership of Budget/Enrolment Committee be as follows:</p> <p>(i) For the remainder of the 2016 term ending November 30, 2016, the Budget/Enrolment Committee membership will include the members of both the existing Budget Committee and the Ad Hoc Workgroup on Enrolment, namely Trustees Arp, Cary-Meagher, Chadwick, Ford, Glover, Laskin, Lister, Story and Student Trustee Fattah.</p> <p>(ii) From December 1, 2016, going forward the committee shall be composed of up to nine members of the Board and one student trustee, to be elected at the Organizational Meeting.</p>
<p>City-School Boards Strategy Workgroup</p> <p>Met on January 20, 2016</p> <p>Chair: Trustee Gough</p>	<p>To develop strategy around issues of mutual interest to the province, the city and other school boards</p> <p><i>Members: Trustees Brown, Gershon, Glover, Gough, Stiles and Story</i></p>	<p>a) That the City-School Boards Strategy Workgroup be discharged and matters for its consideration be referred to the Planning and Priorities Committee;</p> <p>b) That the trustee representatives on the City-School Boards Advisory Committee meet with staff to review the agenda in advance of each meeting.</p>

Special and Ad Hoc Committees: Mandates [2736]

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
Documents for Access, Transparency and Accountability Workgroup Met on January 26, 2016 Chair: Trustee Gershon	(a) To begin a process that would have data published on the Board's web site unless it was deemed to be private (a) That the data be consolidated online in a way that is easily accessed by the public <i>Members: Trustees Ford, Gershon and Laskin</i>	(a) That the mandate of the Documents for Access, Transparency and Accountability Workgroup be as follows: (v) To develop an open data policy encompassed within the Board's information management framework, which will guide the implementation of an online platform where the public can access published Board data; (vi) To report to the Policy Review Committee; (b) That two additional members be selected to serve on the committee.
Governance Review Workgroup Met on January 27, 2016 Chair: Trustee Laskin	To review the Board's current governance practices including bylaws, policy development, etc., propose a process to respond to government initiatives and present recommendations to the Board in June 2013 through the Planning and Priorities Committee. <i>Members: Trustees Ford, Gershon, Laskin, Malik and Stiles</i>	(a) That the Governance Review Workgroup become a special committee of the Board; (b) That the current membership and chair of the committee continue as the committee, and that the Board elect two additional trustees, for a total of seven members to serve on the committee; (c) That the mandate of the committee be to provide ongoing review of Board governance practices, including proposed amendments to the bylaws and committee structure; (d) That the committee report to the Board through the Planning and Priorities Committee
House Committee Met on December 16, 2015 Chair: Trustee Arp	To consider matters related to trustees and trustee services <i>Members: Trustees Arp, Brown, Chadwick, Gershon, Lister and Story</i>	The Committee decided that the current committee mandate did not require any revisions as it accurately reflects the work being done by the committee. <i>To report to Planning and Priorities Committee</i>

Special and Ad Hoc Committees: Mandates [2736]

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
<p>International Partnerships Ad Hoc Committee</p> <p>Met on January 19, 2016</p> <p>Chair: Trustee Glover</p>	<p>(a) To examine and if necessary, further define Board policy or create a new policy, in order to clearly set out parameters and processes for entering into partnerships, relationships agreements or contracts with international or foreign institutions, agencies or governments, with respect to all business obligations, terms and conditions, curriculum provisions and other arrears that may be identified by trustees as in need of policy clarification</p> <p>(b) To present recommendations to the Board by March 2015:</p> <p>(i) on any policy revisions or the development of a new policy required to consistently and properly support the establishment of future international or foreign partnerships, relationships, agreements and contracts;</p> <p>(ii) on a process for doing so, including a process for reporting on such potential partnerships to the Board</p> <p><i>Members: Trustees Brown, Gershon, Glover and Kandavel</i></p>	<p>(a) To review and make recommendations on draft policy P024, External Partnerships, with regards to international partnerships;</p> <p>(b) To present a report to the Policy Review Committee.</p>
<p>Policy Review Committee</p> <p>Met on January 12, 2016</p> <p>Chair: Trustee Laskin</p>	<p>To create and implement a process to review all Board policies in order to maintain organizational excellence</p> <p><i>Members: Trustees Brown, Cary-Meagher, Gershon, Laskin and Student Trustee Al Rubaie</i></p>	<p>The Committee recommends that the mandate be changed to:</p> <p>(a) To review new and revised policies in accordance with the policy review schedule;</p> <p>(b) To review new and revised operational procedures;</p> <p>(c) To report and present recommendations to the Planning and Priorities Committee.</p>

Special and Ad Hoc Committees: Mandates [2736]

Section B (For approval by Board)

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
<p>Health and Mental Well-Being Committee</p> <p>Met on January 25, 2016 Chair: Trustee Gough</p>	<ul style="list-style-type: none"> (i) To work with the Director to develop a child and youth mental health policy to guide and shape the ongoing mental health work within the Board; (ii) To work with staff, the Beginning Teacher program, the Student Support Leadership Initiative and other departments to promote mental health awareness to programs and supports; (iii) To consider matters related to the physical and mental health of students and employees, such as matters relating to vaccinations, allergies and sensitivities, pandemic readiness, bullying, and behaviour concerns, and to report to the appropriate standing committee of the Board; (iv) To consider public health matters that relate to the Board's students and employees schools; (v) To consider health and safety standards for children and youth in schools; (vi) To report and present recommendations to the Program and School Services Committee <p><i>Members: Trustees Arp, Gough, Wong and Student Trustee Fattah</i></p>	<p>The Committee recommends the following mandate:</p> <ul style="list-style-type: none"> (a) To consider matters related to Health and Mental Well-being to guide and shape the work within the board. (b) To consider public health matters that relate to the Board's students and employees; (c) To consider health and safety standards for children and youth in schools; (d) To meet as needed; to a maximum of 4 times per year; (e) To report and present recommendations to the Program and School Services Committee <p>Membership: Up to six trustees, as appointed by the Board</p>

Special and Ad Hoc Committees: Mandates [2736]

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
<p>Negotiations Steering Committee</p> <p>Met on January 19, 2016 Chair: Trustee Chadwick</p>	<p>(a) To consider and make recommendations to the Board on collective bargaining and employee contract negotiations matters</p> <p>(b) To provide timely advice to Board staff on the conduct of negotiations during collective bargaining</p> <p>(c) To report and present recommendations to the Planning and Priorities Committee</p> <p><i>Members: Trustees Chadwick, Ford, Gershon and Laskin</i></p>	<p>The Committee recommends that the mandate be revised by deleting “to report and present recommendations to Planning and Priorities Committee.” Therefore the mandate would read:</p> <p>(i) To consider and make recommendations to the Board on collective bargaining and employee contract negotiations matters</p> <p>(ii) To provide timely advice to Board staff on the conduct of negotiations during collective bargaining.</p>

Special and Ad Hoc Committees: Mandates [2736]

Section C (for approval by Board)

COMMITTEE/ WORKGROUP	CURRENT MANDATE	REVIEW DECISION
Integrity Commissioner Selection Committee Chair: Trustee Story	(a) To assess submissions from candidates based on evaluation criteria and scoring ratings clearly defined in the procurement documentation (b) To identify a preferred candidate and submit a recommendation to the Board for consideration and approval <i>Members: Trustees Brown, Cary-Meagher, Gershon, Stiles and Story</i>	To be discharged as work completed.
Search Committee for an Interim Director of Education Chair: Trustee Pilkey	To recommend to the Board a candidate for the position of Interim Director of Education by December 11, 2015 or sooner To return to the Board at its meeting on November 28, 2015 with a proposed process for fulfilling its mandate <i>Members: Trustees Chadwick, Laskin, Pilkey, Stiles and Story</i>	To be discharged as work completed.

Bannockburn: Update on Disposition



60 St. Clair Ave. East Suite 201, Toronto, ON M4T 1N5
Tel: 416-393-0573 Fax: 416-393-9928

website: www.torontolandscorp.com

A subsidiary corporation of the TDSB

Transmittal No. 2016 – 35
(Public)

Bannockburn: Update on Disposition

To: Robin Pilkey, Chair

The TDSB Board at its meeting October 28, 2015 directed:

“That the Board postpone consideration of the following to February 2016 to allow:

- i. the Toronto Lands Corporation the opportunity to negotiate with the City of Toronto and other public agencies;*
- ii. the Toronto Lands Corporation and the Toronto District School Board to engage in community consultation;*

That approximately 2.13 acres of the 5.00 acre site at Bannockburn Public School 12 Bannockburn Avenue be removed from the list of properties be declared surplus to the needs of the Board and referred to Toronto Lands Corporation for disposition.”

In actioning the TDSB directions, the TLC entered into further negotiations with public agencies for the purchase of all or a portion of the 2.1 acre parcel. These negotiations remain in progress, with the school board offers requiring further review by the Ministry of Education. Furthermore, on December 3, 2015, the TLC in conjunction with the local Trustee conducted a community consultation meeting inviting the community to propose alternatives to severance that still meet the capital needs of the Board. Meeting notes were drafted and have now been placed on the TLC website.

Subsequently, the TLC Board at its meeting of February 2, 2016 considered matters with respect to the site; at the meeting, the TLC Board decided that:

1. The TDSB maintain the 2.1 acre surplus declaration on the Bannockburn site; and,
2. The TDSB permit the TLC to continue negotiations with public agencies and report back to the TDSB Board no later than its meeting of May 25, 2016

The logo for the Toronto District School Board is a large, stylized 'C' shape. To the right of the 'C', the words 'Toronto District School Board' are written in a large, bold, serif font, stacked vertically.

**Toronto
District
School
Board**

Bannockburn: Update on Disposition

On behalf of the Board of Directors of the Toronto Lands Corporation, approval of the above noted recommendations is requested.

Sincerely,

A handwritten signature in black ink, appearing to read "David Crombie". The signature is fluid and cursive, with a large initial "D" and a long, sweeping underline.

David Crombie, Chair

Copies:

D. Sage, CEO, TLC
J. Malloy, Director of Education, TDSB
A. Bacoupoulos, Associate Director, TDSB
C. Kisko, Associate Director, TDSB
C. Grant, Counsel, TDSB

G04 (2016 Board Minutes/Transmittals/2016 Bannockburn Public Update to Feb 10, 2016 TDSB Board)lp.8000

Audit Committee, Report No. 32, December 7, 2015**Audit Committee****Report No. 32, December 7, 2015**

TO Regular Meeting Date: February 10, 2016

MEETING A meeting of the Audit Committee was convened on Monday, December 7, 2015 from 4:31 p.m. to 6:44 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Catherine Brennan presiding.

ATTENDANCE The following committee members were present: Trustees Gerri Gershon, Howard Kaplan, Robin Pilkey and Sheila Ward. Trustee Ward participated by electronic means.

The following external members were present: Catherine Brennan (Chair), Denise Arsenault and Jerry Mancini.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. 2014-15 Audited Financial Statements [2707]

The Committee considered a staff report (see AC:033A, page 1) presenting the audited financial statements for the year ended August 31, 2015.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Kaplan, the Audit Committee **RECOMMENDS:**

- (a) That the audited financial statements of the Toronto District School Board for its fiscal year ending August 31, 2015, be approved;
- (b) That the audited trust financial statements of the Toronto District School Board for its fiscal year ending August 31, 2015, be approved;
- (c) That the internally restricted funds be applied as presented in the report;
- (d) That the accumulated surplus of \$16.6 million be applied to balance the 2015-16 budget.

During discussion of the matter, the meeting went into private session, as per Ontario Regulation 361/10, section 10 (c).

Audit Committee, Report No. 32, December 7, 2015

The Committee received a management letter and year-end communication from Deloitte LLP and had an opportunity to ask questions of the auditor. The Committee also had an in-camera meeting with the external auditor.

2. Privacy and Records Management Audit: Policy, Research and Information Management [2644]

The Committee considered a staff report (see AC:033A, page 101) presenting audit findings following a privacy and records management audit of the Policy, Research and Information Management department.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Pilkey, the Audit Committee **RECOMMENDS** that the report be received.

3. School Generated Funds Audit [2693]

The Committee considered a staff report (see AC:033A, page 135) presenting the findings of an audit of school generated funds.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Gershon, the Audit Committee **RECOMMENDS** that the report be received.

Part B: Information Only

4. Chairs Update

The Committee heard an update from the chair regarding making future amendments to agendas to reflect how much time is being allocated for consideration of each item.

5. Minutes of Meeting Held on September 21, 2015

With the permission of the meeting and on motion of Trustee Kaplan, the minutes of the meeting of September 21, 2015 were added to the agenda and received.

<u>Part C: Ongoing Matters</u>

6. Postponed Matters

Consideration of the following was postponed to the next meeting:

- Regional Internal Audit Team Status Update [2708]
- Student Transportation Audit – Auditor General
- Audit Committee O. Reg. 361/10 Requirements – Work Tracker [2709]

SUBMITTED BY Catherine Brennan
Chair of the Committee

Program and School Services Committee**Report No. 50, January 20, 2016**

TO Regular Meeting Date: February 10, 2016

MEETING A meeting of the Program and School Services Committee convened on Wednesday, January 20, 2016 from 5:05 to 7:05 p.m. in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Parthi Kandavel presiding.

ATTENDANCE The following members were present: Trustees Parthi Kandavel (Chair), Alexander Brown, Pamela Gough, Howard Kaplan, Jennifer Story and Manna Wong. Regrets were received from Trustee Sheila Ward. Also present were Trustees Sheila Cary-Meagher, Robin Pilkey and David Smith. Trustees Story participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations**1. Consultation on the 2015-16 Special Education Budget**

The Committee considered a report from the Special Education Advisory Committee (see PSSC:051A, page 2) presenting a recommendation on consultation with SEAC regarding the 2015-16 Special Education budget.

On motion of Trustee Gough, as amended by Trustee Brown, the Program and School Services Committee **RECOMMENDS:**

- a) That the Director present a report on a plan of action that would address the concerns and correct the situation as raised by the Special Education Advisory Committee;
- b) That the Director and senior staff meet with a delegation from the Special Education Advisory Committee to discuss the steps that would be taken to ensure the provision of full, timely and accessible information on the Special Education budget to SEAC.

Part (b) was added on amendment of Trustee Brown.

Trustee Story provided notice of motion for the Policy Review Committee that a report be presented on the process through which recommendations from advisory committees flow through to the Board.

Staff undertook to prepare a tracker to follow up on decisions made at the advisory committee meetings.

Program and School Services Committee, Report No. 50, January 20, 2016

2. Implementation Update: Recommendations of the Community Advisory Committee Review [2692]

The Committee considered a report from staff (see PSSC:051A, page 45) presenting an update on the implementation of the recommendations of the Community Advisory Committee review, 2013.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (refer without recommendation) |

On motion of Trustee Brown, on behalf of Trustee Cary-Meagher, the Program and School Services Committee **RECOMMENDS:**

- a) **That the Director present a report to the next meeting of the Program and School Services Committee on a model through which the Community Advisory Committees would be more effectively supported, based on the recommendations of the Forbes Committee review of Community Advisory Committees;**
- b) **That the Community Advisory Committees be consulted on the model, prior to the presentation of the report.**
- (c) **Staff had recommended that the report be received.**

3. Implementation of Centres of Innovation for Skills and Technology

With the permission of the meeting and on motion of Trustee Gough, the matter was added to the agenda and discussed.

On motion of Trustee Story, on behalf of Trustee Gough, the Program and School Services Committee **RECOMMENDS that the Director present a report at the next meeting of the Program and School Services Committee on the implementation of the Centres of Innovation for Skills and Technology.**

<u>Part B: Information Only</u>
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4. Special Education Advisory Committee Reports, November 2 and December 14, 2015

On motion of Trustee Kaplan, the Committee received the Special Education Advisory Committee reports dated November 2 and December 14, 2015 (see PSSC:051A, page 1).

Program and School Services Committee, Report No. 50, January 20, 2016

5. Aboriginal Community Advisory Committee Report, October 20, 2015

On motion of Trustee Kaplan, the Committee received the Aboriginal Community Advisory Committee report dated October 20, 2015 (see PSSC:051A, page 13).

6. Community Use of Schools Advisory Committee Reports, October 13 and November 19, 2015

On motion of Trustee Kaplan, the Committee received Community Use of Schools Advisory Committee reports dated October 13 and November 19, 2015 (see PSSC:051A, page 17).

7. Equity Policy Advisory Committee Reports, October 1 and 22, 2015

On motion of Trustee Kaplan, the Committee received the Equity Policy Advisory Committee reports dated October 1 and 22, 2015 (see PSSC:051A, page 27).

8. French-as-a-Second-Language Advisory Committee Report, October 27, 2015

On motion of Trustee Kaplan, the Committee received the French-as-a-Second-Language Advisory Committee report dated October 27, 2015 (see PSSC:051A, page 35).

9. Parent Involvement Advisory Committee Reports, October 13, November 10 and December 8, 2015

On motion of Trustee Kaplan, the Committee received the Parent Involvement Advisory Committee reports dated October 13, November 10 and December 8, 2015 (see PSSC:051A, page 37).

10. Alternative Schools Advisory Committee Report, May 19, 2015

On motion of Trustee Kaplan, the Committee received the Alternative Schools Advisory Committee report dated May 19, 2015 (see PSSC:051A, page 43).

11. Report No. 09, Health and Mental Well-being Committee

On motion of Trustee Kaplan, the Committee received the report No. 9 of the Health and Mental Well-being Committee (December 8, 2015) (see PSSC:051A, page 103) including:

- Election of Committee Chair
- Toronto Public Health: Youth Health Strategy
- Sickle Cell Awareness

Program and School Services Committee, Report No. 50, January 20, 2016

- Pediculosis
- Children and Youth Mental Health and Well-Being Strategy, 2013-17
- Pediatric Clinics

<u>Part C: Ongoing Matters</u>

No matters to report

SUBMITTED BY Parthi Kandavel
 Chair of the Committee

Finance and Accountability Committee**Report No. 08, January 27, 2016**

TO Regular Meeting Date: February 10, 2016

MEETING A meeting of the Finance and Accountability Committee was convened on Wednesday, January 27, 2016 from 5:02 to 7:11 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Marit Stiles presiding.

ATTENDANCE The following members were present: Trustees Marit Stiles (Chair), Michael Ford, Tiffany Ford, Shelley Laskin, Ken Lister and Ausma Malik. Regrets were received from Trustee Sheila Cary-Meagher. Also present was Trustee Robin Pilkey. Trustee Laskin participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations**1. Contract Awards, Operations [2724]**

The Committee considered a staff report (see FAC:056A, page 1) presenting contract awards. The Committee received the contracts in Appendix A.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee T. Ford, the Finance and Accountability Committee **RECOMMENDS** that the contracts in Appendix C, as presented in the report, be approved.

2. Contract Awards, Facilities [2731]

The Committee considered a staff report (see FAC:056A, page 9) presenting contract awards. The Committee received the contracts in Appendix A and approved the contract in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

Finance and Accountability Committee, Report No. 08, January 27, 2016

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee M. Ford, the Finance and Accountability Committee **RECOMMENDS** that the contracts in Appendix C, as presented in the report, be approved.

3. Science School Partnership Agreement [2730]

The Committee considered a report from staff (see FAC:056A, page 21) presenting information on an educational partnership with the Science School, housed in the Ontario Science Centre.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Laskin, the Finance and Accountability Committee **RECOMMENDS** that payment to the Science School at the Ontario Science Centre, for educational services rendered during the 2014-15 and 2015-16 year, in the amount of \$75,000.00 for each year, be approved.

4. Borrowing Resolution to Meet Current and Permanent Improvement Expenditures [2734]

The Committee considered a staff report (see FAC:056A, page 33) presenting information on a short-term borrowing facility.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee T. Ford, the Finance and Accountability Committee **RECOMMENDS** that in accordance with section 243 of the *Education Act*, the Secretary-Treasurer and Chair or Vice-chair of the Board be authorized to sign, on behalf of the Board, short-term borrowing resolutions, as presented in the report in the amount of \$150 million, in order to:

- i. establish a borrowing facility to be drawn down as required to support the Board's daily operating requirements until the revenue is received, for the period ending 31 January 2018;
- ii. establish a borrowing facility to be drawn down as required to support permanent improvements related to Capital Priorities, School Condition Improvement, Full-Day Kindergarten projects until grant revenue is received, for the period ending 31 January 2018.

Finance and Accountability Committee, Report No. 08, January 27, 2016**5. First Quarter Interim Financial Report for 2015-16 [2733]**

The Committee considered a staff report (see FAC:056A, page 37) presenting the Board's financial position for the first quarter relative to the approved budget.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee T. Ford, the Finance and Accountability Committee **RECOMMENDS** that the report be received.

6. Student Transportation Contracts [2743]

The Committee considered a staff report (see FAC:056A, page 113) presenting the Board's financial position for the first quarter relative to the approved budget.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee T. Ford, the Finance and Accountability Committee **RECOMMENDS** that the award of student transportation services contracts to the following carriers for a six-year term, with the option to exercise two additional one-year extensions, based on satisfactory performance of the carrier and market conditions, effective September 2016, be approved:

- i. Attridge Transportation
- ii. First Student
- iii. McCluskey Transportation
- iv. Sharp Bus Lines Ltd.
- v. Stock Transportation
- vi. Switzer-Carty Transportation
- vii. Wheelchair Accessible Transit

7. Elementary School Design Guideline [2680]

The Committee considered a staff report (see FAC:056A, page 117) and heard a presentation from staff (see attached) presenting an elementary school design guideline.

Committee's recommendation or action regarding the staff recommendation:

Finance and Accountability Committee, Report No. 08, January 27, 2016

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee T. Ford, as amended by Trustee Laskin, the Finance and Accountability Committee **RECOMMENDS:**

- (a) That the elementary school design guideline, as presented in the report, be approved;
- (b) That the protocol for reviewing and improving the guidelines, as presented in the report, be approved;
- (c) That at the outset of new projects, a review team be formed to review the scope of the project, discuss site specific issues and examine schematic option(s) to be developed in accordance with the elementary school design guideline.

<u>Part B: Information Only</u>
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8. Facilities Grants Changes

At the request of the Budget Committee, members of the Finance and Accountability Committee were asked to note the changes to the school operations grant for the coming years, as outlined in the preliminary three-year financial projections, as presented to the Budget Committee on January 25, 2015.

<u>Part C: Ongoing Matters</u>

No matters to report.

SUBMITTED BY Marit Stiles
 Chair of the Committee

Finance and Accountability Committee, Report No. 08, January 27, 2016

Contract Awards [2683]

As presented to the Finance and Accountability Committee on January 27, 2016 (see page 35).

In accordance with the Board's policy P017, Purchasing, the attached charts present contracts for receipt or approval, as appropriate.

Contracts related to the Board's Facility Services function are presented separately to the Operations and Facilities Management Committee.

The recommended suppliers and the term of each contract are shown in the attached charts. Chart 1 outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Funding sources are identified for each award listed.

The Process

Purchasing and Distribution Services, where possible, invited bids from a minimum of three firms. Requirements expected to exceed \$100,000 were also posted on two electronic bulletin boards (Merx and BiddinGo) to facilitate broader public access.

The lowest cost bid is accepted where quality, functional, safety, environmental and other requirements are met. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing and Distribution Services Department.

Finance and Accountability Committee, Report No. 08, January 27, 2016

Chart 1: Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Distribution Centre	Promotional Items SS16-013T	N/A	Arkan Marketing Partner Promotional EMI Promotional	Yes	No	9	\$12,000 \$10,000 \$11,000	February 2016 / January 2021	Purchasing Services & Distribution Centre Staff
2	IT Services	4000 Additional SAP User Licenses	N/A	The Createch Group	N/A	N/A	Single Source	\$136,555	December 2015	IT Services
3	Business Services – Risk Management	Network Security and Privacy Liability Insurance	N/A	AIG Insurance	Yes	No	1	\$72,737	February 2016 / January 2017	Risk Management

Chart 2: Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	No. of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Human Rights Office	Consulting Services of Angela Bradley required to clear backlog of human rights complaints while vacancies in the Human Rights Office are addressed.	N/A	Angela Bradley	N/A	N/A	Single Source	\$130,000 (upset limit)	February 11, 2016 / June 30, 2016	Human Rights Office

For the Board's decision see page 5

Contract Awards, Facilities [2687]

As presented to the Finance and Accountability Committee on January 27, 2016 (see page 35).

In accordance with the Board's policy P017, Purchasing, the attached charts present contracts for receipt or approval, as appropriate.

The recommended suppliers and the term of each contract are shown in the attached charts. Chart 1 outlines contract awards provided for information; Chart 2 outlines contracts requiring Operations and Facilities Management Committee approval; and Chart 3 outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Chart 4 is a summary of contract awards for selected Facility Service projects for the period September 2012 to date.

Funding sources are identified for each award listed.

The Process

Contractors bidding on Board construction/maintenance projects must be pre-qualified. Consideration is given to bonding ability, financial stability, depth of experience, references, on-site safety record, and proof of union affiliation (applies to projects less than \$1.5 million or additions less than 500 square feet). Issuing a market call to pre-qualify is periodically advertised in Daily Commercial News and two electronic bulletin boards (Merx and BiddinGo) to facilitate broader public access.

The lowest cost bid is accepted where quality, functional, safety, environmental and other requirements are met. Every effort is made to include input from the users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing and Distribution Services department.

Finance and Accountability Committee, Report No. 08, January 27, 2016

Chart 1: Facility Services Contract Awards Provided for Information (over \$50,000 and up to \$500,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
BOILERS											
1	Facility Services	Eastview P.S. for the supply of 2 De Dietrich High Efficiency Near Condensing Boiler complete with Fuel Master Burner and Gastrain with Honey-well Linkage-Less system. The old heating plant failed suddenly and there is no other source of heating. This manufacturer can supply the replacement equipment within 10 days and assist with its correct site assembly.	22	Applied Energy Systems	N/A	No	1 ¹	\$119,000	November 30, 2015/ January 25, 2016	Facility Services	School Condition Improvement
2	Facility Services	Eastview P.S. To install replacement heating plant equipment. Contractor on site performing maintenance related work and does not need time to mobilize work crews.	22	Active Mechanical	N/A	No	1 ¹	\$195,600	November 24, 2015/ January 25, 2016	Facility Services	School Condition Improvement
3	Facility Services	STM16-052T Dunlace P.S. Heating Plant System Replacement. Heating plant original to school and beyond useful lifespan.	13	Municipal Mechanical	Yes	No	11	\$263,000	December 2015/ September 23, 2016	Facility Services	School Condition Improvement
4	Facility Services	STM16-058T Boiler Replacement at Alexander Sterling P.S. Heating plant original to school and beyond useful lifespan.	21	Vanguard Mechanical Inc.	Yes	No	3	\$254,000	December 2015/ February 26, 2016	Facility Services	School Condition Improvement
5	Facility Services	JL16-050T Boiler Replacement at Hillmount P.S. Heating plant original to school and beyond useful lifespan.	12	Active Mechanical	Yes	No	8	\$227,222	January 2016/ September 23, 2016	Facility Services	School Condition Improvement
6	Facility Services	CN16-041T Tumpene P.S. Heating Plant and Domestic Hot Water (DHW) System Replacement. Heating Plant and electric DHW system have come to the end of their useful life and require replacement.	5	M. Schultz Mechanical	Yes	No	6	\$273,000	December 2015/ August 31, 2016	Facility Services	School Condition Improvement
HVAC											
7	Facility Services	RB16-039T Westview Centennial S.S. Dust Collector and MUA unit Replacement. Dust collectors and 2 Make up air Units have come to the end of their useful life and all require replacements.	4	Stellar Mechanical Inc.	Yes	No	3	\$345,000	November 2015/ August 31, 2016	Facility Services	School Condition Improvement
OTHER											

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
8	Facility Services	STM16-026Q Lilian P.S. Engineering Services for Replacement of Steam Heating Plant. The boilers are in poor condition and the school has no BAS..	12	Mat 4Site Engineers	Yes	No	4	\$56,000	November 2015/ February 29, 2017	Facility Services	School Condition Improvement
9	Facility Services	STM16-026Q Rolph Road P.S. Engineering Services for Replacement of Steam heating Plant. The heating plant produces steam in two very old firebox boilers that are in extremely poor condition.	13	Mat 4Site Engineers	Yes	No	4	\$62,000	November 2015/ February 29, 2017	Facility Services	School Condition Improvement
10	Facility Services	CN16-034T Alexander Muir- Gladstone Ave J.P.S. Early Learning Program Renovations. Renovations in accordance with Early Learning 4 program requirements.	9	West Metro Contracting	Yes	No	3	\$171,000	December 2015/ March 2016	Facility Services	Early Learning 4
11	Facility Services	STM16-033T Diefenbaker E.S. Artificial Turf. This project is part of the Artificial Turf Field Program to provide artificial turf at locations where heavy use of the field discourages sustainable growth of natural grass.	15	Inter-All Ltd.	Yes	No	7	\$382,000	April 2016/ September 2016	Facility Services	Renewal
12	Facility Services	St Andrews P.S. Paving of Parking lot and playground.	13	Nortown Paving	Yes	No	3	\$52,900	November 2015/ June 2016	Facility Services	Renewal
13	Facility Services	Additional work St Andrews P.S. Paving of Parking lot and playground.	13	Nortown Paving	N/A	No	Single Source	\$47,050	November 2015/ June 2016	Facility Services	Renewal
14	Facility Services	RB16-030T General Mercer P.S. Implement EL4 Childcare Program	9	Classic Construction Company	Yes	No	9	\$499,500	November 2015/ June 30, 2016	Facility Services	Early Learning 4
15	Facility Services	CN16-038T North Preparatory P.S. Daycare Relocation Renovation Project. Required to allow the school to reclaim classroom B3 used by the daycare. The existing day-care office and two gym change rooms will be renovated for daycare to use instead.	8	F. Greco & Sons Limited	Yes	No	4	\$60,720	November 2015/ March 2016	Facility Services	Tenant Funded
16	All Schools/ Departments	WM15-278P Supply of Signage to Various TDSB Locations. Supply signage to all schools and departments, as and when required.	N/A	Instant Imprints	Yes	No	6	\$350,000	December 2015/ December 2019	Facility Services	School Operations Grant / Renewal

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
17	Facility Services	RB16-032T Perth J.P.S. Renovations in accordance with Early Learning 4 program requirements.	9	Inter-All Ltd	Yes	No	3	\$275,500	December 2015/ March, 2016	Facility Services	Early Learning 4
18	Facility Services	SX16-042T Supply of Metal Storage Containers (Purchase & Rental) to Various TDSB Locations. Supply metal storage containers to TDSB sites when required.	N/A	Secure Container Solutions	Yes	No	3	\$ 417,029	December 2015/ December 2018	Facility Services	Renewal/ Full Day Kindergarten
19	Facility Services	Emergency Flood Damage - Parkside P.S. Abatement work following flood.	16	Abbot Environmental	Yes	No	1 ¹	\$90,185	November 2015/ November 27, 2015	Facility Services	Renewal / Insurance
20	Facility Services	Emergency Flood Damage - Restoration work following flood at Parkside P.S. The result of extensive damage caused by a water main break at the front of the school on TDSB property. The flow from the break in the main line flooded the entire basement level of the school including the daycare rooms.	16	Centrum Renovations	Yes	No	4	\$119,923	November 2015/ November 27, 2015	Facility Services	Renewal / Insurance
21	Facility Services	RFP CN16-008P Provisions of Ice Melting Material and Salt Products for Delivery to Various TDSB Schools	N/A	Mister Chemical	Yes	No	2	\$250,000	January 2016/ January 2020		School Operations Grant

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
22	Facility Services	RFP CN16-008P Provisions of Ice Melting Material and Salt Products for Delivery to Various TDSB Schools	N/A	Rona Inc.	Yes	No	2	\$420,000	January 2016/ January 2020		School Operations Grant
23	Facility Services		N/A	Canadian Linen and Uniform Service	Yes	No	1	\$70,000	January 2016/ September 30, 2020		School Operations Grant
24	Facility Services	CN16-010P The Provision of Chiller and Air Conditioning Service and Repairs at Various Locations.	N/A	Applied Systems Technologies Ltd.	Yes	No	3	\$400,000	January 2016/ January 2021		School Operations Grant

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
25	Facility Services	George R Gauld J.S. Gym rooftop unit upgrade. Lack of adequate ventilation.	3	Gorski, Plener & Associates Inc.	N/A	No	Sole Source	\$ 57,800	June 2016/ July 2016		Renewal
26	Facility Services	CN16-051Q Milne Valley M.S. Gym Floor Replacement Wood floor original to the school and beyond lifespan, prohibitive to repair due to large amount of warping/buckling, splits, chips and broken/damaged areas.	17	Gym-Con Ltd.	Yes	No	1	\$95,107	June 2016/ August 2016		Proceeds of Disposition

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
27	Facility Services	CN16-057Q Proposed Washroom at Palmerston P.S. The Childcare Centre needs a new washroom to meet children's demand.	10	Centrum Renovation Inc.	Yes	No	4	\$58,923	July 2016/ August 19, 2016	Facility Services	Site-Funded
28	Facility Services	SX16-049T Supply Only of Backflow Material for 29 TDSB Sites (2015-2016). Required under City of Toronto By-Law Chapter 851	N/A	Elite Plumbing & Heating Ltd.	Yes	No	7	\$ 93,595	February 2016/ May 2016	Facility Services	Renewal
29	Facility Services	WM16-054T Supply of Two-Way Radios To Various TDSB Locations Supply radios to all schools and departments, as and when required.	N/A	Mobile Business Communications Lakeshore Communications Airtime Communications	Yes	No	4	\$350,000 \$350,000 \$200,000	January 2016/ January 2020	Facility Services	School Operations Grant and Schools

1 Emergency Single Source

Finance and Accountability Committee, Report No. 08, January 27, 2016

Chart 2: Facility Services Contracts Requiring Finance and Accountability Committee Approval (over \$500,000 and up to \$1,000,000)

	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
1	Facility Services	CN16-018P Emergency Lighting Supplies And Service.	N/A	E.L.S. division of 646321 Ontario Ltd.	Yes	No	1 ¹	\$800,000	January 2016/ January 2020		School Operations Grant

1 RFP opportunity was posted publicly on Biddingo.com , only one bid submission was received

Chart 3: Facility Services Contracts Requiring Board Approval (over \$1,000,000 and Consulting Services over \$50,000)

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
1	Facility Services	CN16-010P The Provision of Chiller and Air Conditioning Service and Repairs at Various Locations	N/A	Carmichael	Yes	No	3	2,000,000	January 2016/ January 2021		School Operations Grant

Finance and Accountability Committee, Report No. 08, January 27, 2016

	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
2	Facility Services	Unleaded Gasoline 87 Octane with Ethanol City of Toronto Tender – TDSB pools its requirements with the City and other organizations and agencies.	N/A	Suncor	Yes	No	2	1,100,000	January 1, 2016/ December 31, 2019	Facility Services	School Operations Grant / Renewal
3	Facility Services	Low Sulphur Diesel Fuel City of Toronto Tender – TDSB pools its requirements with the City and other organizations and agencies.	N/A	Suncor	Yes	No	2	500,000	January 1, 2016/ December 31, 2019	Facility Services	School Operations Grant / Renewal
4	Facility Services	First Nations School of Toronto (FNST) Conversion Project – provision of services to carry out feasibility study, design, and community consultancy work related to the conversion of the Eastern Commerce C.I. facility.	N/A	Two Row Architect	N/A	N/A	Sole Source	\$142,300	February 2016 / September 2017	Design Services / Equity & Inclusive Schools	NAC 10

 Finance and Accountability Committee, Report No. 08, January 27, 2016
Chart 4: Summary of Select Facilities Contracts: (September 1, 2015 to Present)

Project Classification	Total Expenditures For this Report	Total Number of Projects for this Report	Total Number of Projects 2015/16 to date	Total 2015/16 Contract Awards Reported to Date	Total Number of Projects 2014/15	Total 2014/15 Contract Awards Reported
Boilers	\$1,331,822	6	6	\$1,331,822	11	\$4,855,654
Roofing	\$0	0	0	\$0	0	\$0
Building Automation Systems (BAS)	\$0	0	0	\$0	1	\$182,100
Heating Ventilation Air Conditioning (HVAC)	\$345,000	1	1	\$345,000	10	\$2,979,488
Swimming Pools	\$0	0	0	\$0	1	\$149,700
FDK related Design & Construction	\$0	0	1	\$118,800	7	\$2,796,780
Vehicles for Facility Svcs Use	\$0	0	0	\$0	0	\$797,402
Early Learning – EL4	\$946,000	3	3	\$946,000	13	\$3,193,644
TOTAL	\$2,622,822	10	11	\$2,741,622	43	\$14,954,768
Roofing – November 2013 Bulk Tendering for Roofing Supplies (4 separate tenders) and Roof Installations (1 consolidated tender)	N/A	N/A	NA	N/A	N/A	\$20,234,861

For the Board's decision see page 5

Planning and Priorities Committee

Report No. 52, February 3, 2016

TO Regular Meeting Date: February 10, 2016

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, February 3, 2016 from 5:02 to 9:22 p.m., including a 20 minute recess, in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Robin Pilkey presiding.

ATTENDANCE The following members were present: Trustees Robin Pilkey (Chair), Jennifer Arp, Jerry Chadwick, Michael Ford, Gerri Gershon, Chris Glover, Pamela Gough, Parthi Kandavel, Ausma Malik, Marit Stiles and Jennifer Story. Also present were Trustees Alexander Brown, Sheila Cary-Meagher, Shelley Laskin, Ken Lister and Neethan Shan.

The Committee decided to report and recommend as follows:

<h3><u>Part A: Committee Recommendations</u></h3>
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1. Use of Ranked Ballots [2685]

The Committee considered a staff report (see PPC:060A, page 1) presenting information on ranked choice voting.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Concur | <input checked="" type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee M. Ford, the Planning and Priorities Committee **RECOMMENDS** that the matter be referred to the Governance Review Workgroup.

2. Feasibility of a New French Immersion Program at Bloordale Middle School [2739]

The Committee considered a staff report (see PPC:060A, page 19) presenting information on the feasibility of opening a French immersion program at Bloordale Middle School. This information is contained in the report of the Local Feasibility Team, which was presented to the Central Accommodation Team.

Planning and Priorities Committee, Report No. 52, February 3, 2016

During discussion, the Committee was advised that policy P068, Accommodation and Program Review is applicable to this matter. The work of a Local Feasibility Team and the Central Accommodation Team is an operational matter, under this policy.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee Gough, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

At the Committee meeting, an amendment of Trustee Glover for the following was defeated:

That a survey of parents at Millwood Junior Public School be conducted to inform the Board's decision on opening a French immersion middle school site at Bloordale Junior Middle School.

Minority Report (submitted in accordance with Bylaw 46.4)

Trustee Glover disagreed with the decision of the Committee and recommends instead that the survey proposed above, be conducted.

3. Reconvened Program Area Review for Ward 10 Schools: Da Vinci School, Huron Street Junior Public School, Kensington Community School, King Edward Junior and Senior Public School, Lord Lansdowne Junior and Senior Public School, Orde Street Junior Public School and Ryerson Community School [2738]

The Committee considered a staff report (see PPC:060A, page 43) presenting information following a reconvened program area review for Ward 10 schools.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee M. Ford, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That Orde Street Junior Public School be converted from a Junior Kindergarten to Grade 6 school to a Junior Kindergarten to Grade 8 school, retaining Grade 7 effective 1 September 2016 and Grade 8 effective 1 September 2017;
- (b) That the name of Orde Street Junior Public School be updated to Orde Street Public School effective 1 September 2016 to reflect its new grade configuration;
- (c) That an Orde Street Public School intermediate attendance area that follows the Orde Street Public School junior attendance area be created effective 1 September 2016;

Planning and Priorities Committee, Report No. 52, February 3, 2016

- (d) That the Jesse Ketchum Junior and Senior Public School intermediate attendance area be amended to include the entirety of the Huron Street Junior Public School junior attendance area effective 1 September 2016;
- (e) That the King Edward Junior and Senior Public School intermediate attendance area be amended to include the entirety of the Kensington Community School junior attendance area effective 1 September 2016;
- (f) That the Grade 7 and 8 English track at Lord Lansdowne Junior and Senior Public School be phased out effective 1 September 2016. In 2016, new students will start at King Edward Junior and Senior Public School and current students will finish at Lord Lansdowne Junior and Senior Public School;
- (g) That the name of Lord Lansdowne Junior and Senior Public School be updated to Lord Lansdowne Junior Public School effective 1 September 2017 to reflect its new grade configuration.

4. Pupil Accommodation Review for Maplewood High School, Sir Robert L. Borden Business and Technical Institute, Sir Wilfrid Laurier Collegiate Institute and West Hill Collegiate Institute: Response to Recommendations of the Pupil Accommodation Review Committee [2714]

The Committee considered a staff report (see PPC:060A, page 59) presenting information following a pupil accommodation review.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee Chadwick, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That Sir Robert L. Borden Business and Technical Institute be closed effective 30 June 2016;
- (b) That the existing business and technical attendance boundary for Sir Robert L. Borden Business and Technical Institute be eliminated effective 30 June 2016.

5. Yonge-Eglinton Program Area Review of Davisville Junior Public School, Eglinton Junior Public School, Forest Hill Junior and Senior Public School, Hodgson Senior Public School, Maurice Cody Junior Public School, Northlea Elementary and Middle School, Oriole Park Junior Public School and Spectrum Alternative Senior School [2735]

The Committee considered a staff report (see PPC:060A, page 75) presenting information following a program area review for school in the Yonge-Eglinton area.

Planning and Priorities Committee, Report No. 52, February 3, 2016

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee Gershon, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That Davisville Junior Public School (English stream only), Eglinton Junior Public School (English and Extended French streams), Maurice Cody Junior Public School, and Oriole Park Junior Public School be reconfigured from Junior Kindergarten to Grade 6 schools to Junior Kindergarten to Grade 5 schools effective 1 September 2017;
- (b) That Hodgson Senior Public School become a Grade 6 to 8 middle school (English and Extended French streams) effective 1 September 2017;
- (c) That the school name for Hodgson Senior Public School be changed to Hodgson Middle School effective 1 September 2017 to reflect its new grade configuration;
- (d) That a review of accommodation options for the Grade 6 English stream students at Davisville Junior Public School be conducted pending completion of the new school facility (tentative date set for 2020);
- (e) That the shared attendance area between Eglinton Junior Public School/Hodgson Senior Public School and Northlea Elementary and Middle School be amended effective 1 September 2016 so that it becomes entirely the Northlea Elementary and Middle School attendance area for Junior Kindergarten to Grade 8;
- (f) That the intermediate attendance boundary for Hodgson Senior Public School be amended effective 1 September 2016 to include the entirety of the Eglinton Junior Public School junior attendance area to eliminate the occurrence of the Eglinton Junior Public School attendance boundary being split between two intermediate attendance areas;
- (g) That the Glenview Senior Public School intermediate attendance boundary be amended effective 1 September 2016 to include the entirety of the Allenby Junior Public School (and redirected portions of the North Preparatory Junior Public School) attendance areas to eliminate the occurrence of the Allenby Junior Public School attendance boundaries being split between two intermediate attendance areas;
- (h) That the portion of Oriole Park Junior Public School junior attendance area that currently feeds to Forest Hill Junior and Senior Public School for Grades 7 to 8 be amended effective 1 September 2016 into a shared intermediate attendance area between Forest Hill Junior and Senior Public School and Hodgson Senior Public School (this will only be a transitional solution and will be reviewed once the secondary pathways are re-aligned and will be discussed in Long-Term Program and Accommodation Strategy meetings with the Trustee);
- (i) That all students who currently reside in the impacted attendance areas for all aforementioned schools (recommendations e to h) and attend these schools as of the end of the 2015-2016 school

Planning and Priorities Committee, Report No. 52, February 3, 2016

year and their siblings be grand-parented and be allowed to remain at the current schools until they graduate; and

- (j) That potential change to the Eglinton Junior Public School – Maurice Cody Junior Public School junior attendance areas be considered effective 1 September 2022, pending a review of accommodation pressures and space availability at the two schools.

6. 2016-17 Budget Communications Plan [2701]

The Committee considered Report No. 65 of the Budget Committee dated December 3, 2015 (see PPC:060A, page 115).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the 2016-17 budget communication plan, as presented in the report, be received.

7. 2015-16 Enrolment Update [2705]

The Committee considered Report No. 65 of the Budget Committee dated December 3, 2015 (see PPC:060A, page 115).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

8. 2016-17 Education Funding Consultation Guide: Feedback [2702]

The Committee considered Report No. 65 of the Budget Committee dated December 3, 2015 (see PPC:060A, page 115).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

9. Update on the 2016-17 Operating Budget Development Timeline and Tracking Sheet [2703]

The Committee considered Report No. 65 of the Budget Committee dated December 3, 2015 (see PPC:060A, page 115).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the updated 2016-17 operating budget development timeline and tracking sheet, as presented in the report, be approved.

Planning and Priorities Committee, Report No. 52, February 3, 2016

10. Ad Hoc Workgroup on Enrolment: Update [2718]

The Committee considered Report No. 66 of the Budget Committee dated December 14, 2015 (see PPC:060A, page 119).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

11. 2014-15 Working Funds Year-end Financial Position [2719]

The Committee considered Report No. 66 of the Budget Committee dated December 14, 2015 (see PPC:060A, page 119).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

12. Review of Committee Mandate: Combining the Budget Committee and the Ad Hoc Workgroup on Enrolment [2729]

The Committee considered Report No. 67 of the Budget Committee dated January 25, 2016 (see PPC:060A, page 161).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS**:

- (a) That the Ad Hoc Workgroup on Enrolment be discharged and financial and programming matters for its consideration be referred to the Budget Committee;
- (b) That a Budget/Enrolment Committee be established;
- (c) That the mandate of the Budget/Enrolment Committee be as follows:
 - (i) To review the impact of enrolment and policy change on the Board's budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city;
 - (ii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget;
- (d) That the membership of Budget/Enrolment Committee be as follows:
 - (i) For the remainder of the 2016 term ending November 30, 2016, the Budget/Enrolment Committee membership will include the members of both the existing Budget Committee and the Ad Hoc Workgroup on Enrolment, namely Trustees Arp, Cary-Meagher, Chadwick, Ford, Glover, Laskin, Lister, Story and Student Trustee Fattah.

Planning and Priorities Committee, Report No. 52, February 3, 2016

- (ii) From December 1, 2016, going forward the committee shall be composed of up to nine members of the Board and one student trustee, to be elected at the Organizational Meeting.

13. Preliminary Three-year Financial Projections [2741]

The Committee considered Report No. 67 of the Budget Committee dated January 25, 2016 (see PPC:060A, page 161).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

14. Financial Facts: Revenue and Expenditure Trends, January 2016 [2742]

The Committee considered Report No. 67 of the Budget Committee dated January 25, 2016 (see PPC:060A, page 161).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the report be received.

15. Ward Forum/Council Meeting Budget Presentation and Schedule 2016-17 [2740]

The Committee considered Report No. 67 of the Budget Committee dated January 25, 2016 (see PPC:060A, page 161).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS that the report be received.**

16. Inner City Advisory Committee Report, January 16, 2016: Request for Information on Revenues and Expenditures for Programs and Services for At-Risk Students

The Committee considered Report No. 67 of the Budget Committee dated January 25, 2016 (see PPC:060A, page 161).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the Director present a report to the Inner City Advisory Committee on revenues and expenditures for programs and services for students at risk, according to the criteria used for the Learning Opportunities Index;
- (b) That the report be for the year 2014-15 and its format consist of a system-wide analysis, including student enrolment information and the following information for the year in question using the following format:

A. REVENUES (ACTUAL)

Planning and Priorities Committee, Report No. 52, February 3, 2016

- i) The revenues for each LOG allocation
- ii) Revenues from all sources specifically intended for students at risk

B1. EXPENDITURES (LOG excluding Demographic Allocation – DA))

- i) Literacy/Math Outside School Day
- ii) Student Success (SS) Gr 7 – 12
- iii) SS Gr 7-8/teacher allocations (lit/num)
- iv) School Effectiveness Framework (elem)
- v) OFIP (tutoring)
- vi) Specialist High Skills Major
- vii) Amalgamation Adjustment (school boards)
- viii) Mental Health Leaders

B2. EXPENDITURES (ACTUAL)

It is agreed that the entirety of these amounts match the goals of LOG-DA

- i) Model School programs
- ii) LOG teachers (Elementary)
- iii) LOG teachers (Secondary)
- iv) Learning Opportunities Supplement in Elementary Schools
- v) Learning Opportunities Supplement in Secondary Schools
- vi) Student Financial Assistance in Secondary Schools

B3. EXPENDITURES (where resources are allocated using LOI or a similar filter)

*Using template attached, worksheets A, B1, B2, B3:

Include only those items where LOI or a similar filter is used for the allocation

Exclude items where LOI or similar filter is not used for the allocation

For included items, describe the way in which LOI or similar filter is actually used

- i) Principals – Elementary
- ii) Principals – Secondary
- iii) Vice-Principals - Elementary
- iv) Vice-Principals - Secondary
- v) School Office support staff - Elementary
- vi) School Office support staff - Secondary
- vii) Child and Youth Workers
- viii) Child and Youth Councillors
- ix) Education Assistants (not Special Education)
- x) School-Based Safety Monitors
- xi) Food Service Assistants
- xii) Early Childhood Educators

Planning and Priorities Committee, Report No. 52, February 3, 2016

- xiii) Lunchtime Supervisors FDK
- xiv) Lunchtime Supervisors Regular
- xv) Aquatic Instructors

- xvi) Caretakers
- xvii) Other Professional staff (not Special Education)
- xviii) Outdoor Education
- xix) Classroom Computers
- xx) Community Services and Translation
- xxi) Safe Schools
- xxii) Student Nutrition
- xxiii) Other (specify and itemize)

B4. EXPENDITURES (school-by-school)

Using the same format as in Appendices A through F of the report to the Budget Committee at the meeting of February 24, 2014.

17. Fact Finding Visit to Union City School Board

The Committee considered Report No. 24 of the House Committee dated January 27, 2016 (see PPC:060A, page 195).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That Trustees Arp and Cary-Meagher be authorized to participate in a fact-finding visit to the Union City School Board located in Union City, New Jersey in the United States;
- (b) That the budget for the proposed visit be approved;
- (c) That Trustees Arp and Cary-Meagher present a follow-up report to the Inner City Advisory Committee, the Equity Policy Advisory Committee and the Program and School Services Committee.

18. PR501, Policy Development and Management Procedure and Policy Review Schedule [2653]

The Committee considered Report No. 04 of the Policy Review Workgroup dated November 23, 2015 (see PPC:060A, page 201).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the revisions to operational procedure PR501, Policy Development and Management, be received;

Planning and Priorities Committee, Report No. 52, February 3, 2016

- (b) That the policy review schedule, as presented in the report, be received.

19. Policy Review Committee: Review of Committee Mandate

The Committee considered Report No. 01 of the Policy Review Committee dated January 12, 2016 (see PPC:060A, page 203).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the mandate of the Policy Review Committee be changed to:

- (i) To review new and revised policies in accordance with the policy review schedule;
- (ii) To review new and revised operational procedures;
- (iii) To report and present recommendations to the Planning and Priorities Committee.

20. International Partnerships Ad Hoc Committee: Review of Committee Mandate

The Committee considered Report No. 01 of the International Partnerships Ad Hoc Committee dated January 19, 2016 (see PPC:060A, page 205).

On motion of Trustee Glover, as amended by Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the mandate of the International Partnerships Ad Hoc Committee be revised as follows:

- (a) To review and make recommendations on draft policy P024, External Partnerships, with regards to international partnerships;
- (b) To present a report to the Policy Review Committee.

At the Committee meeting, Part (b) was added on amendment of Trustee Glover.

21. City-School Boards Strategy Workgroup: Review of Committee Mandate

The Committee considered Report No. 05 of the City-School Boards Strategy Workgroup dated January 20, 2016 (see PPC:060A, page 207).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS**:

- (a) That the City-School Boards Strategy Workgroup be discharged and matters for its consideration be referred to the Planning and Priorities Committee;
- (b) That the trustee representatives on the City-School Boards Advisory Committee meet with staff to review the agenda in advance of each meeting.

Planning and Priorities Committee, Report No. 52, February 3, 2016

22. Documents for Access, Transparency and Accountability Workgroup: Review of Committee Mandate

The Committee considered Report No. 01 of the Documents for Access, Transparency and Accountability Workgroup dated January 26, 2016 (see PPC:060A, page 209).

On motion of Trustee Glover, as amended by Trustee Gershon, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the mandate of the Documents for Access, Transparency and Accountability Workgroup be as follows:
 - (i) To develop an open data policy encompassed within the Board's information management framework, which will guide the implementation of an online platform where the public can access published Board data;
 - (ii) To report to the Policy Review Committee;
- (b) That two additional members be selected to serve on the committee.

At the Committee meeting, Part (a) (ii) was added on the amendment of Trustee Gershon.

23. Governance Review Workgroup: Review of Committee Mandate

The Committee considered Report No. 11 of the Governance Review Workgroup dated January 27, 2016 (see PPC:060A, page 211).

On motion of Trustee **Glover**, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the Governance Review Workgroup become a special committee of the Board;
- (b) That the current membership and chair of the committee continue as the committee, and that the Board elect two additional trustees, for a total of seven members to serve on the committee;
- (c) That the mandate of the committee be to provide ongoing review of Board governance practices, including proposed amendments to the bylaws and committee structure;
- (d) That the committee report to the Board through the Planning and Priorities Committee.

24. Trustee Electoral Transition Process

The Committee considered Report No. 11 of the Governance Review Workgroup dated January 27, 2016 (see PPC:060A, page 211).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS** that the matter of a trustee electoral transition process be incorporated into the work plan of the Governance Review Committee.

Planning and Priorities Committee, Report No. 52, February 3, 2016

25. Celebrations and Statements at Board Meetings (Referred by the Board back to the Governance Review Workgroup, see page 8)

The Committee considered Report No. 11 of the Governance Review Workgroup dated January 27, 2016 (see PPC:060A, page 211).

On motion of Trustee Glover, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That celebrations and recognitions at regularly scheduled Board meetings not exceed 20 minutes;
- (b) That for each Board meeting, two trustees be allotted five minutes each for a statement, on a rotating basis, in alphabetical order by last name, and that trustees may trade their scheduled statements if mutually agreed upon, and the Chair is informed in advance.

26. Championship Field Projects: Property Tax Assessment [2744]

The Committee considered a report from staff (see PPC:060A, page 215) presenting information on property tax assessments for the championship field projects.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|--|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (Referred Without Recommendation) |

On motion of Trustee Malik, as amended by Trustee Glover, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That, for the support and benefit of Central Technical School students and school community, including the Central Technical School sports program, the Director monitor the progress and work with the operator to complete the Central Technical School field on time and to the terms of the minutes of settlement;
- (b) That the Director present a report on funding a quality field at Central Technical School, should the operator be unable to meet the terms of the agreement;
- (c) That the Director present a report providing an update on the matter, at the next meeting of the Planning and Priorities Committee.

At the Committee meeting, Part (c) was added on amendment of Trustee Glover.

Staff had recommended that the report be received.

<u>Part B: Information Only</u>
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27. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re Item 6., Feasibility of a New French Immersion Program at Bloordale Middle School [2739]

- Douglas Kwan

re Item 9., Yonge-Eglinton Program Area Review of Davisville Junior Public School, Eglinton Junior Public School, Forest Hill Junior and Senior Public School, Hodgson Senior Public School, Maurice Cody Junior Public School, Northlea Elementary and Middle School, Oriole Park Junior Public School and Spectrum Alternative Senior School [2735]

- Carrie Horak
- Julie Rosenthal, on behalf of the Oriole Park Junior Public School Council

re Item 11., Championship Field Projects: Property Tax Assessment [2744]

- Sam Selim, Founder, Extreme Toronto Sports Club
- Neil Stephenson and Pete Karageorgos, Co-Chairs, Friends and Neighbours of Central Technical School (FANCTS)
- Valentyn Lyevyentsov, President Central Technical School, Student Council

28. Report No. 65 of the Budget Committee

On motion of Trustee Glover, the Committee received the Report No. 65 of the Budget Committee (December 3, 2015) (see PPC:060A, page 115) including:

- Election of the Committee Chair
- Training re Preparation and Posting of Trustee Expenses
- Capital Budget: Update

29. Report No. 66 of the Budget Committee

On motion of Trustee Glover, the Committee received the Report No. 66 of the Budget Committee (December 14, 2015) (see PPC:060A, page 119) including:

- Resources for Syrian Effort

Planning and Priorities Committee, Report No. 52, February 3, 2016

- Financial Facts, 2015-16
- Budget Deputation to the Province

30. Report No. 67 of the Budget Committee

On motion of Trustee Glover, the Committee received the Report No. 67 of the Budget Committee (January 25, 2016) (see PPC:060A, page 161) including:

- Future Meeting Dates

31. Report No. 22 of the House Committee

On motion of Trustee Glover, the Committee received the Report No. 22 of the House Committee (December 16, 2015) (see PPC:060A, page 171) including:

- Election of Committee Chair
- House Committee: Review of Committee Mandate
- Review of Informational Sessions
- Trustee Needs Assessment
- Meeting Dates for 2016

32. Report No. 23 of the House Committee

On motion of Trustee Glover, the Committee received the Report No. 23 of the House Committee (January 21, 2016) (see PPC:060A, page 175) including:

- Trustee Survey Questions
- Trustee Interaction Management Systems (TIMS) Update
- Proposal: Fact Finding Trip to Union City School Board, Union City, New Jersey, USA

33. Report No. 04 of the Policy Review Workgroup

On motion of Trustee Glover, the Committee received the Report No. 04 of the Policy Review Workgroup (November 23, 2015) (see PPC:060A, page 201) including:

- Protocol for Informing Trustees About Upcoming Revisions to Policies and Operational Procedures

34. Report No. 01 of the Policy Review Committee

On motion of Trustee Glover, the Committee received the Report No. 01 of the Policy Review Committee (January 12, 2016) (see PPC:060A, page 203) including:

- Election of Committee Chair

Planning and Priorities Committee, Report No. 52, February 3, 2016

35. Report No. 01 of the International Partnerships Ad Hoc Committee

On motion of Trustee Glover, the Committee received the Report No. 01 of the International Partnerships Ad Hoc Committee (January 19, 2016) (see PPC:060A, page 205) including:

- Election of Committee Chair
- Timeline for Completion of Committee Mandate

36. Report No. 05 of the City-School Boards Strategy Workgroup

On motion of Trustee Glover, the Committee received the Report No. 05 of the City-School Boards Strategy Workgroup (January 20, 2016) (see PPC:060A, page 207) including:

- Election of Committee Chair

37. Report No. 01 of the Documents for Access, Transparency and Accountability Workgroup

On motion of Trustee Glover, the Committee received the Report No. 01 of the Documents for Access, Transparency and Accountability Workgroup (January 26, 2016) (see PPC:060A, page 209) including:

- Election of Committee Chair

38. Report No. 11 of the Governance Review Workgroup

On motion of Trustee Glover, the Committee received the Report No. 11 of the Governance Review Workgroup (January 27, 2016) (see PPC:060A, page 211) including:

- Election of Committee Chair

<u>Part C: Ongoing Matters</u>

No matters to report

SUBMITTED BY Robin Pilkey
Chair of the Committee

Governance Review Workgroup**Report No. 12, February 9, 2016**

TO Regular Meeting Date: February 10, 2016

MEETING A meeting of the Governance Review Workgroup was convened on Tuesday, February 9, 2016 from 4:36 to 5:15 p.m. in Committee Room B, 5050 Yonge Street, Toronto, Ontario, with Shelley Laskin presiding.

ATTENDNANCE The following members were present: Trustees (Shelley Laskin), Gerri Gershon, Ausma Malik and Marit Stiles. Regrets were received from Trustee Michael Ford. Also present were Trustees Jennifer Arp, Chris Glover, Ken Lister and Robin Pilkey. Trustees Lister, Malik and Stiles participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations
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1. Matters Arising From the Trustee Strategic Planning and Training Workshop re Governance

The Director provided an update and sought direction from trustees on issues raised at the strategic planning and training workshop on governance. Recommendations and a work plan would then be presented for the Committee's consideration.

Matters mentioned in discussion of the retreat included:

- follow-up on trustee expenses;
- the need for further professional development concerning the *Municipal Freedom of Information and Protection of Privacy Act*, as it impacts trustees;
- the need for annual staff information reports to the Governance Review Committee providing an overview of Board activity on Freedom of Information requests and interactions with the Ombudsman's office

Following discussion, on motion of Trustee Laskin, the Governance Review Workgroup

RECOMMENDS:

Whereas, the TDSB has made progress in bringing about real, positive change over the last several months; and

Governance Review Workgroup, Report No. 12, February 9, 2016

Whereas, our Governance Policy, approved in February 2015 was created to delineate the governance roles of Trustees, the Chair, and Committees, and the operational role of staff in order to ensure the effective delivery of public education in our schools; and

Whereas, working with newly-appointed Interim Director John Malloy, Trustees are committed to ensuring this work continues;

Therefore, be it resolved that the Director present a report to the Governance Review Committee on the following:

- (i)** Including but not limited to, a review of the recommendations in the TDSB Governance Advisory Panel Report, particularly those that improve governance, accountability, transparency, community engagement and the distribution of resources to schools at the regional level;
- (ii)** A proposed work plan and timelines for Trustees to review, consult, approve and implement changes to improve governance, communications and operating structure, and enhance the academic achievement and well-being of students.

Part B: Information Only

2. Ministry of Education Roundtable for Chairs, Vice-chairs and Directors of Education re Governance

With the permission of the meeting the matter was added to the agenda and discussed.

The Chair, Vice-chair and Director outlined matters covered at a Ministry of Education session held for Chairs and Directors, including:

- advice for developing multi-year plans;
- expectations of chairs;
- how staff actions can enhance or detract from the role of trustees;
- seeing the budget as a plan for the Board.

In discussion, it was noted that the trustee role includes setting Board policy and monitoring the implementation of that policy.

<u>Part C: Ongoing Matters</u>

No matters to report

SUBMITTED BY Shelley Laskin
 Chair of the Committee



**Statement from Minister Sandals Regarding Response to TDSB
Governance Advisory Panel Report**

December 11, 2015 9:30 A.M.

The following statement was issued today by Liz Sandals, Minister of Education, in response to the report by Barbara Hall and Toronto District School Board (TDSB) Governance Advisory Panel:

"I would like to thank Barbara Hall and the panel for their thoughtful report on improving school board governance at the TDSB. I know they put in a lot of time and hard work into this process. I would also like to thank the parents, staff and community members from across Toronto who took the time to participate in the community consultations. Lastly, I want to thank the TDSB staff, trustees, and community who supported the work of the panel.

The report includes 20 recommendations on how to improve school board governance and restore public confidence at the TDSB.

The Ministry of Education has reviewed the 20 recommendations and will:

- Give the new interim director of education and trustees the opportunity to make the necessary governance and operational changes in the school board, with the support of the ministry, given the progress that has already been made at the TDSB. The province will not be placing the board under supervision.
- Support the TDSB in the implementation of the recommendations that are currently within TDSB's power, such as clarifying the role of trustees and undertaking regular board self-assessments.
- Support the TDSB in the implementation of the recommendation to restructure its administrative organization by creating regional education centres led by associate directors to provide more direct support to local schools and their students.
- Consult with our education partners on the recommendations that could have province-wide implications.

On Wednesday evening, the TDSB appointed John Malloy as the Interim Director of the Toronto District School Board. I have every confidence that Dr. Malloy's wealth of experience and expertise, along with his demonstrated commitment to all students, will be invaluable to the TDSB.

Governance Review Workgroup, Report No. 12, February 9, 2016

I am optimistic that by working together with the new interim director, trustees, staff and the school community, we can continue to strengthen our partnership that is focused on high levels of student achievement and that well-being can resume at the TDSB -- the largest and most diverse school board in Canada."



Recommendations from the TDSB Governance Advisory Panel

December 11, 2015 9:30 A.M.

The province is committed to restoring public confidence and supporting high levels of student achievement and well-being at the Toronto District School Board (TDSB).

Below are the 20 recommendations from the TDSB Governance Advisory Panel Report, and the ministry's response to each.

Report recommendation

Ministry Response

Recommendation 1: That the Minister of Education immediately take steps to appoint a supervisor to work collaboratively with the board of trustees, the director of education and senior staff to implement the recommendations of this report.

The Ministry will not implement this recommendation.

Recommendation 2: That the board of trustees clarify and clearly communicate throughout the board and the community the roles and responsibilities of trustees and of the board of trustees in accordance with legislation and good governance practices.

The Ministry supports the implementation of this recommendation by the TDSB.

Recommendation 3: That trustees be required to participate in ongoing professional development throughout their term of office and that in the

The Ministry will consult further with our education partners on this recommendation.

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation	Ministry Response
<p>future all trustees be required to participate in comprehensive governance orientation immediately after taking office.</p>	
<p>Recommendation 4: That the board of trustees and the ministry review trustee professional development supports to ensure there are appropriate supports for trustees, including student trustees, to fulfil their role.</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB. The Ministry continues to review trustee professional development supports on an on-going basis.</p>
<p>Recommendation 5: That the board of trustees engage in regular board self-assessments and measure its performance in relation to the goals set out in a redeveloped and realistic board multi-year strategic plan. As a transition measure, the board self-assessment should be conducted with the assistance of a third party.</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>
<p>Recommendation 6: That trustees serve a maximum of three consecutive terms of office.</p>	<p>The Ministry will not implement this recommendation.</p>
<p>Recommendation 7: That the board of trustees develop appropriate criteria for the skills and experience required of an effective chair, including but not limited to governance experience and training, conflict-management and</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation	Ministry Response
<p>consensus-building skills, and demonstrated experience working on city-wide and/or board-wide issues.</p>	
<p>Recommendation 8: That an annual assessment of the chair is undertaken by the board of trustees to measure the chair's performance in relation to his or her duties and responsibilities as set out in legislation and board policy and in accordance with good governance practices.</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>
<p>Recommendation 9: That the board of trustees expeditiously establish a mandate and structure for the two or more Education Centres, with particular attention to clarity about the roles and responsibilities of the trustees, executive superintendents, and school superintendents in these centres, as outlined in the panel's report. (Appendix C shows a model of this structure with three Education Centres, for illustrative purposes.)</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>
<p>Recommendation 10: That the board of trustees establish and adequately staff offices for an integrity officer and ombudsman, reporting to the board of trustees. Further, that the board adequately staff its Human Rights Office, and that the human</p>	<p>The Ministry will consult further with our education partners on this recommendation.</p>

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation**Ministry Response**

rights officer report directly to the director of education. The board should establish and communicate across the organization and within the community clear roles, responsibilities and accountabilities for each office, and provide that all three officers annually report their activities publicly through the board of trustees.

Recommendation 11: That the role of The Ministry will consult further with our education the secretary of the board be partners on this recommendation. separated from the role of the director of education, and that the board hire a person with the requisite governance skills and experience to be the secretary of the board, and who will report to the board of trustees.

Recommendation 12: That there be greater transparency in how members of the senior administrative team are selected throughout the organization, including appropriate job descriptions and consistent processes for responding to job postings, as well as clearly communicated policies that include principles and strategies for performance evaluation at all levels of the organization.

The Ministry supports the implementation of this recommendation by the TDSB.

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation	Ministry Response
<p>Recommendation 13: That the board of trustees work to expeditiously review and clarify the roles and responsibilities of the director of education, board secretary and associate directors to reflect the recommendations in this report.</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>
<p>Recommendation 14: That the qualifications for the director of education be broadened to permit candidates who have equivalent academic qualifications from other jurisdictions to be eligible for the position, and that qualifications also include experience in areas of business management, finance and governance.</p>	<p>The Ministry will consult further with our education partners on this recommendation.</p>
<p>Recommendation 15: That the board restructure its administrative organization to create two or more local Education Centres staffed by not less than one school superintendent for every 20 schools. The Education Centres will conduct all business relating to the supervision of the smaller clusters of schools assigned to each school superintendent. (Appendix C shows a model of this structure with three Education Centres, for illustrative purposes.)</p>	<p>The Ministry supports the implementation of this recommendation by the TDSB.</p>

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation	Ministry Response
Recommendation 16: That the board expand its use of community outreach workers to assist families to navigate the school system and other community supports for their children. The outreach workers will be hired by the school board and be employees of the board.	The Ministry supports the implementation of this recommendation by the TDSB.
Recommendation 17: That student trustees have a binding vote on matters before the board, with the exception of those matters that are discussed in closed meetings of the board in accordance with the Education Act.	The Ministry will not implement this recommendation.
Recommendation 18: That the board consult with student trustees, on behalf of the student body, and receive their recommendations on student trustee election eligibility; improved representative student trustee election process; student trustee representation by geographic areas; student trustee term restructuring; and SuperCouncil representation and communication with Grades 7-12. The board must give consideration to the recommendations and respond in a timely manner.	The Ministry supports the implementation of this recommendation by the TDSB.
Recommendation 19: That following	Ministry staff will work closely with the Board's staff,

Governance Review Workgroup, Report No. 12, February 9, 2016

Report recommendation**Ministry Response**

a full year's operation, the supervisor undertake an assessment of the progress made by the board of trustees and board administration and make a recommendation to the Minister as to whether the board of trustees and board administration have met the following key performance indicators; if not, the ministry is to proceed to stage two of the recommendations of the TDSB Governance Advisory Panel.

trustees and director as implementation continues and will provide support as required.

Recommendation 20: If stage two is to be implemented, the ministry would take the following action:

Ministry staff will work closely with the Board's staff, trustees and director as implementation continues and will provide support as required.

- undertake the legislative and regulatory work required to establish two or more independent smaller school boards with a mandatory shared services corporation as outlined in the panel's report. ([Appendix D](#) shows a model of this structure with two boards, for illustrative purposes.)
- determine a timeline for creating the new school boards that takes into consideration the timing of the 2018 municipal and school board elections.

